

United Kingdom-Guildford: Banking services
OJ S 119/2017 24/06/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: University of Surrey
Postal address: Senate House
Town: Guildford
NUTS code: UKJ2 Surrey, East and West Sussex
Postal code: GU2 7XH
Country: United Kingdom
Contact person: Procurement Department
E-mail: p.finch@surrey.ac.uk
Telephone: +44 01483686473

Internet address(es):

Main address: www.surrey.ac.uk
Address of the buyer profile: <https://in-tendhost.co.uk/universityofsurrey/asp/Home>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/universityofsurrey/asp/Home>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Merchant Services.
Reference number: 427/TW/PF

II.1.2. Main CPV code

66110000 Banking services

II.1.3. Type of contract

Services

II.1.4. Short description

Tender for the provision of Merchant Services for processing, authorisation and settlement of the University's debit and credit transactions via all payment channels including: customer present (Chip and PIN/contactless payments), customer not present (Mail Order / Telephone Order) and online (e-commerce).

The University is seeking to develop efficient and cost-effective merchant service arrangements which will be capable of meeting future market and technological changes, and which will meet, and often exceed, user expectations. It is looking for a relationship with an organisation which it can be confident will fulfil all the University's current and future requirements.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

66110000 Banking services, 66172000 Financial transaction processing and clearing-house services

II.2.3. Place of performance

NUTS code: UKJ2 Surrey, East and West Sussex

II.2.4. Description of the procurement

The University's current contract for merchant services is due to expire and tenders are being invited for a new contract to commence around September/October 2017.

This tender is for the provision of Merchant Services for processing, authorisation and settlement of the University's debit and credit transactions via all payment channels including: customer present (Chip and PIN/contactless payments), customer not present (Mail Order / Telephone Order) and online (e-commerce).

The University is seeking to develop efficient and cost-effective merchant service arrangements which will be capable of meeting future market and technological changes, and which will meet, and often exceed, user expectations. It is looking for a relationship with an organisation which it can be confident will fulfil all the University's current and future requirements.

It is important that any potential acquiring partner can add value through an effective dedicated corporate support team backed up by a proactive education sector specialist Relationship Manager.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Core service requirements (20 %), Implementation process (15 %), Capability of platforms (10 %), Relationship management (15 %) / Weighting: 60

Cost criterion - Name: Price/Cost of contract / Weighting: 40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Contract is to be awarded for a period of 5 years, with further 1 year extensions, up to a maximum of 7 years, subject to performance and adherence to an agreed service level.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 24/07/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 22/09/2017

IV.2.7. Conditions for opening of tenders

Date: 24/07/2017 Local time: 12:30

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

5 to 7 years.

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: University of Surrey

Town: Guildford

Postal code: GU2 7XH

Country: United Kingdom

E-mail: procurement@surrey.ac.uk

VI.5. Date of dispatch of this notice

22/06/2017