

United Kingdom-Gateshead: Food containers
OJ S 139/2013 19/07/2013
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Gateshead Health NHS Foundation Trust
Postal address: Queen Elizabeth Hospital, Sheriff Hill
Town: Gateshead
Postal code: NE9 6SX
Country: United Kingdom
Contact person: <https://www.nhssourcing.co.uk>
For the attention of: Anneke Anderson
E-mail: anneke.anderson@ghnt.nhs.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Oven proof plastic containers and sealing film.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Queen Elizabeth Hospital, Sheriff Hill, Gateshead, Tyne & Wear, NE9 6SX

NUTS code UKC22 Tyneside

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Authority has a requirement for oven proof plastic containers, film lidding and associated packaging, along with the delivery of the products to the Authority. The equipment used to seal the products provided is also required. The Authority reserves the right to accept all, part or none of the solutions offered. The Authority also reserves the right to not award a contract. In the event of an award not being made, potential providers/bidders will have no right to recompense. The Authority will not be responsible for any fees or charges incurred by any potential provider/bidder involved in the procurement process.

II.1.6. CPV code(s)

39221130 Food containers, 39222100 Disposable catering supplies

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Authority reserves the right to performance bond and/or company guarantee.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://www.nhssourcing.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details -

Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.

3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants will be assessed in accordance with Article 47 of Directive 2004/18/EC and Regulation 24 of the Public Contracts Regulations 2006.

Minimum level(s) of standards possibly required: In addition any minimum financial thresholds or insurance levels should be stated.

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be assessed in accordance with Article 48 of Directive 2004/18/EC and Regulation 25 of the Public Contracts Regulations 2006.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: The Pre Qualification Questionnaire (PQQ) details the objective and non-discriminatory criteria to be applied in order to limit the number of economic operators invited to participate in the procurement process.

The PQQ sets out the information which is required by the Authority in order to assess the suitability of potential providers in terms of technical knowledge, experience, capability /capacity and organisational and financial standing to meet the requirement. During the PQQ stage, the intention is to shortlist to the five highest scoring potential providers. However, the

Authority reserves the right to issue a formal 'Invitation to Tender' (ITT) to a greater number should it be deemed necessary. Unsuccessful potential providers will be notified at the end of the PQQ evaluation process via the NHS eSourcing portal. In accordance with the Public Contracts Regulations 2006 as amended by the Public Contracts (Amendments) Regulations 2009 and 2011, once a contract award decision is made, the Authority will inform ITT bidders /tenderers of the intention to award the contract. This information will be supplied via the online eSourcing portal and will satisfy the formal debrief requirements. Face to face or telephone debriefs will not be provided.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

OPC/13/05

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.8.2013 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

The contract period is 24 months with an option to extend by a further period of 2 x 12 months. The Authority reserves the right not to award or to cancel the procurement process at any

time. In the event of an award not being made or the procurement being terminated, then all potential providers/bidders will have no right to recompense.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a standstill period when information on the award of the contract is communicated to bidders/tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered in to. The Public Contracts Regulations 2006 (SI 2006/5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the Regulations to take action in the High Court (England, Wales and Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.7.2013