

**United Kingdom-Norwich: Facilities management services**

OJ S 100/2019 24/05/2019

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Norfolk Community Health and Care NHS Trust

Postal address: Bowthorpe Road

Town: Norwich

NUTS code: UKH1 East Anglia

Postal code: NR2 3TU

Country: United Kingdom

Contact person: Lisa Galbraith

E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)

Telephone: +44 1603785860

**Internet address(es):**Main address: <http://www.norfolkcommunityhealthandcare.nhs.uk/>Address of the buyer profile: <http://www.norfolkcommunityhealthandcare.nhs.uk/>**I.1. Name and addresses**

Official name: Norfolk and Suffolk Foundation Trust

Postal address: Bowthorpe Road, Hellesdon Hospital, Drayton High Road

Town: Norwich

NUTS code: UKH1 East Anglia

Postal code: NR2 3TU

Country: United Kingdom

Contact person: Lisa Galbraith

E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)**Internet address(es):**Main address: <http://www.nsft.nhs.uk/Pages/Home.aspx>**I.1. Name and addresses**

Official name: Queen Elizabeth Hospital

Postal address: Bowthorpe Road

Town: Norwich

NUTS code: UKH16 North and West Norfolk

Postal code: NR2 3TU

Country: United Kingdom

E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)**Internet address(es):**Main address: <http://www.gehkl.nhs.uk/>**I.1. Name and addresses**

Official name: Norfolk and Norwich University Hospital NHS Foundation Trust

Postal address: Bowthorpe Road

Town: Norwich  
NUTS code: UKH15 Norwich and East Norfolk  
Postal code: NR2 3TU  
Country: United Kingdom  
E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)  
**Internet address(es):**  
Main address: <http://www.nnuh.nhs.uk/>

#### **I.1. Name and addresses**

Official name: James Paget University Hospital NHS Foundation Trust  
Postal address: Bowthorpe Road, Gorleston-on-Sea  
Town: Norwich  
NUTS code: UKH15 Norwich and East Norfolk  
Postal code: NR2 3TU  
Country: United Kingdom  
E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)  
**Internet address(es):**  
Main address: <https://www.jpaget.nhs.uk/>

#### **I.2. Information about joint procurement**

The contract involves joint procurement

#### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Facilities-management-services./6NPP3469Y2>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Facilities-management-services./6NPP3469Y2>

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Facilities-management-services./6NPP3469Y2>

#### **I.4. Type of the contracting authority**

Body governed by public law

#### **I.5. Main activity**

Health

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Cleaning, Catering (Hostess) and Portering Services  
Reference number: 383655380

#### **II.1.2. Main CPV code**

79993100 Facilities management services

#### **II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

The Authority is looking for cleaning, catering and portering services to replace the current, bundled service contracts held by NCHC and NSFT. The cleaning service will, in many cases, be in clinical areas and so compliance with relevant national standards are applicable. The catering service is essentially a hostess service — the serving of cook-chill or cook-freeze meals on site.

The estimated total value of the resultant Framework has been calculated as follows:

— 4 year contract for each service for NCHC = 10 200 000 GBP approx,

— 4 year contract for each service for NSFT = 15 500 000 GBP approx.

The Authorities are able to put additional contracts in place prior to the end of the framework period for up to another 4 years. This would bring the maximum potential value for this framework to 52 000 000 GBP approx.

The remaining 8 000 000 GBP has been included to allow other named Authorities to utilise the Framework Agreement during the term.

### **II.1.5. Estimated total value**

Value excluding VAT: 60 000 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3  
The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The framework is split into 3 lots, namely: cleaning, catering and portering services. Bidders may bid for 1, 2 or all 3 lots. Each lot will be awarded in it's own merit, however bidders are encouraged to submit pricing for individual lots as well as a second pricing file for lots which is applicable when the bidder is awarded more than one lot, showing any efficiencies attributable.

## **II.2. Description**

### **II.2.1. Title**

Lot 1: Cleaning Services

Lot No: Lot 1

### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services, 90919200 Office cleaning services

### **II.2.3. Place of performance**

NUTS code: UKH17 Breckland and South Norfolk

NUTS code: UKH14 Suffolk

NUTS code: UKH16 North and West Norfolk

NUTS code: UKH15 Norwich and East Norfolk

Main site or place of performance: Breckland and South Norfolk, Suffolk, North and West Norfolk, Norwich and East Norfolk.

### **II.2.4. Description of the procurement**

This lot of the framework is for cleaning services within the NHS. As such, cleaning services required include the following: scheduled and reactive cleaning; deep/periodic cleans; discharge, terminal and clinical cleaning; spillage cleaning; specialist cleaning and waste handling.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 45 000 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3Maximum number: 7Objective criteria for choosing the limited number of candidates:

Selection criteria is based on the standard selection questionnaire (SQ) for public sector procurement with additional questions relating to human resources and health and safety.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

If less than 3 bidders qualify to progress to the next stage, the Authority will, taking all circumstances into consideration, determine whether the competition for the lot is still valid or whether it needs to be amended for republication.

**II.2. Description**

**II.2.1. Title**

Lot 2: Catering (Hostess) Services  
Lot No: Lot 2

**II.2.2. Additional CPV code(s)**

55520000 Catering services

**II.2.3. Place of performance**

NUTS code: UKH1 East Anglia  
Main site or place of performance: East Anglia.

**II.2.4. Description of the procurement**

The Authority is looking for Catering (Hostess) Services for all inpatient wards across NCHC and NSFT sites. These services are based on the reheating of pre-prepared cook-chill and cook-freeze meals.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6.**

**Estimated value**

Value excluding VAT: 10 000 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3Maximum number: 7Objective criteria for choosing the limited number of candidates:

Selection criteria is based on the standard selection questionnaire (SQ) for public sector procurement with additional questions relating to human resources and health and safety.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

If less than 3 bidders qualify to progress to the next stage, the Authority will, taking all circumstances into consideration, determine whether the competition for the lot is still valid or whether it needs to be amended for republication.

**II.2. Description****II.2.1. Title**

Lot 3: Portering Services

Lot No: Lot 3

**II.2.2. Additional CPV code(s)**

98341120 Portering services

**II.2.3. Place of performance**

NUTS code: UKH1 East Anglia

Main site or place of performance: East Anglia.

**II.2.4. Description of the procurement**

The Authority is looking to put a framework in place for portering services across a number of NCHC and NSFT sites. Further information can be found in the specification documents.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 5 000 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3Maximum number: 7Objective criteria for choosing the limited number of candidates:

Selection criteria is based on the standard selection questionnaire (SQ) for public sector procurement with additional questions relating to Human Resources and Health and Safety.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

If less than three bidders qualify to progress to the next stage, the Authority will, taking all circumstances into consideration, determine whether the competition for the lot is still valid or whether it needs to be amended for republication.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Restricted procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with several operators

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2019/S 059-136485](#)

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 21/06/2019 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 09/07/2019

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 01/11/2019

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

The Contracting Authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Facilities-management-services./6NPP3469Y2>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6NPP3469Y2>

GO Reference: GO-2019521-PRO-14916551

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Norfolk Community Health and Care NHS Trust

Postal address: Bowthorpe Road

Town: Norwich

Postal code: NR2 3TU

Country: United Kingdom

E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)

Telephone: +44 1603785860

Internet address: <http://www.norfolkcommunityhealthandcare.nhs.uk/>

**VI.4.2. Body responsible for mediation procedures**

Official name: Norfolk Community Health and Care NHS Trust

Postal address: Bowthorpe Road

Town: Norwich

Postal code: NR2 3TU

Country: United Kingdom

E-mail: [Lisa.Galbraith@nchc.nhs.uk](mailto:Lisa.Galbraith@nchc.nhs.uk)

Telephone: +44 1603785860

Internet address: <http://www.norfolkcommunityhealthandcare.nhs.uk/>

**VI.5.**

**Date of dispatch of this notice**

21/05/2019