

Portugal-Lisbon: Travel agency and similar services

OJ S 80/2023 24/04/2023

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Secretaria-Geral do Ministério dos Negócios Estrangeiros

National registration number: 600014576

Postal address: Palácio das Necessidades, Largo do Rilvas

Town: Lisboa

NUTS code: PT170 Área Metropolitana de Lisboa

Postal code: 1399-030

Country: Portugal

E-mail: umc@mne.pt**Internet address(es):**Main address: <https://portaldiplomatico.mne.gov.pt/>**I.1. Name and addresses**

Official name: Camões - Instituto da Cooperação e da Língua, I.P.

National registration number: 510322506

Postal address: Rua Rodrigues Sampaio, 113

Town: Lisboa

NUTS code: PT170 Área Metropolitana de Lisboa

Postal code: 1150-279

Country: Portugal

E-mail: umc@mne.pt**Internet address(es):**Main address: <https://www.instituto-camoes.pt>**I.2. Information about joint procurement**

The contract involves joint procurement

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.vortal.biz/vortalgov>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Aquisição de Serviços de Viagens, Transportes Aéreos e Alojamento para o MNE para 2023-2026

Reference number: 154/UMC/2022

II.1.2. Main CPV code

63510000 Travel agency and similar services

II.1.3. Type of contract

Services

II.1.4. Short description

Aquisição de Serviços de Viagens, Transportes Aéreos e Alojamento para o MNE para 2023-2026

II.1.5. Estimated total value

Value excluding VAT: 6 817 073,16 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Aquisição de Serviços de Viagens e Alojamento para a AGMNE e o GAFMNE

Lot No: 1

II.2.2. Additional CPV code(s)

63510000 Travel agency and similar services

II.2.3. Place of performance

NUTS code: PT170 Área Metropolitana de Lisboa

II.2.4. Description of the procurement

Aquisição de Serviços de Viagens e Alojamento para a AGMNE e o GAFMNE

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Fator - Desconto percentual sobre a fatura (D) / Weighting: 65%

Cost criterion - Name: Fator - Taxa de Serviço Ponderada (TS) / Weighting: 35%

Cost criterion - Name: Sub fator - Taxa de serviço proposta para o transporte Aéreo (pa) / Weighting: 67%

Cost criterion - Name: Sub fator - Taxa de serviço proposta para o alojamento (ph) / Weighting : 23%

Cost criterion - Name: Sub fator - Taxa de serviço proposta para o transporte ferroviário (pc) / Weighting: 1%

Cost criterion - Name: Sub fator - Taxa de serviço proposta para o aluguer de Viaturas (pr) / Weighting: 1%

Cost criterion - Name: Sub fator - Taxa de serviço proposta para outros serviços complementares (ps) / Weighting: 8%

II.2.6.

Estimated value

Value excluding VAT: 5 573 170,73 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

PRESTAÇÃO DE CAUÇÃO

Sim 5 %

II.2. Description**II.2.1. Title**

Aquisição de Serviços de Viagens e Alojamento para o Camões Instituto da Cooperação e da Língua, IP
Lot No: 2

II.2.2. Additional CPV code(s)

63510000 Travel agency and similar services

II.2.3. Place of performance

NUTS code: PT170 Área Metropolitana de Lisboa

II.2.4. Description of the procurement

Aquisição de Serviços de Viagens e Alojamento para o Camões Instituto da Cooperação e da Língua, IP

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Fator - Desconto percentual sobre a fatura (D) / Weighting: 65%

Cost criterion - Name: Fator - Taxa de Serviço Ponderada (TS) / Weighting: 35%

Cost criterion - Name: Sub-fator - Taxa de serviço proposta para o transporte Aéreo (pa) / Weighting: 67%

Cost criterion - Name: Sub-fator - Taxa de serviço proposta para o alojamento (ph) / Weighting : 23%

Cost criterion - Name: Subfator -Taxa de serviço proposta para o transporte ferroviário (pc) / Weighting: 1%

Cost criterion - Name: Subfator - Taxa de serviço proposta para o aluguer de Viaturas (pr) / Weighting: 1%

Cost criterion - Name: Subfator - Taxa de serviço proposta para outros serviços complementares (ps) / Weighting: 8%

II.2.6.

Estimated value

Value excluding VAT: 1 243 902,43 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

PRESTAÇÃO DE CAUÇÃO

Sim 5 %

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Habilitação para atividade de agência de viagens: Documento que comprove que se encontra inscrito no Registo Nacional das Agências de Viagens e Turismo (RNAVT).

Conforme Programa do Procedimento

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 19/05/2023 Local time: 16:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
Portuguese

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 4 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Dependente de Resolução de Conselho de Ministros

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Ministro dos Negócios Estrangeiros

Postal address: Palácio das Necessidades, Largo do Rilvas

Town: Lisboa

Postal code: 1399-030

Country: Portugal

E-mail: umc@mne.pt

VI.5. Date of dispatch of this notice

19/04/2023