

United Kingdom-Sevenoaks: Cleaning services
OJ S 132/2015 11/07/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: West Kent Housing Association

Postal address: 101 London Road, Kent

Town: Sevenoaks

Country: United Kingdom

For the attention of: Steven Bennett

E-mail: steven.bennett@wkha.org.uk

Internet address(es):

General address of the contracting authority: www.westkent.org

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Block Communal Cleaning and Window Cleaning.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UKJ4 Kent

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5.

Short description of the contract or purchase(s)

West Kent Housing Association (West Kent) wishes to procure contracts for the provision of cleaning services in West Kent owned blocks, a select number of Emerald communal lounges (including communal kitchens and toilets) and window cleaning for our blocks.

Note that Emerald is the brand name for our accommodation service for people over 55 years old.

The service is divided into 4 Lots. Further details of each of these Lots are set out in Annex B of this notice and in the Pre-Qualification Questionnaire (PQQ).

Applicants may bid for 1, several or all Lots.

It is envisaged that the contracts will last for an initial period of 5 years, with an option to extend for a further 3 years at West Kent's discretion, giving a total potential term of 8 years.

II.1.6. CPV code(s)

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The total combined value of the services to be carried out under the 4 Lots is estimated to be approximately 160 000 GBP per annum, giving a total value of approximately 1 280 000 GBP over the potential 8 year term.

Estimated value excluding VAT: 1 280 000 GBP

II.2.2. Information about options

Options: yes

Description of options: It is envisaged that the contracts will last for an initial period of 5 years, with an option to extend for a further 3 years at West Kent's discretion, giving a total potential term of 8 years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 96 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Block cleaning within the Sevenoaks district

1) Short description

This Lot covers a total of 172 blocks within the Sevenoaks district including the following towns and villages:

Charcott
Halstead
Otford
Swanley
Crockenhill
Hartley
Seal
Weald
Dunton Green
Hextable
Sevenoaks
Westerham
Eynesford
Kemsing
Shoreham
West Kingsdown
Farningham
Leigh
South Darent
Hawley(Dartford)
Fordcombe

This Lot also includes 6 Emerald communal lounges in the following towns and villages:

Eynesford
Hextable
South Darent
Swanley
Hartley

For further details of this Lot please refer to the PQQ and tender documents.

2) CPV code(s)

90910000 Cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services

3) Quantity or scope

The total value of the services to be carried out under this Lot is estimated to be approximately 80 000 GBP per annum, giving a total value of approximately 640 000 GBP over the potential 8 year term.

Estimated value excluding VAT: 640 000 GBP

4) Indication about different time frame or duration

Duration in months: 96 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Block cleaning outside of the Sevenoaks district

1) Short description

This Lot covers a total of 37 blocks outside of the Sevenoaks district including in the following towns and villages:

Ashford
Gravesend
Maidstone

Tonbridge
Gillingham
Headcorn
Rochester
Tunbridge Wells

For further details of this Lot please refer to the PQQ and tender documents.

2) CPV code(s)

90910000 Cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services

3) Quantity or scope

The total value of the services to be carried out under this Lot is estimated to be approximately 50 000 GBP per annum, giving a total value of approximately 400 000 GBP over the potential 8 year term.

Estimated value excluding VAT: 400 000 GBP

4) Indication about different time frame or duration

Duration in months: 96 (from the award of the contract)

5) Additional information about lots

Lot No: 3

Lot title: Window cleaning within the Sevenoaks district

1) Short description

This Lot covers window cleaning at a total of 171 blocks within the Sevenoaks district including in the following towns and villages:

Charcott
Halstead
Otford
Swanley
Crockenhill
Hartley
Seal
Weald
Dunton Green
Hextable
Sevenoaks
Westerham
Eynesford
Kemsing
Shoreham
West Kingsdown
Farningham
Leigh
South Darenth
Hawley(Dartford)
Fordcombe

This Lot also includes window cleaning at 6 Emerald communal lounges and West Kent's main office located at 101 London Road, Sevenoaks, Kent.

For further details of this Lot please refer to the PQQ and tender documents.

2) CPV code(s)

90910000 Cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

The total value of the services to be carried out under this Lot is estimated to be approximately 10 000 GBP per annum, giving a total value of approximately 80 000 GBP over the potential 8 year term.

Estimated value excluding VAT: 80 000 GBP

4) Indication about different time frame or duration

Duration in months: 96 (from the award of the contract)

5) Additional information about lots

Lot No: 4

Lot title: Window cleaning outside of the Sevenoaks district

1) Short description

This Lot covers window cleaning at a total of 38 blocks outside of the Sevenoaks district including in the following towns and villages:

Ashford

Gravesend

Maidstone

Tonbridge

Gillingham

Headcorn

Rochester

Tunbridge Wells

This Lot also includes window cleaning at West Kent's office located at 67a Cuxton Road, Strood, Rochester, Kent.

For further details of this Lot please refer to the PQQ and tender documents.

2) CPV code(s)

90910000 Cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

The total value of the services to be carried out under this Lot is estimated to be approximately 20 000 GBP per annum, giving a total value of approximately 160 000 GBP over the potential 8 year term.

Estimated value excluding VAT: 160 000 GBP

4) Indication about different time frame or duration

Duration in months: 96 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company guarantees, performance bonds, warranties and/or deposits may be required.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be included in the contract documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the event of a group of providers submitting an acceptable offer it will be necessary to provide an undertaking that each company will be jointly and severally responsible for the due performance of the contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the PQQ.

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the PQQ.

Minimum level(s) of standards possibly required: Please refer to the PQQ referred to above.

III.2.3. Technical and professional ability

List and brief description of conditions:

As set out in the PQQ.

Minimum level(s) of standards possibly required:

Please refer to the PQQ referred to above.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 6

Objective criteria for choosing the limited number of candidates: As set out in the PQQ

Applicants should note that the numbers stated above are the minimum and maximum number of applicants that West Kent intends to invite to tender for each Lot.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Block Communal Cleaning and Window Cleaning

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.8.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

A copy of the PQQ and tender documents for this procurement can be obtained by sending an email to: steven.bennett@wkha.org.uk titled 'Block Communal Cleaning and Window Cleaning'

In accordance with the requirements of the Public Contracts Regulations 2015, the PQQ and the tender documents are being made available to applicants from the date of issue of this OJEU Notice. However, interested applicants are initially only required to submit a completed PQQ by the deadline stated in section IV.3.4 of this Notice. Only those applicants that are

shortlisted for the tender stage following the PQQ evaluation will be required to submit a tender for the contracts in response to the Invitation to Tender (ITT)
West Kent reserves the right to cancel the procurement and not to proceed with all or part of the contracts.
West Kent will not, under any circumstances, reimburse any expense incurred by applicants in preparing their PQQ or tender submissions.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Body responsible for mediation procedures

Official name: High Court

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with Part 3 of the Public Contracts Regulations 2015.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Cabinet Office

VI.5. Date of dispatch of this notice

6.7.2015