

Ireland-Dublin: Human resources management consultancy services

OJ S 132/2015 11/07/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Fáilte Ireland — National Tourism Development Authority

Postal address: 88-95 Amiens Street

Town: Dublin

Postal code: 1

Country: Ireland

Contact person: Procurement Unit

E-mail: procurement@failteireland.ie

Telephone: +353 18847888

Fax: +353 18556821

Internet address(es):Address of the buyer profile: <http://irl.eu-supply.com/ctm/Supplier/CompanyInformation/Index/1169>Electronic access to information: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=90983&B=ETENDERS_SIMPLEElectronic submission of tenders and requests to participate: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=90983&B=ETENDERS_SIMPLE**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: eTenders

Country: Ireland

Internet address: <http://www.etenders.gov.ie>**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Single Party Framework for a Managed Service for the Provision of Strategic Human Resources Consultancy including Resourcing.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 22: Personnel placement and supply services

Main site or place of performance: Ireland.

NUTS code IE Éire / Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

Context of Requirements

Fáilte Ireland is establishing a Single Party Framework Agreement for a managed service for the provision of Strategic Human Resources Consultancy including Resourcing. The successful Service Provider will be responsible for the provision of strategic oversight, associated advice and delivery of related projects.

Overview of Requirements

The framework agreement will include (but is not limited to) the following HR activities:

- Organisational Development
- Talent Management and Acquisition
- Performance
- Employee Engagement and Recognition
- HR Strategy and Design
- Organisational Effectiveness

The successful Framework operator will be required to provide the following:

- Strategic Human Resources consultancy advice on a variety of complex challenges employing leading edge Human Resources best practice
- Solution focused methodology including Public Sector expertise
- Full delivery of projects as required
- Review and development of Fáilte Ireland's resourcing policy, procedures and process
- Administer the complete resourcing process supported by an integrated system solution.

II.1.6. CPV code(s)

79414000 Human resources management consultancy services, 79600000 Recruitment services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The duration of the framework agreement will be for 2 years, with the option subject to

satisfactory performance and ongoing need to extend for a further period of 2 additional years. For the avoidance of doubt, it should be stated that the period for delivery of any subsequent contracts entered into under the framework may extend beyond the date of expiry of the framework.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment on receipt of invoices related to Purchase Orders issued by Fáilte Ireland.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Single Legal Entity(ies).

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See Qualification Questionnaire available for downloading from the Irish Government Procurement website, www.etenders.gov.ie

III.2.2. Economic and financial ability

List and brief description of conditions: See Qualification Questionnaire available for downloading from the Irish Government Procurement website, www.etenders.gov.ie

Minimum level(s) of standards possibly required: See Qualification Questionnaire available for downloading from the Irish Government Procurement website, www.etenders.gov.ie

III.2.3. Technical and professional ability

List and brief description of conditions:

See Qualification Questionnaire available for downloading from the Irish Government Procurement website, www.etenders.gov.ie

Minimum level(s) of standards possibly required:

See Qualification Questionnaire available for downloading from the Irish Government Procurement website, www.etenders.gov.ie

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision:

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated
Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HR/2015/02

IV.3.2. Previous publication concerning this procedure

Prior information notice

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.7.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

- 1) Interested parties must register their interest on the eTenders web site (www.etenders.gov.ie) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal (www.etenders.gov.ie) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties
- 2) This is the sole call for competition for this service.
- 3) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates, participants or tenderers.
- 4) Establishment of the framework will be subject to the approval of the competent authorities.
- 5) If for any reason it is not possible to conclude the framework agreement with the designated successful tenderer emerging from this competitive process; or if having concluded the framework agreement the contracting authority considers that the successful tenderer has not met, or cannot meet its obligations; the contracting authority reserves the right to admit the next highest scoring tenderer to the framework on the basis of the same terms at any time during the tender validity period. This shall be without prejudice to the right of the contracting authority to cancel this competitive process and/or initiate a new contract award procedure at its sole discretion.
- 6) At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time.
- 7) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of questionnaires with missing or incomplete information. Therefore, candidates are advised to ensure that they return fully completed questionnaires in order to avoid the risk of elimination from the competition at the application stage.

IV.3.2) Previous publication(s) concerning the same contract

yes

Prior information notice

Notice number in the OJEU: [2014/S 232-407115](#) of 02.12.2014

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Postal address: Chief Registrar

Town: Dublin

Postal code: 7
Country: Ireland
Telephone: +353 18886000
Internet address: <http://www.courts.ie>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will not conclude this framework agreement to which a standstill period applies in accordance with Irish Statutory Instrument SI 130 of 2010, until after the expiry of the standstill period which commences on the day following the date of notification of concerned candidates and tenderers. The duration of the standstill period will be 14 calendar days where notifications are sent electronically or by fax and 16 calendar days where these are sent by any other means. The Statutory Instrument mentioned above provides that review procedures are available in the High Court to a person who has or has had an interest in obtaining the framework agreement and alleges that he or she has been harmed or is at risk of being harmed by an infringement of the law in relation to that framework agreement.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.7.2015