

Norway-Oslo: Company health services

OJ S 132/2015 11/07/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Høgskolen i Oslo og Akershus (Oslo and Akershus University College)

Postal address: Postboks 4, St. Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Morten Møll Birkeland

E-mail: innkjop@hioa.no

Telephone: +47 67235000

Internet address(es):

General address of the contracting authority: <http://www.hioa.no/>

Additional information can be obtained from:

Official name: Høgskolen i Oslo og Akershus (Oslo and Akershus University College)

Postal address: Postboks 4, St. Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Morten Møll Birkeland

E-mail: innkjop@hioa.no

Telephone: +47 67235000

Internet address: <https://sourcing.amesto.com/avantra/Customer/hioa/modules/purchase/published/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Høgskolen i Oslo og Akershus (Oslo and Akershus University College)

Postal address: Postboks 4, St. Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Morten Møll Birkeland

E-mail: innkjop@hioa.no

Telephone: +47 67235000

Internet address: <https://sourcing.amesto.com/avantra/Customer/hioa/modules/purchase/published/>

Tenders or requests to participate must be submitted: Official name: Høgskolen i Oslo og Akershus (Oslo and Akershus University College)

Postal address: Postboks 4, St. Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Morten Møll Birkeland

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I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

General public services

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement for company health services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 6 000 000 NOK

II.1.5. Short description of the contract or purchase(s)

The aim of the procurement is to enter into a framework agreement for company health services with a service provider who shall participate in the contracting authority's planning, facilitating and organising of the university college's systematic HSE work to ensure good, healthy and safe working conditions for the university college's employees.

The service provider is obligated to provide the services in accordance with the rules on company health services, cf. the Working Environment Act (LOV-2005-06-17-62), § 3-3, (1)-(5) and the Regulations on Administrative Schemes (FOR-2011-12-06-1360).

The procurement shall cover the contracting authority's ongoing need for company health services as described in annex 1 the contracting authority's specifications. The contracting authority is not obliged to order all the described services in the contract period.

II.1.6. CPV code(s)

85147000 Company health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The duration of the framework agreement will be 2 years. The Contracting authority shall have the option to extend the framework agreement for a further 1+1 years, altogether 4 years.

The contracting authority estimates that the annual contract value will be 1 500 000 NOK. This is only an estimate and is not binding for the Contracting Authority.

Estimated value excluding VAT: 6 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: Option 1: HiOA shall have 2 options (1+1) for an employee survey.

Option 2 a): HiOA shall have 5 options (1+1+1+1+1) for three doses of group vaccinations against hepatitis B for approx. 80 students.

Option 2b): HiOA shall have 5 options (1+1+1+1+1) for three doses of group vaccinations against hepatitis B for approx. 50 students.

Taking up options:

The options will be taken up 1 at a time by an order being sent to the service provider from HiOA's

eCommerce system/ordering system. Options can be taken up during the entire contract period.

The delivery deadlines are in the contract.

Provisional timetable for recourse to these options:

in months: 48 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Requirement #1:

Tenderers must have their affairs in order with respect to the payment of tax, employer contribution and value added tax (VAT).

Tax Certificates which are not older than 6 months from the tender deadline must be enclosed.

Documentation requirement: Tax certificate (form RF-1316), joint tax and VAT certificate, not more than 6 months old, calculated from the deadline for the receipt of requests for participation. Foreign companies must submit equivalent certificates from their own country that show that they have an arrangement for the payment of taxes and fees. If the authorities in that country do not issue such certificates, the tenderer must submit a declaration which confirms that all taxes and fees are paid. The statement must be signed by the treasurer.

Requirement # 2

Tenderers shall/will meet the requirements of Norwegian legislation with regard to health, safety and the environment (HSE)

— HSE self-declaration

This self-declaration shall be signed by a general manager and countersigned by one of the employees. Service providers are encouraged to use the template attached the tender competition's other documents.

Requirement #3:

Tenderers shall confirm that the company has not been convicted of any offence in the past 5 years (see the enclosed form).

— Self-declaration conduct.

The statement must be signed by the general manager.

III.2.2. Economic and financial ability

List and brief description of conditions: The tenderer shall have sufficient financial strength to be able to fulfil the contract.

The tenderer's annual accounts including notes with the Board's and the auditor's reports from the last 2 years.

If the Annual Financial Statements for the previous year are not finished before the tender deadline for this contest expires, the previous year's Annual Financial Statements should also be attached.

The tenderer may choose to rely on other companies' capacity to fulfil the requirement for the tenderer's economic and financial position.

The tenderer must, in such an event, document the resources of the companies on which he will rely and prove that he will have the requisite resources from these companies at his disposal during the contract period, for example by presenting a commitment statement, guarantee, co-operation agreement or similar.

This is valid regardless of the legal nature.

III.2.3. Technical and professional ability

List and brief description of conditions:

The service provider shall have good qualifications and sufficient capacity in relation to the contractual obligations.

Documentation requirement:

Service providers shall have the ability and capacity to take on the assignment. This shall be documented as follows:

1 By providing a short description of the current company as regards fulfilment of this assignment. This also applies for any sub suppliers.

2 Prepare a list with a short description of the three most important and most relevant contracts in the last two years, including information on their value, date and the name of the recipient (name, telephone number and email address).

3 Enclose documentation of a certified company health service.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Reference no. 15/03606

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 8.9.2015

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.9.2015 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 8.12.2015

IV.3.8. Conditions for opening of tenders

Date: 8.9.2015 - 13:00

Place:

Pilestredet 46, Oslo.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.7.2015