

Finland-Helsinki: Purchase, supply and installation of office furniture at European Union House in Helsinki, Finland

OJ S 141/2013 23/07/2013

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission Representation in Finland

Postal address: Malminkatu 16, PO Box 1250

Town: Helsinki

Country: Finland

For the attention of: Irma Gynther-Karppinen

E-mail: comm-rep-fi-tender@ec.europa.eu

Telephone: +358 962265454

Fax: +358 962265494

Internet address(es):General address of the contracting authority: http://www.ec.europa.eu/finland/index_fi.htm**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Purchase, supply and installation of office furniture at European Union House in Helsinki, Finland.

II.1.2. Type of contract and place of performance or delivery

Supplies

Main site or place of performance: European Union House, Helsinki, FINLAND.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The European Commission Representation in Finland is planning to renew the furniture in the office spaces. The European Commission requires the delivery and installation of all furniture and accessories. The furniture installation is foreseen for January 2014.

II.1.6. CPV code(s)

39130000 Office furniture

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The total estimated maximum budget for all lots of this tender is 87 000 EUR.

Estimated value excluding VAT: 87 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in days: 90 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Supply and installation of office furniture

1) Short description

Desks, pedestals, desk-related storage, cupboards, visitors' chairs, meeting table with chairs, coffee table, sofas and armchairs.

2) CPV code(s)

39130000 Office furniture

3) Quantity or scope

20–23 desk entities, 20–23 pedestals, 20–23 desk-related storage, 20–30 cupboards, 20–23 visitors' chairs, 1 meeting table and 6 chairs, 1 coffee table, 1 set of sofas and armchairs for 7 persons, 1 set of sofas for 20 persons.

V; 57 000–72 000 EUR.

Estimated value excluding VAT:

Range: between 57 000 and 72 000 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Supply and installation of lamps

1) Short description

Ceiling and table/floor lamps in the offices and in the common area.

2) CPV code(s)

39130000 Office furniture

3) Quantity or scope

Max. 23 table lamps and max. 23 floor lamps.

V; 11 000–15 000 EUR.

Estimated value excluding VAT:

Range: between 11 000 and 15 000 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payments will be made after acceptance by the Commission of all supplies and related services to it and within 30 days of presentation of an invoice in due and proper form which conforms to national accounting regulations. Invoices presented by the contractor must specify separately the amount(s) exclusive of VAT, the amount of VAT and the total amount inclusive of VAT.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Tenders may be submitted by groupings of service providers who will not be required to adopt a specific legal form prior to the contract being awarded. If a grouping is awarded the contract, it may have to take on a particular legal form if this is necessary in order for the contract to be performed correctly. However, a grouping of economic operators must nominate 1 party to be responsible for the receipt and processing of payments for members of the grouping as well as for management and coordination of the service.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: All details regarding this point are specified in the pre-qualification questionnaire (PQQ), which can be downloaded from the website of the Representation of the European Commission in Finland, at the following address: http://ec.europa.eu/finland/index_fi.htm

A paper version of it can also be obtained by contacting the Representation of the European Commission in Finland (see all information in I.1 of this notice).

III.2.2. Economic and financial ability

List and brief description of conditions: Idem point III.2.1.

III.2.3. Technical and professional ability

List and brief description of conditions:
Idem point III.2.1.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: All details regarding this point are specified in the pre-qualification questionnaire (PQQ), which can be downloaded from the website of the Representation of the European Commission in Finland, at the following address: http://ec.europa.eu/finland/index_fi.htm

A paper version of it can also be obtained by contacting the Representation of the European Commission in Finland (see all information in I.1 of this notice).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PO/2013-18-INF/HEL.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.8.2013 - 16:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate
29.8.2013 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates
16.9.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted
Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

1) The attention of interested parties is drawn to the aim of this notice, i.e. to select candidates who will receive the specifications and be invited to tender.

2) Interested parties are requested to observe strictly the conditions stated in the documents (including the pre-qualification questionnaire), which are available on the website of the Representation of the European Commission (http://ec.europa.eu/finland/index_fi.htm), when submitting their request to participate, namely:

a) to send their application by post or submit it by hand before the deadline given in point IV.3.4;

b) to enclose all the documents and information required under points III.2.1, III.2.2 and III.2.3 (see PQQ).

Groupings must provide separate documents and information for each member. Candidates must affirm that they are not in any of the exclusion situations by enclosing with their application the dated and signed solemn declaration, which is also available on the web page of the Representation. The documentary evidence backing up this solemn declaration must not be sent with candidates' applications. It will only be requested from the successful tenderer once the contract has been awarded;

c) incomplete applications may be automatically rejected;

d) the supply and installation is expected to take 3 months (order period + installation included);

e) under Article 134.1.g (i) of Commission delegated Regulation (EU) No 1268/2012 of 29.10.2012, laying down detailed rules of application, the contracting authority may use a negotiated procedure, without prior publication of a further supply contract notice, for the award of new contracts in the case of additional deliveries, partial replacement of installations or extension of existing supplies or installations. The duration of such contracts may not exceed 3 years.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@ec.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@ec.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

11.7.2013