

Belgium-Seneffe: Financial and insurance services
OJ S 133/2015 14/07/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Adm. com. de Seneffe
Postal address: Rue Lintermans 21
Town: Seneffe
Postal code: 7180
Country: Belgium
For the attention of: David Gasparotto (finances)
E-mail: d.gasparotto@seneffe.be
Telephone: +32 64521721
Fax: +32 64521705

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Assurances pour l'Administration Communale de Seneffe.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE322 Arr. Charleroi

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Marché de Service d'assurance de l'Administration Communale de Seneffe.

II.1.6. CPV code(s)

66000000 Financial and insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 680 000 EUR

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Assurances dommages matériels

1) Short description

- Volet 1: Assurance Incendie et Périls Connexes (Risques Simples)
- Volet 2: Assurance Tous Risques Informatique et Bureautique
- Volet 3: Assurance Transport et Séjour de Valeurs
- Volet 4: Assurance Tous Risques Expositions et Manifestations Temporaires
- Volet 5: Assurance Tous Risques bris de machines.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Assurance responsabilité civile

1) Short description

- Volet 1: Assurance RC Générale et Protection Juridique
- Volet 2: Assurance RC et Accidents Corporels — Etablissements scolaires et autres
- Volet 3: Assurance RC Objective Incendie / Explosion

- Volet 4: Assurance Protection des mandataires publics (administration communale)
- Volet 5: Assurance RC Architecte et ingénieur.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Assurances accidents

1) Short description

- Volet 1: Assurance Accidents du Travail et Excédent-Loi (hors CPAS)
- Volet 2: Assurance Accidents Corporels — Mandataires communaux (hors CPAS).

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Assurances automobiles

1) Short description

- Volet 1: Assurance Véhicules
- Volet 2: Assurance Omnium Missions.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Conformément à l'article 6 parag. 1er de l'Arrêté Royal du 14.1.2013, un cautionnement n'est pas demandé.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Par le seul fait de participer à la procédure de passation du marché, le soumissionnaire atteste qu'il ne se trouve pas dans un des cas d'exclusion visés aux articles 20 §§1 et 1/1 de la loi du 15.6.2006 relative aux marchés publics et certains marchés de travaux, fournitures et de services et articles 61 à 66 de l'arrêté royal du 15.7.2011 relatif à la passation des marchés publics dans les secteurs classiques.

III.2.2. Economic and financial ability

List and brief description of conditions: * Une déclaration bancaire dont le modèle figure en annexe du c.s.ch.

* Une déclaration concernant le chiffre d'affaires global et le chiffre d'affaires du domaine d'activités faisant l'objet du marché au cours des trois derniers exercices disponibles en fonction de la date de création ou du début d'activités du candidat; minimum exigé: 150.000 EUR (produits d'assurances hors vie.

III.2.3. Technical and professional ability

List and brief description of conditions:

* Une liste des principaux services effectués au cours des trois dernières années, indiquant le montant, la date et le destinataire public ou privé. Les prestations de services sont prouvées par des attestations émises ou contresignées par l'autorité compétente ou lorsque le destinataire a été un acheteur privé, par une attestation de l'acheteur ou, à défaut, simplement par une déclaration du prestataire de services. Le nombre minimum de services similaires exigés est de 10 (communes et/ou cpas) pour un montant minimum de 20.000 EUR.

* Un certificat émis par l'autorité concernée indiquant les branches d'assurances pour lesquelles les prestataires sont agréés.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Loi du 25 juin 1992 sur le contrat d'assurance terrestre.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Montant de la prime et ristournes éventuelles Lot I: Dommages matériels (3 points par volet) 15 points — Lot II: Responsabilité Civile (2 points par volet) 10 points -Lot III: Accidents (2 points par volet)4 points — Lot IV: Automobiles (2 points par volet) 4 points. Weighting 33
2. Service Connexes -l'assistance technique (conseils et services de prévention): 10 — - disponibilité d'un interlocuteur spécialement désigné: 10 — qualité de présentation: 7. Weighting 27

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

FIN 02/2015

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 16.7.2015 - 16:00

Payable documents: yes

Price: 10,00 EUR

Terms and method of payment: Au comptant, au Service Travaux de Seneffe, Rue des Canadiens 17 à 7180 Seneffe, les jours ouvrables de 9:00 à 12:00 heures.

Contre paiement préalable par virement bancaire pour envoi des documents par courrier postal sur le compte suivant:

Administration communale de Seneffe

Rue Lintermans 21

7180 Seneffe

Compte DEXIA n° : 091-0004027-79

Communication: FIN 02/2015.

IV.3.4. Time limit for receipt of tenders or requests to participate

7.9.2015 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 7.9.2015 - 10:00

Place:

Service des Travaux — Rue des Canadiens 17 à 7180 Seneffe

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

@Ref:00923528/2015012740.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

9.7.2015