

UK-Kirkintilloch: gas appliance maintenance services

OJ S 147/2012 02/08/2012

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Hillhead Housing Association 2000

Postal address: 60 Highfield Road, Hillhead

Town: Kirkintilloch

Postal code: G66 2PS

Country: United Kingdom

For the attention of: Stephen Tait

E-mail: stephent@hillheadhousing.org

Telephone: +44 1415780200

Fax: +44 1415784817

Internet address(es):General address of the contracting authority: <http://www.hillheadhousing.org>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Gas Servicing and Repairs Contract (including out of office call out service).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Hillhead, Kirkintilloch, Glasgow.

NUTS code UKM31 East Dunbartonshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Gas Servicing and Repairs Contract, including out of hours call out service in respect of several properties located throughout Hillhead, Kirkintilloch, Glasgow. The current stock total is 742 units. However, the number of properties included in contract will vary, dependent on number of units undergoing planned renewal works. There are currently 71 new build units currently on site.

Whilst the contract is principally a servicing and repairs contract, Hillhead Housing Association 2000 (the "Association") may on a "one-off" basis require the provider to supply and install new heating and/or gas boilers. A Bill of Quantities will be issued at ITT stage for pricing.

II.1.6. CPV code(s)

50531200 Gas appliance maintenance services, 50411200 Repair and maintenance services of gas meters, 50511200 Repair and maintenance services of gas pumps, 50531100 Repair and maintenance services of boilers, 50720000 Repair and maintenance services of central heating, 42160000 Boiler installations, 45331100 Central-heating installation work, 45331110 Boiler installation work

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract will be from January 2013 until end of March 2014, with the option for the Association to extend the contract annually over a period of three years. This extension of time will be at the sole discretion of the Association.

The contract therefore has the potential to run until the end of March 2017.

Full details of the scope of the contract are included at II.1.5.

Estimated value excluding VAT:

Range: between 87 500,00 and 340 000,00 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: Range: between 1 and 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 7.1.2013. Completion 31.3.2014

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Association reserves the right to require deposits, guarantees, bonds or other forms of appropriate security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the event of a group of bidders submitting an acceptable offer, it will be necessary for each member of the group to sign an undertaking that each bidder will be jointly and severally liable for the satisfactory performance of the services.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Further information on particular conditions will be included within the contract documentation.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Bidders should ensure that they do not meet any of the ineligibility conditions stated in Regulation 23 of the Public Contracts (Scotland) Regulations 2012.

A detailed Pre-Qualification Questionnaire (PQQ) will be issued to all bidders responding to this contract notice. The PQQ must be requested and returned to the Association by the date given at IV.3.4.

III.2.2. Economic and financial ability

List and brief description of conditions: A detailed Pre-Qualification Questionnaire (PQQ) will be issued to all bidders responding to this contract notice.

Bidders will be assessed in accordance with Regulation 23 of the Public Contracts (Scotland) Regulations 2012.

Minimum level(s) of standards possibly required: Bidders must be able to demonstrate that they can satisfy the minimum standards set out in this contract notice. Bidders which cannot satisfy the following minimum standards will not be invited to tender:

- have a turnover of at least 1 000 000 GBP for the last financial year,
- have Professional indemnity insurance cover of 2 000 000 GBP in aggregate with at least 2 automatic reinstatements,
- have Employers Liability insurance, Public and Product Liability Insurance and Contractors All Risk Insurance of at least 5 000 000 GBP for each and every claim.

III.2.3. Technical and professional ability

List and brief description of conditions:

A detailed Pre-Qualification Questionnaire (PQQ) will be issued to all bidders responding to this contract notice.

Bidders will be assessed in accordance with Regulation 25 of the Public Contracts (Scotland) Regulations 2012.

Minimum level(s) of standards possibly required:

Bidders must be able to demonstrate that they can satisfy the minimum standards set out in this contract notice and the PQQ. Bidders which cannot satisfy the following minimum standards will not be invited to tender;

Bidders must have successfully delivered a minimum of 3 gas servicing and repairs contracts of the same type and scale within the last 3 years.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Bidders will be assessed in accordance with Regulation 23,24,25 and 26 of the Public Contracts (Scotland) Regulations 2012 to verify eligibility and capability. A full breakdown is published as part of the PQQ. This contains a detailed assessment based on financial standing and technical merit.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

31.8.2012 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

5.9.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The contract will be entered into for an initial period of approximately 15 months, with the option for the Association to extend the contract annually over a period of three years at the sole discretion of the Association. The contract therefore has the potential run until the end of March 2017.

The estimated values contained in II.2.1 of this notice can be explained as follows. The annual value of the contract will be in the region of 70 000 to 80 000 GBP. The contract will run initially for approximately 15 months, giving a total estimated value of 87 500 GBP to 100 000 GBP. This contract may be extended annually over a period of three years, at the sole discretion of the Association. Should this occur, the maximum value of the contract will be approximately 297 500 GBP to 340 000 GBP.

As Hillhead is a disadvantaged community, the Association promotes social inclusion and would wish to take into account any training or employment initiatives that this contract will bring to the area. Therefore, the Association reserves the right to promote social inclusion as part of the procurement process.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Appeals process as per the Public Contracts (Scotland) Regulations 2012.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

31.7.2012