

Luxembourg-Luxembourg: Call for tender EAHC/2013/CP/10 concerning support services for improving the visibility of the network of European Consumer Centres (ECC-Net)

OJ S 142/2013 24/07/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Executive Agency for Health and Consumers (EAHC)

Postal address: Jean Monnet Building, rue Alcide de Gasperi

Town: Luxembourg

Postal code: 2920

Country: Luxembourg

For the attention of: Consumer and Food Safety Unit

E-mail: eahc-cp-calls@ec.europa.eu

Fax: +352 4301-30359

Internet address(es):General address of the contracting authority: <http://ec.europa.eu/eahc/>Address of the buyer profile: <http://ec.europa.eu/eahc/consumers/>Electronic access to information: http://ec.europa.eu/eahc/consumers/consumers_tenders.html**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

Other: Implementation of EU health and consumers programmes and BTSF initiative.

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Call for tender EAHC/2013/CP/10 concerning support services for improving the visibility of the network of European Consumer Centres (ECC-Net).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: European Union.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The contract aims to establish a support mechanism providing services to the ECC-Net, in order to improve the impact of its collective work notably by increasing its visibility and developing quality standards.

The execution of the tasks is divided in 3 phases:

- the first phase with a duration of 12 months,
- the second phase with a duration of 12 months,
- the third phase with a duration of 13 months.

In each of the 3 phases, the following work packages are to be performed:

I. Develop and monitor a plan to increase the visibility and accessibility of ECC websites and activities (especially on-line and via mobile technologies).

II. Development of the European level communication tools to raise awareness on the ECC-Net.

III. Support for EU wide or EU level campaigns, involving ECCs.

IV. Assistance to better communicate the results of the Joint projects.

V. Assistance to the creation, implementation and monitoring of a quality charter.

VI. Supplementary work on quality.

The contractor will be authorised to continue the execution of the tasks in the second and the third phase only with written consent of the contracting authority at the end of the preceding phase on the condition that the necessary funding is available from the Union's budget.

The duration of the tasks covering the 3 phases shall not exceed 37 months.

II.1.6. CPV code(s)

79400000 Business and management consultancy and related services, 72420000 Internet development services, 72413000 World wide web (www) site design services, 80500000 Training services, 79340000 Advertising and marketing services, 79313000 Performance review services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 1 300 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 37 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

III.2.2. Economic and financial ability

List and brief description of conditions: As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

Minimum level(s) of standards possibly required: As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

III.2.3. Technical and professional ability

List and brief description of conditions:

As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

Minimum level(s) of standards possibly required:

As in the tender documentation (EAHC/2013/CP/10) published on the EAHC website.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Clarity and content of the offer to carry out each of the 6 work packages. Weighting 60

2. Clarity and content of the 3 case studies. Weighting 15

3. Clarity and content of the offer for the organisation of the work (time, team and project management), including the means of communication with the contracting authority and the ECCs. Weighting 20

4. Clarity and content of the offer concerning risk analysis and quality control of the services provided by the contractor, and reporting on those controls to the contracting authority. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

EAHC/2013/CP/10.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 17.9.2013

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.9.2013

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 8 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 7.10.2013

Place:

Executive Agency for Health and Consumers, 12, rue Guillaume Kroll (Drosbach building), room A3/043, 1882 Luxembourg, LUXEMBOURG.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: A representative of each tenderer may attend the opening of the tenders. In this case, the interested tenderers are kindly requested to register not later than 4.10.2013 by e-mail (eahc-cp-calls@ec.europa.eu) or by fax (+352 4301-38292). At the opening, the representative of the tenderer may be asked to present their credentials/power of attorney to be checked by the Executive Agency.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Consumer programme European Parliament and Council Decision No 1926/2006/EC.

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 433766

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the petitioner being notified or, failing this, the date of which (s)he became aware thereof. Lodging a complaint with the European Ombudsman does not mean that this deadline would be suspended or a new one set.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 433766

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

12.7.2013