

**Norway-Norheimsund: Administrative services for business operations**

OJ S 82/2023 26/04/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Kvam Herad

National registration number: 970 969 381

Postal address: Grovagjelet 16

Town: NORHEIMSUND

NUTS code: NO0A2 Vestland

Postal code: 5600

Country: Norway

Contact person: Karl Petter Kristiansen

E-mail: [karlpetter@innkjopskontoret.no](mailto:karlpetter@innkjopskontoret.no)**Internet address(es):**Main address: <https://www.kvam.no/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://tendsign.no/public/p\\_adformsnotice.aspx?Uniqueld=afahhpqvfl](https://tendsign.no/public/p_adformsnotice.aspx?Uniqueld=afahhpqvfl)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://tendsign.no/doc.aspx?Uniqueld=afahhpqvfl&GoTo=Tender>

**I.4. Type of the contracting authority**

Other type: Municipal

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Print as a service.

Reference number: 23100

**II.1.2. Main CPV code**

75112000 Administrative services for business operations

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The contest is for the provision of 'print as a service', which comprises a future orientated, user friendly and secure system for printing, copying and scanning. The system must see to all administrative processes connected to the product area.

Multifunction machines means machines that primarily have the following functions: Copying, printing, and scanning. The options are described in the needs description.

The annual value of the contract is estimated to be. NOK 900,000 excluding VAT per year.

The value is an estimate and is not binding for the contracting authority.

See the procurement documents for further information.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

30120000 Photocopying and offset printing equipment, 30232100 Printers and plotters, 30232130 Colour graphics printers, 51620000 Installation services of office equipment, 72212772 Print utility software development services, 79999100 Scanning services

#### **II.2.3. Place of performance**

NUTS code: NO0A2 Vestland

#### **II.2.4. Description of the procurement**

Lots/groups

Tenders cannot be submitted for parts of the assignment, and alternative tenders are not allowed. The contracting authority considered dividing the assignment but has decided that it is not suitable for this type of procurement.

Government's Standard Contract (SSA-D).

The contract is expected to awarded by 16.06.2023.

The contract will be valid until 01.09.2029, with an option to extend pursuant to point 4.1 of the contract.

The procurement will be regulated by the attached contract, SSA-D.

The contracting authority expects that the tenderer studies the contractual terms and makes the required internal clarifications in such a way that a contract can be signed if awarded.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 16/06/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

## Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### II.2.14. Additional information

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.2. Economic and financial standing

List and brief description of selection criteria:

Tax and VAT certificates

Tenderers must have their tax and VAT payments in order (ESPD: Part II A.e).

Documentation requirement: Requirement for certificate of paid VAT, tax and social security contribution. A certificate issued by the competent authority in the tenderer's country, confirming that the tenderer has met the obligations in regard to payment of VAT, tax and social security contributions in the country where the tenderer/contractor has its headquarters the (Norwegian certificate for Tax and VAT is combined and ordered from altinn.no, RF-1507, previously RF-1244) in accordance with the legislation in the country where the tenderer is registered. The certificate must not be more than six months old.

The contracting authority is not allowed to request the certificate if he has already received it, in accordance with the regulations § 17-1(4). If you have submitted a tax certificate and it is still valid at the tender submission deadline for this contest, you are not obliged to submit a certificate now. If this is the case, state when and to whom the certificate was previously submitted. You can, however, attach the certificate voluntarily if you want.

Other economic and financial requirements: Economic and financial standing

Requirements regarding the tenderer's economic and financial standing: The financial capacity to fulfil the contract is required (ESPD: Part IV B.58-3).

Documentation: The contracting authority will assess finances through the company and accounting information system Proff Forvalt ([www.forvalt.no](http://www.forvalt.no)). The contracting authority reserves the right to obtain supplementary information about the tenderer's finances.

Any need for support from other companies in order to fulfil this qualification requirement: If the tenderer is dependent on other companies to fulfil this qualification requirement, an account thereof shall be given below. In such cases the contracting authority will assess the finances of the supporting company in the same way. The contracting authority retains the right to collect supplementary information, bank guarantees or similar.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 25/05/2023 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 23/08/2023

**IV.2.7. Conditions for opening of tenders**

Date: 25/05/2023 Local time: 12:01

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

MerCell notice: <https://opic.com/id/afahhpqvfl>.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Hordaland tingrett

Town: Loftshus

Country: Norway

**VI.5. Date of dispatch of this notice**

21/04/2023