

Belgium-Aywaille: Insurance services

OJ S 122/2017 29/06/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Commune d'Aywaille

Postal address: Rue de la Heid 8

Town: Aywaille

Postal code: 4920

Country: Belgium

E-mail: info@aywaille.be

Telephone: +32 43844017

Fax: +32 43847792

Internet address(es):General address of the contracting authority: www.aywaille.beElectronic access to information: <https://cloud.3p.eu/Downloads/1/843/BA/2017>**Additional information can be obtained from:**

Official name: Commune d'Aywaille

Postal address: Rue de la Heid 8

Town: Aywaille

Postal code: 4920

Country: Belgium

Contact person: Madame Valérie Bartholomé

E-mail: valerie.bartholome@aywaille.be

Telephone: +32 43640525

Fax: +32 43847792

Internet address: www.aywaille.be**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Commune d'Aywaille

Postal address: Rue de la Heid 8

Town: Aywaille

Postal code: 4920

Country: Belgium

Contact person: Madame Valérie Bartholomé

E-mail: valerie.bartholome@aywaille.be

Telephone: +32 43640525

Fax: +32 43847792

Internet address: <https://cloud.3p.eu/Downloads/1/843/BA/2017>**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Renouvellement du portefeuille d'assurances de la Commune et du CPAS.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE332 Arr. Liège

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Renouvellement du portefeuille d'assurances de la Commune et du CPAS.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Commune

1) Short description

Commune.

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: CPAS

1) Short description

CPAS.

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Néant.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — la vérification de la situation fiscale sera faite par le Pouvoir Adjudicataire via l'application Télémarc qui lui donne un accès sécurisé aux bases de données fédérales en matière fiscale,

— l'attestation ONSS de l'adjudicataire pressenti sera téléchargée sur le site Télémarc,

— un extrait du casier judiciaire sera réclamé à l'adjudicataire pressenti,

— le candidat joindra à son offre, un document émanant de l'autorité compétente attestant que le soumissionnaire est agréé pour la ou les branches d'assurances pour lesquelles une offre est déposée.

III.2.2. Economic and financial ability

List and brief description of conditions: * Une déclaration concernant le chiffre d'affaires global de l'entreprise et le chiffre d'affaires lié spécifiquement à ce type de marché au cours des 3 derniers exercices.

Minimum level(s) of standards possibly required: Un chiffre d'affaires annuel de minimum 1 000 000 EUR.

III.2.3. Technical and professional ability

List and brief description of conditions:

* La liste des principaux services exécutés au cours des 3 dernières exercices dans le secteur public, indiquant le montant des primes estimées, la date et l'identité des pouvoirs publics concernés.

Minimum level(s) of standards possibly required:

Avoir presté pour minimum 5 Communes et/ou CPAS.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Prix. Weighting 50
2. Services compris dans les primes. Weighting 45
3. Amélioration des garanties. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2017-156

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 1.9.2017 - 23:59

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.9.2017 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 4.9.2017 - 11:00

Place:

Hôtel de ville, Salle du Collège, 1^{er} étage

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

26.6.2017