

Norway-Lillesand: Business and management consultancy and related services

OJ S 138/2014 22/07/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Post- og teletilsynet

National registration number: 974446871

Postal address: Nygård 1

Town: Lillesand

Postal code: 4790

Country: Norway

For the attention of: Charlotte Raudsandmoen

E-mail: rcr@npt.no

Telephone: +47 22824600

Fax: +47 22824640

Internet address(es):General address of the contracting authority: <http://www.npt.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1015>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/120166>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Planning and implementation of management development program 2014–2015.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Lillesand.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Norwegian Post and Telecommunications Authority wishes to enter into agreement for the development and implementation of a management development program. The target group consists of up to 20 manager at different levels.

The management development program shall be based on the Norwegian Post and Telecommunications Authority's management platform. It is desirable to have a management program both for joint, group and individual levels. See the requirement specification for more information.

II.1.6. CPV code(s)

79400000 Business and management consultancy and related services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79420000 Management-related services, 79900000 Miscellaneous business and business-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 800 000 and 1 000 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.10.2014. Completion 31.12.2015

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Requirement: The supplier shall be a legally established enterprise

Documentation:

Norwegian companies: Business Registration Certificate

Foreign companies: Proof that the company is registered in a trade or business register as prescribed by the law of the country where the supplier is established.

III.2.2. Economic and financial ability

List and brief description of conditions: Requirement: The supplier must have the financial capacity to carry out the assignment/contract.

Documentation: Annual Accounts, including the management's annual report and auditor's statement.

III.2.3. Technical and professional ability

List and brief description of conditions:

The supplier shall have experience from a minimum of 3 similar assignments during the last 3 years. By equivalent assignments we mean experience with development and implementation of management development programs for high expertise organisations in government sectors and/or high expertise organisations of equivalent size/management structure.

Documentation: Description of the supplier's 3 most relevant contracts in the course of the last 3 years. The description must include the contract value, date and recipient (name, phone and e-mail). References must be contactable if necessary to clarify the relevance of the contract.

However, it is the tenderer's responsibility to provide a description documenting relevance.

Requirement: The supplier shall have good capacity

Documentation: Description of the supplier's organisation and current manpower (and any collaborating partners), that shows the supplier has good capacity to carry out the assignment.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

1403125

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

28.8.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.11.2014

IV.3.8. Conditions for opening of tenders

Date: 28.8.2014 - 12:30

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: KOFA

Body responsible for mediation procedures

Official name: KOFA

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: KOFA

VI.4.3. Service from which information about the review procedure may be obtained

Official name: KOFA

VI.5. Date of dispatch of this notice

17.7.2014