

**United Kingdom-Belfast: Floor-cleaning machines**

OJ S 135/2015 16/07/2015

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Education Authority — Belfast Region

Postal address: 40 Academy Street

Town: Belfast

Postal code: BT1 2NQ

Country: United Kingdom

For the attention of: Catherine Burnett

E-mail: [catherine.burnett@eani.org.uk](mailto:catherine.burnett@eani.org.uk)

Telephone: +44 2890564212

**Additional information can be obtained from:**

Official name: This is an electronic tender — to access further information see VI.3

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: This is an electronic tender — to access further information see VI.3

**Tenders or requests to participate must be submitted:** Official name: This is an electronic tender — to access further information see VI.3**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Supply and Delivery of Floor Maintenance Machines.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Various locations within Northern Ireland.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Supply and delivery of Floor Maintenance Machines as required for the period up to 31 March 2018 with the option of a further 12 months extension.

**II.1.6. CPV code(s)**

39713410 Floor-cleaning machines

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Supply and delivery of Floor Maintenance Machines as required for the period up to 31 March 2018 with the option of a further 12 months extension. Estimated value is for 12 months.  
Estimated value excluding VAT: 125 000 GBP

**II.2.2. Information about options**

Options: yes

Description of options: The option of a further 12 months extension (not included in estimated value).

Provisional timetable for recourse to these options:  
in months: 28 (from the award of the contract)

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Completion 31.3.2018

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See tender documents for details.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See tender documents for details.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes  
Description of particular conditions: See tender documents for details.

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See tender documents for details.

**III.2.2. Economic and financial ability**

List and brief description of conditions: See tender documents for details.

Minimum level(s) of standards possibly required: See tender documents for details.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

See tender documents for details.

Minimum level(s) of standards possibly required:

See tender documents for details.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

70049

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 12.8.2015 - 16:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

12.8.2015 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 12.8.2015 - 16:00

Place:

This is an electronic tender.

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise. Suppliers Instructions How to Express Interest in this Tender~:

1. Register your company on the eSourcing portal (this is only required once) .
  - Browse to the eSourcing Portal: <https://e-sourcingni.bravosolution.co.uk> and click the link to register — Accept the terms and conditions and click 'continue'.
  - Enter your correct business and user details.
  - Note the username you chose and click 'Save' when complete.
  - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the tender.
  - Login to the portal with the username/password.
  - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier).
  - Click on the relevant PQQ/ ITT to access the content.
  - Click the 'Express Interest' button in the 'Actions' box on the left-hand side of the page.
  - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only).
  - You can now access any attachments by clicking the 'Settings and Buyer Attachments' in the 'Actions' box
3. Responding to the tender.
  - You can now choose to 'Reply' or 'Reject' (please give a reason if rejecting).
  - You can now use the 'Messages' function to communicate with the buyer and seek any clarification.
  - Note the deadline for completion, then follow the on-screen instructions to complete the PQQ/ ITT.
  - There may be a mixture of online and offline actions for you to perform (there is detailed

online help available) You must then publish your reply using the publish button in the 'Actions' box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the e-Tendering help desk.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Education Authority — Belfast region will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for the unsuccessful tenders to challenge the award decision before the contract is entered into.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

10.7.2015