

United Kingdom-Basingstoke: Cleaning services

OJ S 143/2013 25/07/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sentinel Housing Association

Postal address: 56 Kingsclere Road

Town: Basingstoke

Postal code: RG21 6XG

Country: United Kingdom

E-mail: adrian.brinkley@randallsimmonds.co.uk

Internet address(es):

General address of the contracting authority: www.sentinelha.org.uk

Additional information can be obtained from:

Official name: Randall Simmonds LLP

Postal address: 28 Devon Square

Town: Newton Abbot

Postal code: TQ12 2HH

Country: United Kingdom

Contact person: Randall Simmonds LLP

For the attention of: Adrian Brinkley

E-mail: adrian.brinkley@randallsimmonds.co.uk

Telephone: +44 1626201020

Internet address: <http://www.randallsimmonds.co.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Randall Simmonds LLP

Postal address: 28 Devon Square

Town: Newton Abbot

Postal code: TQ12 2HH

Country: United Kingdom

Contact person: Randall Simmonds LLP

For the attention of: Adrian Brinkley

E-mail: adrian.brinkley@randallsimmonds.co.uk

Telephone: +44 1626201020

Tenders or requests to participate must be submitted: Official name: Sentinel Housing Association

Postal address: 56 Kingsclere Road

Town: Basingstoke

Postal code: RG21 6XG

Country: United Kingdom

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Main site or place of performance: North Hampshire and surrounding districts.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Sentinel Housing Association is a housing association that manages over 7,900 affordable homes for rent and shared ownership, together with supported housing across north Hampshire and surrounding districts.

Sentinel is seeking a suitably qualified partner to carry out cleaning of communal areas over a 3 year term, with the option to extend for a further 2 x 3 year terms, subject to annual reviews. The Contract includes vacuuming carpets; washing floors, handrails, and paintwork; sweeping; cleaning of windows; litter picking; and other works associated with cleaning as appropriate.

II.1.6. CPV code(s)

90910000 Cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Sentinel wishes to achieve value for money therefore seeks expressions of interest from experienced service delivery willing to implement best practice in their service delivery.

Sentinel is seeking to enter into an agreement with a single service provider for a term of 3 years, with the option for Sentinel to extend for a further 2 x 3 year terms, giving a maximum contract duration of 9 years. The Contract shall be formally reviewed on an annual basis throughout and Sentinel will retain the right to terminate or reduce the scope of the contract at any time during the original term, or any extended term.

Estimated value excluding VAT:
Range: between 240 000 and 300 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Details of the deposits and guarantees by Sentinel will be set out in the Tender and Contract Documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Terms of financing and payment arrangements will be set out in the Tender and Contract Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the pre-qualification questionnaire which is available from the address in Annex A.

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire. The questionnaire is available from the address in Annex A.
Minimum level(s) of standards possibly required: Applicants will be required to confirm that the anticipated annual value of services of £240,000 to £300,000 is no more than 75% of their annual turnover. A £400,000 annual turnover requirement.

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be required to complete a pre-qualification questionnaire. The questionnaire is available from the address in Annex A.

Minimum level(s) of standards possibly required:

Any minimum levels of technical capacity required by Sentinel will be set out in the pre-qualification questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 23.8.2013

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.8.2013 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

9.9.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Body responsible for mediation procedures

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.5. Date of dispatch of this notice

23.7.2013