

United Kingdom-High Wycombe: IT services: consulting, software development, Internet and support

OJ S 143/2013 25/07/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Wycombe District Council

Postal address: Queen Victoria Road

Town: High Wycombe

Postal code: HP11 1BB

Country: United Kingdom

Contact person: www.delta-esourcing.com/delta Please see section VI.3) Additional Information below.

For the attention of: Steve Bramhill

E-mail: steve.bramhill@wycombe.gov.uk

Telephone: +44 1494421161

Internet address(es):Electronic submission of tenders and requests to participate: www.delta-esourcing.com/delta**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Provision of ICT and customer services to Wycombe District Council.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

IT services: consulting, software development, Internet and support. Administration services. Customer services. Telecommunications-infrastructure maintenance services. Repair and maintenance services. Maintenance and repair of information technology equipment. Maintenance of information technology equipment. Repair of information technology equipment. Wycombe District Council intends to appoint one contractor to provide:
1) ICT support and maintenance services for the Council's IT and communication systems; and
2) face to face, telephone and on line customer services. Existing subjects for which customer services are provided include Benefits Choice Based Lettings, Council Tax, Business Rates, Environmental Health, Housing Options, Licensing (Taxi & others) and Planning.

II.1.6. CPV code(s)

72000000 IT services: consulting, software development, Internet and support, 75100000 Administration services, 79342300 Customer services, 50332000 Telecommunications-infrastructure maintenance services, 50000000 Repair and maintenance services, 50312600 Maintenance and repair of information technology equipment, 50312610 Maintenance of information technology equipment, 50312620 Repair of information technology equipment

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The value below is for a maximum envisaged initial contract term of 66 months (of which 6 months will cover initial transitional work if required, and 60 months operational service delivery as set out in the ITT), plus two options to extend of 24 months. All contract values and timescales stated within this notice assume both extensions are taken.

Estimated value excluding VAT: 14 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 114 (from the award of the contract)

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Performance bonds and parent company guarantees may be required. Details will be stated in the tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details will be stated in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The procuring council requires a contract with a legal entity. In the event of a consortium bid the Council may require the successful consortium to form a single legal entity. Details will be stated in the tender documents.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Candidates will be assessed in accordance with Regulations 23 to 26 of the Public Contract Regulations 2006 as amended and by articles 45 to 50 of Directives 2004/18/EC and on the basis of information provided in response to the pre-qualification questionnaire ("PQQ") copies of which will be made available through the portal. Completed PQQs must be returned to the Council via the portal before the deadline specified in Section IV.3.4 below.

III.2.2. Economic and financial ability

List and brief description of conditions: The following minimum level should be satisfied by each interested service provider submitting a PQQ response:

— It should have a 3 year mean average turnover (based on information supplied in response to the PQQ) which is equal to or exceeds 3 times the estimated minimum annual contract value for the Service ("Turnover Threshold).

Interested service providers are directed to the information below regarding who is subject to these tests and how they are carried out, depending on whether the service provider is a single organisation or consortium.

For the avoidance of doubt where an interested service provider is constituted by way of:

— A single organisation, the single organisation must pass the Turnover Threshold.

— A single consortium (i.e. 2 or more persons, at least one of whom is an economic operator, acting jointly for the purpose of being awarded a public contract) the consortium must pass the Turnover Threshold. In order to calculate whether a consortium service provider passes the Turnover Threshold the 3 year mean average turnover for each consortium member (based on information supplied in response to the PQQ) will be calculated and for each consortium member the result will be multiplied by their (actual and anticipated) percentage equity stake (as identified in the response to the PQQ) in the legal entity to be formed to deliver the services under the Agreement and the totals will then be added together. It is this combined figure that will need to pass the Turnover Threshold. Each member of the consortium will on

their own standing be required to pass all tests set down in Section E Economic and Financial Standing of the PQQ. Please see the PQQ for further information.

Minimum level(s) of standards possibly required: As stated in the PQQ which may be obtained using the guidance provided in section VI.3) below.

III.2.3. Technical and professional ability

List and brief description of conditions:

(b) A list of the principal deliveries effected or the main services provided in the past 3 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, - where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator.

(c) An indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work

(d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities.

(g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract.

Full details are stated in the PQQ which may be obtained using the guidance provided in section VI.3) below.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

Objective criteria for choosing the limited number of candidates: As stated in the PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

9.9.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The PQQ and Descriptive Document for this opportunity are available on <https://www.delta-esourcing.com/delta>

You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing username and password. Please note there is a password reminder link on the homepage.

Applicants must log in, go to your Response Manager and add the following Access Code: PSG929EQ2H. Please ensure you follow any instruction provided to you here.

To view this notice, please click here: <https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=63258727>

GO Reference: GO-2013723-PRO-4977713.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.7.2013