

**Italy-Monterotondo: Daycare services**

OJ S 143/2013 25/07/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Monterotondo

Postal address: Piazza G. Marconi 4

Town: Monterotondo

Postal code: 00015

Country: Italy

Contact person: Comune di Monterotondo - Servizi Sociali

For the attention of: Dr.ssa Francesca Moreschi

E-mail: [servizisociali@comune.monterotondo.rm.it](mailto:servizisociali@comune.monterotondo.rm.it)

Telephone: +39 0690964253

Fax: +39 0690964429

**Internet address(es):**General address of the contracting authority: <http://www.comune.monterotondo.rm.it>Address of the buyer profile: <http://www.comune.monterotondo.rm.it>Electronic access to information: <http://www.comune.monterotondo.rm.it>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Comune di Monterotondo - Servizi Sociali

Postal address: Piazza G. Marconi 4

Town: Monterotondo

Postal code: 00015

Country: Italy

For the attention of: Dr.ssa Francesca Moreschi

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Internet address: <http://www.comune.monterotondo.rm.it>**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

Other: Politiche sociali

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Bando di gara per l'affidamento della gestione del Centro Socio Educativo Riabilitativo Diurno Intercomunale.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Comune di Monterotondo (RM).

NUTS code ITE43 Roma

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

Affidamento della gestione del Centro Socio Educativo Riabilitativo Diurno Intercomunale, sito a Monterotondo in Via Don Milani, che ospita persone con disabilità residenti nei tre comuni del Distretto RM/G1 (Monterotondo, Mentana, Fonte Nuova).

#### II.1.6. CPV code(s)

85312100 Daycare services

#### II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### II.1.8. Lots

This contract is divided into lots: no

#### II.1.9. Information about variants

Variants will be accepted: no

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

Estimated value excluding VAT: 436 115,23 EUR

#### II.2.2. Information about options

Options: no

#### II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

## Section III: Legal, economic, financial and technical information

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Cauzione provvisoria pari al 2% dell'importo a base di gara, come previsto dall'art. 75 del D. Lgs. n. 163/2006. Impegno a presentare una garanzia fidejussoria relativa alla cauzione definitiva di cui all'art. 113 del D.Lgs. n. 163/2006.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Appalto finanziato interamente mediante fondi comunali, con eventuale compartecipazione regionale in seguito all'approvazione ed al finanziamento del Piano di Zona 2013.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Ai soggetti che intendano riunirsi o consorziarsi si applicano le disposizioni di cui all'art. 37 del D.Lgs. n. 163/2006.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Requisiti di ordine generale, di idoneità professionale e di qualificazione di cui agli articoli 38, 39, 41 e 42 del D.Lgs. n. 163/2006. Impegno a stabilire una sede operativa nel territorio del Distretto Socio-Sanitario RM/G1 entro la data di stipula del contratto.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Dichiarazione di almeno due istituti bancari o intermediari autorizzati ai sensi del D.Lgs. n. 385/1993

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Aver regolarmente eseguito negli ultimi tre anni antecedenti la data di pubblicazione del bando almeno due servizi identici a quelli oggetto dell'appalto (servizi di gestione di centri socio-educativi riabilitativi diurni per disabili) nei confronti di pubbliche amministrazioni.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Elementi organizzativi e gestionali del servizio. Weighting 39
2. Elementi di integrazione e di raccordo con il territorio. Weighting 26
3. Qualità e gestione delle risorse umane. Weighting 15
4. Offerta economica. Weighting 20

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

Determinazione a contrarre n. 1577 del 22.7.2013.

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

2.9.2013 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 9.9.2013 - 10:00

Place:

Comune di Monterotondo.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali rappresentanti dei concorrenti o delegati muniti di atto formale di delega.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tribunale Amministrativo Regionale del Lazio

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

23.7.2013