

**United Kingdom-Devizes: Time accounting or human resources software development services
OJ S 137/2016 19/07/2016
Contract award notice
Services**

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Aster Group Limited
Postal address: Sarsen Court, Horton Avenue, Cannings Hill
Town: Devizes
Postal code: SN10 2AZ
Country: United Kingdom
Contact person: HRIS Administrator
For the attention of: HR Services Co-ordinator
E-mail: HRIS@aster.co.uk
Telephone: +44 1380735665
Internet address(es):
General address of the contracting authority: <http://www.aster.co.uk>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title

Integrated HR and payroll information system.

II.1.2. Type of contract and place of performance or delivery

Services
Service category No 7: Computer and related services
Main site or place of performance: South and South West of England, UK.
NUTS code UKK South West (England)

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

II.1.4. Short description of the contract or purchase(s)

The Aster Group owns and manages more than 27 000 general needs, leasehold and supported homes in and around Dorset, Hampshire, Somerset and Wiltshire. It provides services to over 75 000 people across the south and south west of England. Our mission is

to create strong and sustainable communities where people flourish and we are committed to making a positive difference to people's lives. For details of the Aster group and its members see <http://www.aster.co.uk>

The company wishes to procure an HR Information System, for use across the Aster Group companies, to replace a number of HR systems that are currently used. The system will have to operate in a dynamic environment encompassing a wide variety of employee functions in a fast growing market sector. The system must be capable of providing a wide variety of core HR functionality, working in a self-service structure, enabling managers and employees to add value to our business through the successful management of resources. The scope of the project is to procure a system that provides:

Payroll and pensions administration and processing (inc. timesheets, expenses, P11D, auto enrolment);

HR Administration (inc. recruitment, absence, employee relations, job evaluation, equal opps, org charts);

Learning and development (inc. administration, appraisal/performance management, competencies and KPIs, development needs);

Manager and employee self-service;

Reporting and workflow (standard and customisable);

Health and Safety administration;

Time and Attendance/Rostering;

Served from one central database;

Capable of functioning across multiple sites;

The ability to operate between 1 000 live employees and up to 5 000 and up to 10 000 employee records including leavers;

If possible to include talent management and succession planning.

Service providers will be required to complete a pre-qualification questionnaire (PQQ) and the evaluation of this PQQ will establish those companies that will be permitted to tender.

Expressions of interest are welcome from not only suitable service providers but also social enterprises providing they are able to comply with the minimum levels for participation as set out herewith and in the PQQ.

The successful service provider(s) must be able to show a commitment to providing effective services that provide value for money to Aster Group Limited.

The proposed contract period will be 4 years commencing on or about the 1.4.2015 and with the option for six extensions to this initial period each for a period of up to a further 1 year all subject to provisions for successful performance and earlier termination including a break clause.

Aster Group Limited reserves the right to withdraw from this procurement procedure at anytime without awarding a contract. Applicants are to be responsible for all of the costs and expenses they incur as a result of participating in this procurement process irrespective of whether the procedure is completed or is abandoned without any appointment.

All expressions of interest and requests to participate must be made by emailing the contact point in section I.1) quoting reference 'TEN-PQQ59/13AGL'.

II.1.5. CPV code(s)

72212450 Time accounting or human resources software development services, 48450000

Time accounting or human resources software package, 72261000 Software support services,

72263000 Software implementation services

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Value: 392 133,57 GBP
excluding VAT

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of
1. As per the tender documents. Weighting 1

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PQQ-TEN59/13AGL

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2014/S 028-045085](#) of 8.2.2014

Section V: Award of contract

V.1. Date of conclusion of the contract

6.3.2015

V.2. Information about tenders

Number of tenders received: 5

V.3. Name and address of the contractor

Official name: Midland Software Limited
Town: Nottinghamshire
Postal code: NG11 6LL
Country: United Kingdom

V.4. Information on value of the contract/lot

Total value of the procurement:
Value: 392 133,57 GBP
excluding VAT

V.5. Information about subcontracting

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.2. Additional information

All expressions of interest and requests for the PQQ must be made by emailing the contact point in Section I.1) quoting reference 'TEN-PQQ59/13AGL'.

All enquiries relating to the PQQ or the pre-qualification process generally shall also be made via email to the contact point in Section I.1) but must be received no later than 17:00 (BST) on 3.3.2014. It will not be possible to respond to any enquiries received after that date and time. The contracting authority reserves the right to withdraw from this procurement procedure at anytime without awarding a contract. Economic operators shall be responsible for the costs and expenses they incur as a result of participating in this procurement process. The authority and or its advisors shall not be liable for and will not pay any costs in respect of the preparation of any pre-qualification or subsequent tender submission of any applicant or bidder whether they are successful or unsuccessful. This shall equally apply in the event that the procurement process is postponed, cancelled or abandoned by the contracting authority at any stage and for whatever reason. Economic operators shall be deemed to have unequivocally accepted this as a condition precedent to participation in this procurement process.

VI.3. Procedures for review

VI.3.1. Review body

Official name: See section VI.4.2) below

VI.3.2. Review procedure

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals: the contracting authority will incorporate a minimum 10-calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Such additional information should be requested from the address in section I.1). If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for the aggrieved parties who have been harmed or are at risk of harm by a breach of rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months or in the case of an ineffectiveness claim within 30 days subject to notification of the conclusion of the contract). Where a contract has not been entered into the contracting authority is obliged to suspend the contract-making and the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the Court may award damages and order the ineffectiveness of the contract or alternative subject to the time limits mentioned above.

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

15.7.2016