

United Kingdom-Manchester: Insurance services

OJ S 143/2013 25/07/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Trafford Metropolitan Borough Council
Postal address: Trafford Town Hall, Talbot Road, Stretford
Town: Manchester
Postal code: M32 0TH
Country: United Kingdom
For the attention of: Andrew Knight
E-mail: andrew.knight@trafford.gov.uk
Telephone: +44 1619124462

Internet address(es):

General address of the contracting authority: <http://www.trafford.gov.uk>

Additional information can be obtained from:

Official name: Aon UK Limited
Postal address: 40 Spring Gardens
Town: Manchester
Postal code: M2 1EN
Country: United Kingdom
For the attention of: Vicki Matthews
E-mail: vicki.matthews@aon.co.uk
Telephone: +44 1616872334

Internet address: <http://www.aon.com/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Aon Ltd
Postal address: 40 Spring Gardens
Town: Manchester
Postal code: M2 1EN
Country: United Kingdom
For the attention of: Vicki Matthews
E-mail: vicki.matthews@aon.co.uk
Telephone: +44 1616872334

Internet address: <http://www.aon.com/>

Tenders or requests to participate must be submitted: Official name: Aon Ltd

Postal address: 40 Spring Gardens
Town: Manchester
Postal code: M2 1EN
Country: United Kingdom
For the attention of: Vicki Matthews

E-mail: vicki.matthews@aon.co.uk
Telephone: +44 1616872334
Internet address: <http://www.aon.com/>

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Trafford MBC - 2014 Contract Notice excluding broking services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Manchester.

NUTS code UKD3 Greater Manchester

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance Services as required by Trafford MBC, excluding broking services.

II.1.6. CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66513200 Contractor's all-risk insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66516400 General liability insurance services, 66516100 Motor vehicle liability insurance services, 66514110 Motor vehicle insurance services, 66512000 Accident and health insurance services, 66519200 Engineering insurance services, 66515100 Fire insurance services, 66515000 Damage or loss insurance services, 66518300 Insurance claims adjustment services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Property / Business Interruption / Money / All Risks

1) Short description

Property / Business Interruption / Money / All Risks

2) CPV code(s)

66515200 Property insurance services, 66515100 Fire insurance services, 66515000 Damage or loss insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Combined Liability

1) Short description

Combined Liability

2) CPV code(s)

66513200 Contractor's all-risk insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Motor Fleet

1) Short description

Motor Fleet

2) CPV code(s)

66516000 Liability insurance services, 66516500 Professional liability insurance services, 66516400 General liability insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Contract Works

1) Short description

Contract Works

- 2) **CPV code(s)**
66515411 Pecuniary loss insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 5

Lot title: Computers

- 1) **Short description**
Computers
- 2) **CPV code(s)**
66512000 Accident and health insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 6

Lot title: Personal Accident & Travel

- 1) **Short description**
Personal Accident & Travel
- 2) **CPV code(s)**
66512000 Accident and health insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 7

Lot title: School Journey

- 1) **Short description**
School Journey
- 2) **CPV code(s)**
66519200 Engineering insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 8

Lot title: Fidelity Guarantee / Crime

- 1) **Short description**
Fidelity Guarantee / Crime
- 2) **CPV code(s)**

66515200 Property insurance services, 66515100 Fire insurance services, 66515000 Damage or loss insurance services

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 9

Lot title: Statutory Inspection Contract

- 1) Short description**
Statutory Inspection Contract
- 2) CPV code(s)**
66515200 Property insurance services, 66515100 Fire insurance services, 66515000 Damage or loss insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 10

Lot title: Terrorism

- 1) Short description**
Terrorism
- 2) CPV code(s)**
66518300 Insurance claims adjustment services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 11

Lot title: Claims Handling

- 1) Short description**
Claims Handling
- 2) CPV code(s)**
66510000 Insurance services, 66515200 Property insurance services, 66513200 Contractor's all-risk insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66516400 General liability insurance services, 66516100 Motor vehicle liability insurance services, 66514110 Motor vehicle insurance services, 66512000 Accident and health insurance services, 66519200 Engineering insurance services, 66515100 Fire insurance services, 66515000 Damage or loss insurance services, 66518300 Insurance claims adjustment services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The awarding authority will pay insurance premiums annually.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Not applicable.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: This tender is open to insurance companies who are licensed to provide the insurance cover required either in the UK or in the EC Member State of domicile. Insurers must be authorised by the UK Financial Services Authority or equivalent. Insurance companies will be shortlisted using the criteria set out under III.2.1) to III.2.3) above

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: Copy of last three years Annual Report and Accounts.

Overview of services provided to the Public Sector over the last three years.

Standard & Poor's (or equivalent rating)

III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

Details of names and qualifications of employees who would be responsible for delivery of services.

List of other public sector bodies insured and the risk classes involved.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This tender is open to insurance companies who are licensed to provide the insurance cover required either in the UK or in the EC Member State of domicile. Insurers must be authorised by the UK Financial Services Authority or equivalent.

Insurance companies will be shortlisted using the criteria set out under III.2.1) to III.2.3) above.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) yes

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

23.8.2013

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

The following are pre-qualified:

Insurers:

Ace, AIG, Allianz, Amlin, Aon Crisis Management, Aon Underwriting Managers, Aviva, Axa, Beazley, Bureau Veritas, Chartis, Chubb, CNA, DAS Legal Expenses, Ecclesiastical, Essentia, Equity Red Star, Generali, Hiscox, HSB Engineering Insurance, Liberty, Lloyds of London, MAPS, Markel, Mitsui, Navigators and General, QBE, Risk Management Partners, RSA, Swiss

Re, Tokio Marine, Travelers, Zurich Municipal.

Claims Handlers:

GAB Robins, Cunningham Lindsey, Garwyns, Top Mark, Gallagher Bassett.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.7.2013