

**Norway-Ålesund: Procurement consultancy services**

OJ S 137/2016 19/07/2016

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ålesund kommune [Ålesund municipality]

National registration number: 942 953 119

Postal address: Keiser Wilhelmsgate 11

Town: Ålesund

Postal code: 6003

Country: Norway

Contact person: Procurement

For the attention of: Guro Hanche-Olsen

E-mail: [guro.hanche-olsen@alesund.kommune.no](mailto:guro.hanche-olsen@alesund.kommune.no)**Internet address(es):**Electronic access to information: [https://tendsign.no/doc.aspx?](https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=Docs)[Uniqueld=afzmzppqex&GoTo=Docs](https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=Docs)Electronic submission of tenders and requests to participate: [https://tendsign.no/doc.aspx?](https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=Tender)[Uniqueld=afzmzppqex&GoTo=Tender](https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=Tender)**Additional information can be obtained from:**

Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=QA>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=Docs>**Tenders or requests to participate must be submitted:** Official name: TendSignInternet address: <https://tendsign.no/doc.aspx?Uniqueld=afzmzppqex&GoTo=Tender>**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

Other

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Procurement — Purchasing Assistance, 2016.

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: In the municipalities of: Ålesund, Skodje, Vanylven, Volda, Ørskog, Norddal, Ørsta, Sandøy, Sande ( in Møre og Romsdal), Giske, Sykkylven, Ulstein, Hareid, Herøy, Stordal, Haram, Sula and Vestnes.

NUTS code

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

## **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 3

### **Duration of the framework agreement**

Duration in years: 2

## **II.1.5. Short description of the contract or purchase(s)**

The objective of the Agreement is to cover the Customers' need for procurement of purchasing assistance, in accordance with the requirement specification.

It is voluntary for Customers to utilise the Agreement, but if the Customer shall procure purchasing assistance,

this Agreement must be used with the exception of the annotations to the Agreement, see the Requirement Specification.

## **II.1.6. CPV code(s)**

79418000 Procurement consultancy services, 79410000 Business and management consultancy services, 79419000 Evaluation consultancy services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **II.1.8. Lots**

This contract is divided into lots: no

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

It is difficult to estimate the value of the framework agreement and the scope per service type. We anticipate that the municipalities (combined) will need to carry out 50 — 100 procurement via this

Agreement, in total per year.

This is only a rough estimate and it is only meant to give the Tenderers a hint of the scope of the agreement.

The scope of the Agreement can deviate from this during the agreement period. The Contracting Authority is not bound by the stated estimates/scope.. During the agreement period, the volume per municipality/company will depend on i.a. the Customers' requirements, activities, budget situations and other limiting factors.

The weighting stated in the price form is only given in order to achieve a price comparison during the evaluation.

## **II.2.2. Information about options**

Options: yes

Description of options: The agreement will start at the signing of the contract. The duration of the agreement is 2 years from the start of the agreement, with the possibility for Contracting Authority to extend the agreement for 1 year + 1 year .

## **II.2.3. Information about renewals**

This contract is subject to renewal: yes

## **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: A VAT certificate is required.  
A tax certificate is required.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The Contracting Authority will carry out their own assessment of the Tenderer's economy through the business and account information system Bisnode AS ([www.soliditet.no/creditcontrol](http://www.soliditet.no/creditcontrol)) with the service CreditPro.

The Contracting Authority will not accept credit ratings from other business and account information systems than

Bisnode AS with the service CreditPro.

The tenderer can enclose other necessary information in the tender if the Tenderer believes that

Bisnode/CreditPro does not provide a correct picture of the economic situation.

Newly established companies: Newly established companies that have not built up a basis for credit rating

must enclose a declaration from a bank or similar financing institution regarding the company's financial

and economic position.

This also applies to foreign Tenderers.

Minimum level(s) of standards possibly required: The economic capacity to carry out the contract is required. The tenderer is required as a minimum to be Credit Worth, A in accordance with Bisnode AS with the service CreditPro, or have the economic capacity to carry out the contract based on the Contracting Authority's discretion in regard to attached documentation from the Tenderer.

Newly established companies: Newly established companies must have the economic capacity to execute the Agreement.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Experience:

A reference list with ten references must be enclosed, showing that the qualification requirement is

met. The tenderer shall fill in the form 'experience — references' and attached this to the tender offer.

Insurance:

A copy of the Insurance Certificate should be attached.

Minimum level(s) of standards possibly required:

Experience:

The tenderer, or employees of the Tenderer are required to have experience from equivalent assignments. Hydraulic systems are in this context

equivalent assignments means experience with public procurement during the last three years in accordance with the regulation on

public procurements part II and/or part III.

Insurance:

The tenderer is required to have Liability insurance for the profession.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

16/4580

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 9.9.2016 - 13:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

9.9.2016 - 13:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 9.12.2016

**IV.3.8. Conditions for opening of tenders**

Date: 9.9.2016 - 14:00

Place:

Ålesund Town Hall, Norway.

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

Visma notice: <https://opic.com/id/afzmzppqex>.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

15.7.2016