

Switzerland-Zurich: Financial and insurance services
OJ S 82/2023 26/04/2023
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: SERV Swiss Export Risk Insurance

Postal address: Genferstrasse 6

Town: Zurich

NUTS code: CH0 Schweiz/Suisse/Svizzera

Postal code: 8002

Country: Switzerland

E-mail: procurement@serv-ch.com

Internet address(es):

Main address: <https://www.simap.ch>

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:

http://www.simap.ch/shabforms/servlet/Search?NOTICE_NR=1330485

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: SERV Swiss Export Risk Insurance Must not be opened

Postal address: Genferstrasse 6

Town: Zurich

Postal code: 8002

Country: Switzerland

Contact person: VW-486 SERV services relating to project financing

E-mail: procurement@serv-ch.com

NUTS code: CH0 Schweiz/Suisse/Svizzera

Internet address(es):

Main address: <https://www.simap.ch>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

VW-486 SERV services relating to project financing

II.1.2. Main CPV code

66000000 Financial and insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

The aim of this tender is to find five companies with proven experience in project financing that can support SERV in structuring and documenting project financing and potentially the subsequent portfolio management. A framework agreement is concluded with each company. The services are called off in a mini-tender procedure.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79400000 Business and management consultancy and related services

II.2.3. Place of performance

NUTS code: CH0 Schweiz/Suisse/Svizzera

Main site or place of performance: Zurich

II.2.4. Description of the procurement

The aim of this tender is to find five companies with proven experience in project financing that can support SERV in structuring and documenting project financing and potentially the subsequent portfolio management. A framework agreement is concluded with each company. The services are called off in a mini-tender procedure.

II.2.5. Award criteria

Criteria below

Cost criterion - Name: AC01 Price (maximum hourly rate) / Weighting: 30%

Cost criterion - Name: AC02 Task understanding and risk assessment / Weighting: 30%

Cost criterion - Name: AC03 Specialists / Weighting: 20%

Cost criterion - Name: AC04 References from ECAs / Weighting: 10%

Cost criterion - Name: AC05 Tenderer presentation / Weighting: 10%

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

All services will be tendered as options. The total award volume is CHF 10,000,000 excl. VAT.

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The following proof of eligibility must be confirmed or enclosed in full and without restrictions or modifications together with the tender itself; otherwise, the tender will not be considered.

EC01 Economic/financial performance

The tenderer has sufficient economic/financial capacity to fulfil the contract.

Evidence

Extract from the debt collection register not older than three months at the time of the request by the contracting authority. In the case of tenderers from abroad, a comparable current official document from the foreign country.

Note: The contracting authority electronically checks the extract from the Central Company Index (www.zefix.ch).

In the case of tenderers from abroad, an extract from the commercial register or a comparable official document from the foreign country.

This evidence of suitability shall only be submitted upon request, after submission of the tender and before the award of the contract.

EC02 Experience

The tenderer has sufficient experience in mandates comparable to the present one in terms of content, scope and complexity.

Evidence

It shall provide evidence of this experience by means of three references on project financing between 1 January 2015 and the submission of the tender. For each reference mandate, a fully completed reference form (Annex No. 5 of the Requirements Specification) must be submitted.

The references submitted must be comparable in the following respects:

- These are project financings in which the tenderer was commissioned with the tasks in the sense of item 3.2.1 of the Requirements Specifications.
- The referenced project financings were secured by ECAs. The tenderer demonstrates appropriate experience with requirements from ECAs.
- The referenced project financings related to the energy (gas, solar, energy from waste, etc.), or transportation (highways, railway lines, tunnel construction, etc.) sector.
- From the referenced projects, it shows that the tenderer represented the lender's side.
- The tenderer can prove based on the reference description or CVs that the persons appointed have taken a leading role in the negotiations in the transactions referred to.

The contracting authority reserves the right to contact the specified persons for reference information. The named contact person must be reachable (holiday absences and corresponding substitutes must be mentioned).

EC03 Human resources

The tenderer has the necessary personnel resources to fulfil the contract as described in the specifications under 3.2.1. In particular, it has at least two specialists who can take on the

tasks of the deal team lead or coach of the deal team in accordance with section 3.2.1 of the specifications.

Evidence

Written confirmation and CVs of at least two persons with comprehensible documentation.

EC04 Single point of contact

The tenderer has a single point of contact (SPOC) who is responsible for escalating problems with the mandate and is authorised to make decisions.

Evidence

Written confirmation stating the surname, first name, coordinates, job title and deputy of the SPOC.

EC05 Language skills of the key persons

The tenderer assures to use key persons who have oral and written language skills in English at least at C1 level according to the Common European Framework of Reference (CEFR) for Languages (europaeischer-referenzrahmen.de) and can produce and deliver project results and documentation in English. Appropriate language skills in German are desirable.

Evidence

Written confirmation with comprehensible documentation of the key persons' language skills.

EC06 Personnel security screening

Upon the contracting authority's first request, the tenderer is prepared to disclose the names (including CVs) of the persons intended for deployment and subject them to a personal security screening in accordance with the Ordinance on Personal Security (PSSO, SR 120.4) after the conclusion of the procurement contract. More detailed information can be found under the personal security check <https://www.vbs.admin.ch/de/sicherheit/integrale-sicherheit/personensicherheitspruefung.html>.

Evidence

Written confirmation.

EC07 Replacement of employees

The tenderer is prepared to replace deployed employees for good cause as follows:

The performance and deployment of the persons provided by the tenderer shall be assessed by the contracting authority. If a discrepancy is found with the requirements and criteria according to the specifications and annexes, the tenderer shall comment on this. The contracting authority shall then decide whether the tenderer is obliged to replace the persons concerned within fourteen days with personnel who meet the requirements.

Other important reasons for the replacement of personnel may also occur while the contract is being carried out, such as a negative personal security check, dismissal, extended leave, accident, illness, etc. In each case, the tenderer is responsible for the replacement with an equally qualified person. Involvement in other projects of the contractor shall not be considered an important reason in this respect.

Evidence

Written confirmation.

EC08 Acceptance of the General Terms and Conditions of the Confederation (GTC) for - Service contracts (September 2016 edition, as of January 2021).

Evidence

Written confirmation.

EC09 Acceptance of the draft agreement

The tenderer is prepared to accept the draft contract in Annex 6 of the specifications without reservation.

Evidence

Written confirmation.

EC10 Confidentiality agreement

The tenderer shall be prepared to ensure that all employees deployed by it within the scope of this invitation to tender, itself and third parties sign a confidentiality agreement (specimen in Annex 8) in accordance with SERV's specifications upon request before commencing an activity.

Evidence

Written confirmation.

EC11 Infrastructure

The tenderer has its own premises with complete infrastructure and working tools for the execution of the respective assignments. The tenderer uses own's own working tools (notebook, smartphone, time recording, etc.) for assignments at the contracting authority's or his partners' premises.

Evidence

Written confirmation.

EC12 Work on site

The tenderer is prepared to provide on average approx. 50% of the services in accordance with Chapter 3.2.1 of the specifications at SERV's location in Zurich.

Evidence

Written confirmation.

EC13 Leadership of the employees

The tenderer has direct supervisors who manage and provide professional advice to the staff it employs.

Evidence

Written confirmation.

EC14 Expenses

Acceptance that no expenses will be reimbursed for the duration of the assignment and related services. Expenses shall be included in the hourly rates.

Evidence

Written confirmation.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

All companies and research institutions with sufficient economic capacity that can prove their eligibility or meet the eligibility criteria as set out in section 3.8 are invited to submit their tenders in Swiss francs (CHF).

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 01/06/2023

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

German, French, English, Italian

IV.2.7. Conditions for opening of tenders

Date: 08/06/2023 Local time: 23:59

Information about authorised persons and opening procedure: The opening of the bids is not public.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Partial offers are not permitted.

Conditions for tenderers from Non-Member States of the WTO Agreement on Government Procurement:None.

Terms of business: Business will be conducted in accordance with the General Terms and Conditions of the Swiss Confederation (GTC) for: - Service contracts (September 2016 edition, as of January 2021). Available at <https://www.beschaffung.admin.ch/bpl/de/home/auftraege-bund/agb.html>.

Essential requirements:See the participation conditions in the tender documentation.

Additional information: The contracting authority reserves the right to purchase the services defined as options in full, in part or not at all.

Procedures for appeal:In accordance with Article 56 paragraph 1 of the Public Procurement Act (PPA), a written appeal against this decision can be lodged with the Federal Administrative Court, P.O. Box, 9023 St. Gallen, Switzerland, within 20 days of notification. Any appeal is to be submitted in duplicate and must include what is being sought, the grounds for appeal, evidence and the signature of the person lodging the appeal or his or her representative. A copy of this decision and available evidence must be included. The provisions of the Administrative Procedure Act (APA) on legal holidays do not apply in accordance with Article 56 paragraph 2 of the PPA.

Deadline / Remarks: Comment on the submission of tenders: place of submission see 1.2 above. General formal requirements, see specifications item 9.1.4. a) Delivery of tenders to the reception desk at SERV (by the tenderer or by courier): Tenders must be delivered by the submission date specified above at the latest, during opening hours (8:30 - 12:00 and 13:30 - 16:30), in return for which a confirmation of receipt will be issued by SERV. b) Delivery by postal services: The postmark or barcode receipt (with the option of delivery tracking) issued by a Swiss post office or an officially recognised foreign post office will be definitive when ascertaining whether the deadline has been met (company franking is not classed as a postmark). If WebStamp franking is used, the burden of proof for timely entry lies with the tenderer. c) Delivery of tenders to a Swiss diplomatic mission or consular post abroad: Foreign tenderers may submit their tenders by the aforementioned date at the latest, during the opening hours of a Swiss diplomatic mission or consular post in their country, in return for a confirmation of receipt. They must e-mail the diplomatic or consular receipt to procurement@serv-ch.com no later than the submission date. Tenderers must in all cases be able to prove that their tenders were submitted on time. Any tenders submitted after the deadline will not be considered. They will be returned to the tenderer.

Remarks (Desired deadline for questions in written form)If questions arise while preparing the tender, they can be submitted anonymously to the question forum at www.simap.ch.

Questions submitted after the deadline will not be answered. Tenderers will be informed by e-mail as soon as the answers are published on www.simap.ch.

National reference publication: Simap of 21.04.2023 , doc. 1330485Desired deadline for questions in written form: 05.05.2023.

Documents of the invitation to tender are available from21.04.2023

Conditions for obtaining the tendering documentation: The tender documents are available in English and German. In the event of any inconsistencies between versions, the German version will take precedence. You can download the documents online from the electronic platform at www.simap.ch, section "Public procurements, Confederation tenders". To do so, you have to register in the project and can then download the desired documents using the login and password sent to you by email. A questions forum is also available.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Bundesverwaltungsgericht

Postal address: Postfach

Town: St. Gallen

Postal code: 9023

Country: Switzerland

VI.5. Date of dispatch of this notice

21/04/2023