

## 250384-2026 - Result

Slovenia – Scanning services – Urejanje, evidentiranje in digitalizacija dokumentarnega in arhivskega gradiva Ministrstva za zunanje in evropske zadeve

OJ S 71/2026 13/04/2026

Contract or concession award notice – standard regime

Services

### 1. Buyer

---

#### 1.1. Buyer

Official name: MINISTRSTVO ZA ZUNANJE IN EVROPSKE ZADEVE

Email: [gp.mzez@gov.si](mailto:gp.mzez@gov.si)

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

### 2. Procedure

---

#### 2.1. Procedure

Title: Urejanje, evidentiranje in digitalizacija dokumentarnega in arhivskega gradiva Ministrstva za zunanje in evropske zadeve

Description: Urejanje, evidentiranje in digitalizacija dokumentarnega in arhivskega gradiva Ministrstva za zunanje in evropske zadeve

Procedure identifier: 6bda276d-e56e-4284-bf7c-f0616eed0cdd

Internal identifier: 001/26 JN MZEZ

Type of procedure: Open

The procedure is accelerated: no

##### 2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79999100 Scanning services

##### 2.1.2. Place of performance

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

##### 2.1.3. Value

Estimated value excluding VAT: 458 000,00 EUR

##### 2.1.4. General information

**Legal basis:**

Directive 2014/24/EU

### 5. Lot

---

#### 5.1. Lot: LOT-0001

Title: Digitalizacija dokumentarnega/arhivskega gradiva

Description: Digitalizacija dokumentarnega/arhivskega gradiva

Internal identifier: 423251

##### 5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79999100 Scanning services

#### **5.1.2. Place of performance**

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

#### **5.1.3. Estimated duration**

Duration: 36 Months

#### **5.1.5. Value**

Estimated value excluding VAT: 238 000,00 EUR

#### **5.1.6. General information**

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

#### **Information about previous notices:**

Identifier of the previous notice: 5a773b38-c94d-41c1-9b4b-db15e6118a90-01

#### **5.1.8. Accessibility criteria**

Accessibility criteria for persons with disabilities are not included because the procurement is not intended for use by natural persons

#### **5.1.10. Award criteria**

##### **Criterion:**

Type: Price

Description: Naročnik bo izbral najugodnejšo ponudbo v posameznem sklopu sklada z merilom ekonomsko najugodnejša ponudba, pri čemer je edino merilo najnižja skupna cena v EUR z DDV. V primeru, da bi več ponudnikov oddalo enako ceno za posamezen sklop, bo za posamezni sklop izbran tisti ponudnik, ki bo prej oddal ponudbo.

Description of the method to be used if weighting cannot be expressed by criteria: Naročnik bo izbral najugodnejšo ponudbo v posameznem sklopu sklada z merilom ekonomsko najugodnejša ponudba, pri čemer je edino merilo najnižja skupna cena v EUR z DDV.

#### **5.1.15. Techniques**

##### **Framework agreement:**

No framework agreement

##### **Information about the dynamic purchasing system:**

No dynamic purchase system

#### **5.1.16. Further information, mediation and review**

Review organisation: DRŽAVNA REVIZIJSKA KOMISIJA ZA REVIZIJO POSTOPKOV  
ODDDAJE JAVNIH NAROČIL

Information about review deadlines: Zakon o pravnem varstvu v postopkih javnega naročanja (Uradni list RS, št. 43/11 s spremembami)

#### **5.1. Lot: LOT-0002**

Title: Urejanje in evidentiranje arhivskega gradiva

Description: Urejanje in evidentiranje arhivskega gradiva

Internal identifier: 423252

#### **5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 79999100 Scanning services

### 5.1.2. Place of performance

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

### 5.1.3. Estimated duration

Duration: 36 Months

### 5.1.5. Value

Estimated value excluding VAT: 175 000,00 EUR

### 5.1.6. General information

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

#### Information about previous notices:

Identifier of the previous notice: 5a773b38-c94d-41c1-9b4b-db15e6118a90-01

### 5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are not included because the procurement is not intended for use by natural persons

### 5.1.10. Award criteria

#### Criterion:

Type: Price

Description: Naročnik bo izbral najugodnejšo ponudbo v posameznem sklopu sklada z merilom ekonomsko najugodnejša ponudba, pri čemer je edino merilo najnižja skupna cena v EUR z DDV. V primeru, da bi več ponudnikov oddalo enako ceno za posamezen sklop, bo za posamezni sklop izbran tisti ponudnik, ki bo prej oddal ponudbo.

Description of the method to be used if weighting cannot be expressed by criteria: Naročnik bo izbral najugodnejšo ponudbo v posameznem sklopu sklada z merilom ekonomsko najugodnejša ponudba, pri čemer je edino merilo najnižja skupna cena v EUR z DDV.

### 5.1.15. Techniques

#### Framework agreement:

No framework agreement

#### Information about the dynamic purchasing system:

No dynamic purchase system

### 5.1.16. Further information, mediation and review

Review organisation: DRŽAVNA REVIZIJSKA KOMISIJA ZA REVIZIJO POSTOPKOV  
ODDDAJE JAVNIH NAROČIL

Information about review deadlines: Zakon o pravnem varstvu v postopkih javnega naročanja  
(Uradni list RS, št. 43/11 s spremembami)

### 5.1. Lot: LOT-0003

Title: Uvoz podatkov v obstoječi sistem

Description: Uvoz podatkov v obstoječi sistem

Internal identifier: 423253

### 5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79999100 Scanning services

### 5.1.2. Place of performance

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

### 5.1.3. Estimated duration

Duration: 36 Months

### 5.1.5. Value

Estimated value excluding VAT: 45 000,00 EUR

### 5.1.6. General information

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

#### Information about previous notices:

Identifier of the previous notice: 5a773b38-c94d-41c1-9b4b-db15e6118a90-01

### 5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are not included because the procurement is not intended for use by natural persons

### 5.1.10. Award criteria

#### Criterion:

Type: Price

Description: Naročnik bo izbral najugodnejšo ponudbo v posameznem sklopu sklada z merilom ekonomsko najugodnejša ponudba, pri čemer je edino merilo najnižja skupna cena v EUR z DDV. V primeru, da bi več ponudnikov oddalo enako ceno za posamezen sklop, bo za posamezni sklop izbran tisti ponudnik, ki bo prej oddal ponudbo.

Description of the method to be used if weighting cannot be expressed by criteria: Naročnik bo izbral najugodnejšo ponudbo v posameznem sklopu sklada z merilom ekonomsko najugodnejša ponudba, pri čemer je edino merilo najnižja skupna cena v EUR z DDV.

### 5.1.15. Techniques

#### Framework agreement:

No framework agreement

#### Information about the dynamic purchasing system:

No dynamic purchase system

### 5.1.16. Further information, mediation and review

Review organisation: DRŽAVNA REVIZIJSKA KOMISIJA ZA REVIZIJO POSTOPKOV  
ODDDAJE JAVNIH NAROČIL

Information about review deadlines: Zakon o pravnem varstvu v postopkih javnega naročanja  
(Uradni list RS, št. 43/11 s spremembami)

## 6. Results

---

Value of all contracts awarded in this notice: 456 900,00 EUR

### 6.1. Result lot identifier: LOT-0001

Winner selection status: At least one winner was chosen.

### 6.1.2. Information about winners

#### Winner:

Official name: MIKROGRAFIJA trgovina d.o.o.

#### Tender:

Tender identifier: TEN-0001  
Identifier of lot or group of lots: LOT-0001  
Value of the tender: 237 900,00 EUR  
The tender was ranked: no  
The tender is a variant: no  
Subcontracting: No

**Contract information:**

Identifier of the contract: C1811-26-000010\_Sklop 1  
Title: Urejanje, evidentiranje in digitalizacija dokumentarnega in arhivskega gradiva Ministrstva za zunanje in evropske zadeve, številka C1811-26-000010  
Date of the conclusion of the contract: 03/04/2026

**6.1.4. Statistical information**

**Received tenders or requests to participate:**

Type of received submissions: Tenders  
Number of tenders or requests to participate received: 1  
Type of received submissions: Tenders submitted electronically  
Number of tenders or requests to participate received: 1  
Type of received submissions: Tenders from micro, small or medium tenderers  
Number of tenders or requests to participate received: 1  
Type of received submissions: Tenders for which it has not been verified if they are admissible or inadmissible  
Number of tenders or requests to participate received: 1  
Type of received submissions: Tenders verified and inadmissible  
Number of tenders or requests to participate received: 0  
Type of received submissions: Tenders verified and inadmissible because of an abnormally low price or cost  
Number of tenders or requests to participate received: 0  
Type of received submissions: Tenders from tenderers registered in other European Economic Area countries than the country of the buyer  
Number of tenders or requests to participate received: 0  
Type of received submissions: Tenders from tenders registered in countries outside of the European Economic Area  
Number of tenders or requests to participate received: 0  
**Range of tenders:**  
Value of the lowest admissible tender: 237 900,00 EUR  
Value of the highest admissible tender: 237 900,00 EUR

**6.1. Result lot identifier: LOT-0002**

Winner selection status: At least one winner was chosen.

**6.1.2. Information about winners**

**Winner:**

Official name: MIKROGRAFIJA trgovina d.o.o.

**Tender:**

Tender identifier: TEN-0002  
Identifier of lot or group of lots: LOT-0002  
Value of the tender: 174 000,00 EUR  
The tender was ranked: no  
The tender is a variant: no  
Subcontracting: No

**Contract information:**

Identifier of the contract: C1811-26-000010\_Sklop 2

Title: Urejanje, evidentiranje in digitalizacija dokumentarnega in arhivskega gradiva Ministrstva za zunanje in evropske zadeve, številka C1811-26-000010

Date of the conclusion of the contract: 03/04/2026

**6.1.4. Statistical information****Received tenders or requests to participate:**

Type of received submissions: Tenders

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders submitted electronically

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders from micro, small or medium tenderers

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders for which it has not been verified if they are admissible or inadmissible

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders verified and inadmissible

Number of tenders or requests to participate received: 0

Type of received submissions: Tenders verified and inadmissible because of an abnormally low price or cost

Number of tenders or requests to participate received: 0

Type of received submissions: Tenders from tenderers registered in other European Economic Area countries than the country of the buyer

Number of tenders or requests to participate received: 0

Type of received submissions: Tenders from tenders registered in countries outside of the European Economic Area

Number of tenders or requests to participate received: 0

**Range of tenders:**

Value of the lowest admissible tender: 174 000,00 EUR

Value of the highest admissible tender: 174 000,00 EUR

**6.1. Result lot identifier: LOT-0003**

Winner selection status: At least one winner was chosen.

**6.1.2. Information about winners****Winner:**

Official name: MIKROGRAFIJA trgovina d.o.o.

**Tender:**

Tender identifier: TEN-0003

Identifier of lot or group of lots: LOT-0003

Value of the tender: 45 000,00 EUR

The tender was ranked: no

The tender is a variant: no

Subcontracting: No

**Contract information:**

Identifier of the contract: C1811-26-000010\_Sklop 3

Title: Urejanje, evidentiranje in digitalizacija dokumentarnega in arhivskega gradiva Ministrstva za zunanje in evropske zadeve, številka C1811-26-000010

Date of the conclusion of the contract: 03/04/2026

#### 6.1.4. Statistical information

##### Received tenders or requests to participate:

Type of received submissions: Tenders

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders submitted electronically

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders from micro, small or medium tenderers

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders for which it has not been verified if they are admissible or inadmissible

Number of tenders or requests to participate received: 1

Type of received submissions: Tenders verified and inadmissible

Number of tenders or requests to participate received: 0

Type of received submissions: Tenders verified and inadmissible because of an abnormally low price or cost

Number of tenders or requests to participate received: 0

Type of received submissions: Tenders from tenderers registered in other European Economic Area countries than the country of the buyer

Number of tenders or requests to participate received: 0

Type of received submissions: Tenders from tenderers registered in countries outside of the European Economic Area

Number of tenders or requests to participate received: 0

##### Range of tenders:

Value of the lowest admissible tender: 45 000,00 EUR

Value of the highest admissible tender: 45 000,00 EUR

## 8. Organisations

---

### 8.1. ORG-0001

Official name: MINISTRSTVO ZA ZUNANJE IN EVROPSKE ZADEVE

Registration number: 5186722000

Postal address: Prešernova cesta 25

Town: Ljubljana

Postcode: 1000

Country subdivision (NUTS): Osrednjeslovenska (SI041)

Country: Slovenia

Email: [gp.mzez@gov.si](mailto:gp.mzez@gov.si)

Telephone: 01 478 20 00

Internet address: <https://www.gov.si/drzavni-organi/ministrstva/ministrstvo-za-zunanje-in-evropske-zadeve/>

##### Roles of this organisation:

Buyer

### 8.1. ORG-0002

Official name: DRŽAVNA REVIZIJSKA KOMISIJA ZA REVIZIJO POSTOPKOV ODDDAJE JAVNIH NAROČIL

Registration number: 1332716000

Postal address: Slovenska cesta 54

Town: Ljubljana

Postcode: 1000

Country subdivision (NUTS): Osrednjeslovenska (SI041)  
Country: Slovenia  
Email: [dkom@dkom.si](mailto:dkom@dkom.si)  
Telephone: +38612342800  
Internet address: <https://www.dkom.si/>

**Roles of this organisation:**

Review organisation

**8.1. ORG-0003**

Official name: MIKROGRAFIJA trgovina d.o.o.  
Size of the economic operator: Micro, small, or medium  
Registration number: 5636744000  
Postal address: Foersterjeva ulica 10  
Town: Novo mesto  
Postcode: 8000  
Country subdivision (NUTS): Osrednjeslovenska (SI041)  
Country: Slovenia

**Roles of this organisation:**

Tenderer

**Winner of these lots: LOT-0001**

**8.1. ORG-0004**

Official name: MIKROGRAFIJA trgovina d.o.o.  
Size of the economic operator: Micro, small, or medium  
Registration number: nimat-500  
Postal address: Foersterjeva ulica 10  
Town: Novo mesto  
Postcode: 8000  
Country subdivision (NUTS): Osrednjeslovenska (SI041)  
Country: Slovenia

**Roles of this organisation:**

Tenderer

**Winner of these lots: LOT-0002**

**8.1. ORG-0005**

Official name: MIKROGRAFIJA trgovina d.o.o.  
Size of the economic operator: Micro, small, or medium  
Registration number: nimat-501  
Postal address: Foersterjeva ulica 10  
Town: Novo mesto  
Postcode: 8000  
Country subdivision (NUTS): Osrednjeslovenska (SI041)  
Country: Slovenia

**Roles of this organisation:**

Tenderer

**Winner of these lots: LOT-0003**

## Notice information

---

Notice identifier/version: c8b2e3af-a1d8-44f9-8ddb-a03e21659336 - 01  
Form type: Result

Notice type: Contract or concession award notice – standard regime

Notice subtype: 29

Notice dispatch date: 10/04/2026 10:54:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Languages in which this notice is officially available: Slovenian

Notice publication number: 250384-2026

OJ S issue number: 71/2026

Publication date: 13/04/2026