

**Belgium-Brussels: Provision of external ophthalmology services — medical department — Brussels**  
**OJ S 145/2013 27/07/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Human Resources and Security, Directorate 'Shared resource services — Finance and Internal Control'

Postal address: Office SC 11 6/28

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

Fax: +32 22991924

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Provision of external ophthalmology services — medical department — Brussels.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: Brussels.

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 3

**Duration of the framework agreement**

Duration in years: 4

**II.1.5. Short description of the contract or purchase(s)**

The aim of this contract is to provide the medical department of the European Commission in Brussels with service providers or groupings of individual service providers, clinics, medical practices or consortia of medical specialists in the field of ophthalmology services.

The services are performed externally at the practice of the ophthalmology service provider.

In the performance of his tasks, the ophthalmology service provider will not treat patients privately who he has seen previously during the performance of his duties for the medical department of the European Commission.

**II.1.6. CPV code(s)**

85121281 Ophthalmologist services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Based on statistics compiled over the past 3 years, the annual volume is estimated at 2 350 reports, including 50 special 'driver' reports.

However, this information is given as a guideline only and is not in any way binding on the Commission as regards the volume of work.

In accordance with Article 126(1)(f) and (3) of Commission Regulation (EC, Euratom) No 2342 /2002 of 23.12.2002, as amended by Regulation (EC, Euratom) No 1261/2005 of 20.7.2005 laying down the detailed rules for implementation, contracting authorities may use the negotiated procedure to award contracts involving the repetition of similar services entrusted to the economic operator awarded the initial contract. This procedure can only be applied during a period of 3 years following conclusion of the initial contract.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

All members of the grouping, clinic, medical practices or consortia must be jointly and severally liable for performance of the contract.
- III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
- III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: see specifications.
- III.2.2. Economic and financial ability**

List and brief description of conditions: see specifications.
- III.2.3. Technical and professional ability**

List and brief description of conditions:  
see specifications.
- III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
- III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no
- III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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- IV.1. Type of procedure**
- IV.1.1. Type of procedure**

Open
- IV.1.2. Information about the limits on the number of candidates to be invited**
- IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
- IV.2.1. Award criteria**

Lowest price
- IV.2.2. Information about electronic auction**

An electronic auction will be used: no
- IV.3. Administrative information**

- IV.3.1. File reference number attributed by the contracting authority**  
HR/R3/PO/2013/055.
- IV.3.2. Previous publication concerning this procedure**  
**Other previous publications**  
Notice number in the OJ S: [2011/S 95-154882](#) of 18.5.2011
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**  
16.9.2013
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**  
Any EU official language
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 9 (from the date stated for receipt of tender)
- IV.3.8. Conditions for opening of tenders**  
Date: 26.9.2013 - 10:00  
Place:  
European Commission, DG Human Resources and Security, Unit HR R3, rue de la Science 11, room 6/28, 1149 Brussels, BELGIUM.  
Persons authorised to be present at the opening of tenders: yes  
Information about authorised persons and opening procedure: 1 duly authorised representative per tenderer may attend the opening of tenders.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

Potential tenderers may download the invitation to tender dossier from the European Commission's website: [http://europa.eu/dgs/human-resources/markets\\_fr.htm](http://europa.eu/dgs/human-resources/markets_fr.htm)  
During the tendering period, any new or additional information relating to this invitation to tender will be published on this Internet site. It is strongly recommended that potential tenderers consult this site regularly.

The Commission cannot be held responsible should tenderers not be aware of any additional information on this invitation to tender given on the Internet site.

No paper version will be issued.

Any applicants who have been the subject of disciplinary measures, warnings or reprimands from their professional authorities located in Belgium or another Member State during the past 10 years will be excluded from this contract.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

17.7.2013