

United Kingdom-London: Travel management services

OJ S 104/2019 31/05/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Middlesex University

Postal address: Hendon Campus

Town: London

NUTS code: UKI71 Barnet

Postal code: NW4 4BT

Country: United Kingdom

Contact person: Gavin Black

E-mail: g.black@mdx.ac.uk

Internet address(es):

Main address: <https://www.mdx.ac.uk/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.in-tendhost.co.uk/mdx/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.in-tendhost.co.uk/mdx/>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Travel Management Services 2019

Reference number: UPO-0021

II.1.2. Main CPV code

63516000 Travel management services

II.1.3. Type of contract

Services

II.1.4. Short description

Travel managements services, (air, rail, hotels).

II.1.5. Estimated total value

Value excluding VAT: 2 500 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

63516000 Travel management services

II.2.3. Place of performance

NUTS code: UKI71 Barnet

Main site or place of performance:

II.2.4. Description of the procurement

Travel management services.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/10/2019 End: 30/09/2022

This contract is subject to renewal: yes

Description of renewals:

3 year contract with the option of 2 further 1 year extensions.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 16/07/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 16/07/2019 Local time: 12:00

Place:

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

3 years.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Suppliers that would like to participate in this procurement opportunity are invited to Express Interest at <https://in-tendhost.co.uk/mdx.aspx/>

If you have not already registered to In-tend you will be required to do so. Once an interest has been expressed, suppliers will be granted unrestricted and full direct access the procurement documents (via In-tend). Suppliers may use the 'Correspondence' function within In-tend to communicate with MDX to seek any clarification. If you require any further assistance please consult the online help, or contact the In-tend Support Desk (0844 272 8810). Please note the deadline for completion. Suppliers are advised to allow adequate time for uploading submission documents and to dispatch the electronic response well in advance of the deadline to avoid any late minute problems.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Postal address: Royal Courts of Justice

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

VI.5. Date of dispatch of this notice

29/05/2019