

**United Kingdom-Newry: Business services: law, marketing, consulting, recruitment, printing and security**

OJ S 112/2018 14/06/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: InterTradelreland

Postal address: Old Gasworks Business Park, Kilmorey Street

Town: Newry

NUTS code: UK United Kingdom

Postal code: BT34 2DE

Country: United Kingdom

E-mail: [martin.hall@finance-ni.gov.uk](mailto:martin.hall@finance-ni.gov.uk)**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.1. Name and addresses**

Official name: InterTrade Ireland

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E-mail: [martin.hall@finance-ni.gov.uk](mailto:martin.hall@finance-ni.gov.uk)**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendersni.gov.uk/epps>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendersni.gov.uk/epps>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

General public services

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

InterTradelreland Acumen Programme Delivery Services

#### II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

The InterTradelreland Acumen Programme aims to assist SMEs in Northern Ireland and the Republic of Ireland to overcome barriers to, and develop, new cross-border business. The Programme makes a significant contribution to building the capability and capacity of SME's to take the first formal steps onto the export ladder. The InterTradelreland Acumen programme assists SMEs to employ a sales resource, in either full time or part time capacity for up 12 months.

#### II.1.5. Estimated total value

Value excluding VAT: 2 200 000,00 GBP

#### II.1.6. Information about lots

This contract is divided into lots: no

### II.2. Description

#### II.2.2. Additional CPV code(s)

79400000 Business and management consultancy and related services, 79600000 Recruitment services, 79420000 Management-related services, 79410000 Business and management consultancy services

#### II.2.3. Place of performance

NUTS code: UKN Northern Ireland

NUTS code: IE Éire / Ireland

#### II.2.4. Description of the procurement

The InterTradelreland Acumen Programme aims to assist SMEs in Northern Ireland and the Republic of Ireland to overcome barriers to, and develop, new cross-border business. The Programme makes a significant contribution to building the capability and capacity of SME's to take the first formal steps onto the export ladder. The InterTradelreland Acumen programme assists SMEs to employ a sales resource, in either full time or part time capacity for up 12 months.

#### II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6. Estimated value

#### II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

It is anticipated that this Contract will commence on Contract Award for a duration of 2 years, with a 2 year run off period. The Client may at any time before the completion of the Contract Period invite the Contractor to agree to extend for any period up to and including 2 years, with a further 2 year run off period. The maximum duration of the contract is a potential 6 years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

It is anticipated that this Contract will commence on Contract Award for a duration of 2 years, with a 2 year run off period. The Client may at any time before the completion of the Contract Period invite the Contractor to agree to extend for any period up to and including 2 years, with a further 2 year run off period. The maximum duration of the contract is a potential 6 years.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

II.1.5) represents the estimated maximum budget. Budget availability will determine actual number of projects which can be delivered. Targets quoted are realistic but may be subject to change resulting in either more or less activity. The pricing strategy applied and the setting of cost / profit margins are a commercial decision for economic operators when submitting a bid for this competition.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

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**Section IV: Procedure**

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 18/07/2018 Local time: 15:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**  
English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**  
Tender must be valid until: 16/10/2018

**IV.2.7. Conditions for opening of tenders**

Date: 18/07/2018 Local time: 15:30

Information about authorised persons and opening procedure: Only CPD Procurement Staff with access to the project on eTendersNI.

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**Section VI: Complementary information**

**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Dependent on budget and organisational objectives.

**VI.3. Additional information**

The successful Contractor's performance on this Contract will be managed as per specification and regularly monitored see Procurement Guidance Note 01/12 Contract Management.

[https://www.finance-ni.gov.uk/sites/default/files/publications/dfp/PGN-01012-Contract-](https://www.finance-ni.gov.uk/sites/default/files/publications/dfp/PGN-01012-Contract-Management-Principles-Procedures-25-Sept-2017.PDF)

[Management-Principles-Procedures-25-Sept-2017.PDF](https://www.finance-ni.gov.uk/sites/default/files/publications/dfp/PGN-01012-Contract-Management-Principles-Procedures-25-Sept-2017.PDF). Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for.

If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Written Warning and Notice of Unsatisfactory Performance and this Contract may be terminated. The issue of a Notice of Written Warning and Notice of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to 3 years from the date of issue of the Notice.). . The Authority expressly reserves the rights:

(I). not to award any contract as a result of the procurement process commenced by publication of this notice;

(II). to make whatever changes it may see fit to the content and structure of the tendering Competition;

(III). to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice; and

(IV). to award contract(s) in stages... and in no circumstances will the Authority be liable for any costs incurred by candidates..

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The UK does not have any such bodies with responsibility for appeal / mediation procedures.

Town: UK  
Country: United Kingdom

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.

**VI.5. Date of dispatch of this notice**

13/06/2018