

**Italy-Rome: Insurance services**

OJ S 142/2014 26/07/2014

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Provincia di Roma

Postal address: Via IV Novembre 119/A

Town: Roma

Postal code: 00187

Country: Italy

Contact person: Amministrazione centrale — Servizio 3 — U.O. Servizi e forniture

For the attention of: Dott.ssa Nunzia Ciuffreda

E-mail: [gare.servizi@provincia.roma.it](mailto:gare.servizi@provincia.roma.it)

Telephone: +39 0667663-665/682/491/601

Fax: +39 0667663481

**Internet address(es):**General address of the contracting authority: <http://www.provincia.roma.it/>Address of the buyer profile: <http://www.provincia.roma.it/istituzionale/la-provincia/trasparenza-amministrativa/gare/servizi-e-forniture>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Provincia di Roma Amministrazione Centrale — Servizio 3 — U.O. Servizi e forniture

Postal address: Via S. Eufemia 19

Town: Roma

Postal code: 00187

Country: Italy

Contact person: Amministrazione Centrale — Servizio 3 — U.O. Servizi e forniture

For the attention of: Dott.ssa Nunzia Ciuffreda

E-mail: [gare.servizi@provincia.roma.it](mailto:gare.servizi@provincia.roma.it)

Telephone: +39 0667663-665/682

Fax: +39 0667663481

Internet address: <http://www.provincia.roma.it>**Tenders or requests to participate must be submitted:** Official name: Amministrazione Centrale — Servizio 3 — U.O. Servizi e forniture

Postal address: c/o Provincia di Roma — Ufficio Accettazione e Spedizione Posta, Via di Santa Eufemia 22

Town: Roma

Postal code: 00187

Country: Italy

Contact person: Amministrazione Centrale — Servizio 3 — U.O. Servizi e forniture

For the attention of: Dott.ssa Nunzia Ciuffreda

E-mail: [gare.servizi@provincia.roma.it](mailto:gare.servizi@provincia.roma.it)  
Telephone: +39 0667663-665/682  
Fax: +39 0667663481  
Internet address: <http://www.provincia.roma.it>

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Servizi assicurativi — importo complessivo a base di gara 14 502 446,27 EUR al lordo delle imposte.

Lotto 1: Copertura All risks property, All risks elettronica, Infortuni cumulativa, Kasko dipendenti in missione, RCA Libro matricola — Importo complessivo a base di gara 3 777 446,27 EUR al lordo delle imposte — Codice CIG 5755182E6A — Lotto 2: Copertura RCT/O — importo complessivo a base di gara 10 725 000 EUR al lordo delle imposte — Codice CIG 5755229536.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Roma.

NUTS code ITE43 Roma

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Servizi assicurativi — importo complessivo a base di gara 14 502 446,27 EUR al lordo delle imposte.

Lotto 1: Copertura All risks property, All risks elettronica, Infortuni cumulativa, Kasko dipendenti in missione, RCA Libro matricola — importo complessivo a base di gara 3 777 446,27 EUR al lordo delle imposte — Codice CIG 5755182E6A — Lotto 2: Copertura RCT/O — importo complessivo a base di gara 10 725 000 EUR al lordo delle imposte — Codice CIG 5755229536.

**II.1.6. CPV code(s)**

66510000 Insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 29 139 319,74 EUR

**II.2.2. Information about options**

Options: yes

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.10.2014. Completion 31.12.2017

Information about lots

Lot No: 001

Lot title: Lotto 1: Copertura All Risks Property, All Risks Elettronica, Infortuni Cumulativa, Kasko Dipendenti In Missione, Rca Libro Matricola — Importo

**1) Short description**

Lotto 1: Copertura All Risks Property, All Risks Elettronica, Infortuni Cumulativa, Kasko Dipendenti In Missione, RCA Libro Matricola — Importo complessivo a base di gara 3 777 446,27 EUR al lordo delle imposte — Codice CIG 5755182E6A.

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 3 777 446,27 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: Lotto 2: Copertura RCT/O — Importo complessivo a base di gara 10 725 000 EUR al lordo delle imposte — Codice CIG 5755229536

**1) Short description**

Lotto 2: Copertura RCT/O — Importo complessivo a base di gara 10 725 000,00 EUR al lordo delle imposte — Codice CIG 5755229536.

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

Estimated value excluding VAT: 10 725 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

**Section III: Legal, economic, financial and technical information**

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Art. 5 e 14 Disciplinare di gara.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Capitolati tecnici.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Art. 3 Disciplinare di gara.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Art. 2 Disciplinare di gara.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Art. 2 Disciplinare di gara.

Minimum level(s) of standards possibly required: Art. 2 Disciplinare di gara.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Art. 2 Disciplinare di gara.

Minimum level(s) of standards possibly required:

Art. 2 Disciplinare di gara.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

Lowest price

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.9.2014 - 12:00

Payable documents: yes

Terms and method of payment: Amministrazione Centrale — Roma, Via S. Eufemia 19 (4° piano) — dal lunedì al venerdì dalle ore 9:30 alle 12:30.

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.9.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 9.9.2014 - 11:00

Place:

Roma.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Seduta pubblica.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

##### **VI.3. Additional information**

IV.3.3) Condizioni per ottenere il capitolato d'oneri e documenti complementari o il documento

descrittivo: Prezzo: 2,00-0,10 EUR.

Informazioni giuridiche amministrative relative al bando di gara: Dott.ssa Nunzia Ciuffreda, Funzionario Responsabile U.O. Servizi e Forniture — Tel. +39 0667663-665/682 Informazioni tecniche: Dott.ssa Daniela Flavi — Tel. +39 0667663-506/621/622 — Fax +39 0667663-573 /634.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Tribunale Amministrativo Regionale Lazio

Postal address: Via Flaminia 189

Town: Roma

Postal code: 00196

Country: Italy

E-mail: [webmaster@giustizia-amministrativa.it](mailto:webmaster@giustizia-amministrativa.it)

Telephone: +39 0632872310

Fax: +39 06328721

Internet address: <http://www.giustizia-amministrativa.it/>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Il ricorso deve essere notificato alla P.A. che ha emesso l'atto impugnato entro il termine di 30 giorni dal giorno in cui è scaduto il termine della pubblicazione.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

14.7.2014