

United Kingdom-Leeds: Staff training services
OJ S 126/2017 05/07/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Leeds West CCG

Postal address: Suites B5-B9, Wira House, Wira Business Park

Town: Leeds

NUTS code: UKE42 Leeds

Postal code: LS16 6EB

Country: United Kingdom

Contact person: Jim England

E-mail: jim.england@nhs.net

Internet address(es):

Main address: <https://www.leedswestccg.nhs.uk/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.nhssourcing.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.nhssourcing.co.uk

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

NHS Leeds CCGs Active Signposting.

Reference number: P0157

II.1.2. Main CPV code

80511000 Staff training services

II.1.3. Type of contract

Services

II.1.4. Short description

NHS Leeds West CCG on behalf of the 3 Leeds CCGs, including NHS Leeds North CCG and NHS Leeds South and East CCG wish to contract with a provider to provide a training and development programme for practice teams to prepare and enable them for working differently for Leeds GP practices (Active Signposting).

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

80561000 Health training services

II.2.3. Place of performance

NUTS code: UKE42 Leeds

II.2.4. Description of the procurement

NHS Leeds West CCG on behalf of the 3 Leeds CCGs, including NHS Leeds North CCG and NHS Leeds South and East CCG wish to contract with a provider to provide a training and development programme for practice teams to prepare and enable them for working differently for Leeds GP practices (Active Signposting).

NHS England (NHSE) has committed national funding to support some change areas outlined in the GPFV. Funding for training of front of house in general practice will support skills and confidence for staff to play a greater role in the active sign-posting of patients. Both of these developments will free up GP time to be able to focus care on the most complex patients, as endorsed by the British Medical Association and Royal College of Nursing.

There are already good examples of local practice teams embracing change and working differently but there are also some practices who are more resistant to the changes outlined in the GPFV and need support about the benefits of new ways of working.

Although not part of this tender, a communications campaign will run alongside this work as we recognize that in order to successfully implement this change into general practice, it will be necessary to engage with the general population to communicate the purpose and benefit of the general practice workforce changes. The general population must be informed of the change in communication style and approach at the front desk that this will engender.

The active sign-posting process starts with the receptionist understanding the reason that the patient is contacting the practice, and then sign-posting them to the appropriate service / process.

Objectives

— All staff working in reception in all Leeds GP practices receive appropriate training to develop the skills required to feel confident and competent to carry out active signposting to agreed standards.

— All practice teams to be prepared, enabled and have plans to support front line staff engaged in active sign-posting, and for the implementation of active signposting.

— All practice teams to understand and appreciate the context and drivers of the GPFV and the utilisation of a broader primary care workforce, and why this is national policy.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6.

Estimated value

Value excluding VAT: 120 750,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/10/2017 End: 30/09/2019

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/07/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7.

Conditions for opening of tenders

Date: 31/07/2017 Local time: 12:15

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: NHS Leeds West CCG

Postal address: Suites B5-B9, Wira House, Wira Business Park

Town: Leeds

Postal code: LS16 6EB

Country: United Kingdom

VI.4.2. Body responsible for mediation procedures

Official name: NHSI

Postal address: Wellington House, 133-155 Waterloo Road

Town: London

Postal code: SE1 8UG

Country: United Kingdom

E-mail: enquiries@improvement.nhs.uk

Internet address: <https://improvement.nhs.uk/>

VI.5. Date of dispatch of this notice

30/06/2017