

**Netherlands-Gouda: Payroll management services**  
**OJ S 98/2021 21/05/2021**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

---

**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Promen  
National registration number: 41709299  
Postal address: Zuider IJsseldijk 46  
Town: Gouda  
NUTS code: NL Nederland  
Postal code: 2808 PB  
Country: Netherlands  
Contact person: Remco de Lang  
E-mail: [lang@promen.nl](mailto:lang@promen.nl)  
Telephone: +31 889898000  
**Internet address(es):**  
Main address: <http://www.promen.nl>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/tenderned-web/aankondiging/detail/publicatie/akid/ee16efe3e927fc551252a9f28a1fb5c6>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/tenderned-web/aankondiging/detail/publicatie/akid/ee16efe3e927fc551252a9f28a1fb5c6>  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

General public services

---

**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Salarisadministratie

**II.1.2. Main CPV code**

79211110 Payroll management services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

De scope van de Opdracht betreft het uitvoeren van de salarisadministratie.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: NL Nederland

#### **II.2.4. Description of the procurement**

585 000,- EUR.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit / Weighting: 60

Price - Weighting: 40

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/09/2021 End: 01/09/2024

This contract is subject to renewal: yes

Description of renewals:

De Overeenkomst heeft een looptijd van drie (3) jaar met een optie tot verlenging van tweemaal (2x) één (1) jaar. De maximale duur van de Overeenkomst zal derhalve vijf (5) jaar bedragen.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

N.v.t.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

---

#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- Deelneming aan een criminele organisatie,
- Omkoping,

- Fraude,
- Witwassen van geld,
- Terroristische misdrijven,
- Kinderarbeid en andere vormen van mensenhandel,
- Schendingen op het gebied van milieu, sociaal en arbeidsrecht,
- Slechte financiële situatie bijvoorbeeld faillissement of liquidatie,
- Ernstige fout in de beroepsuitoefening,
- Overtreding van de mededinging,
- Belangenconflict in de zin van artikel 1.10b van de Aanbestedingswet 2012,
- Vervalsing mededinging wegens betrokkenheid bij de voorbereiding,
- Aanzienlijke tekortkomingen bij eerdere opdrachten,
- Valse verklaringen,
- Onrechtmatige beïnvloeding van de besluitvorming,
- Niet voldaan aan het betalen van belastingen en/of sociale verzekeringspremies.

## Section IV: Procedure

---

### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/06/2021 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

Dutch

#### IV.2.7. Conditions for opening of tenders

Date: 29/06/2021 Local time: 12:30

## Section VI: Complementary information

---

### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Rechtbank Den Haag

Postal address: Prins Clauslaan 60

Town: Den Haag

Postal code: 2595 AJ

Country: Netherlands

E-mail: [info.gerechtshofdenhaag@rechtspraak.nl](mailto:info.gerechtshofdenhaag@rechtspraak.nl)

Telephone: +31 883622200

Internet address: <https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Den-Haag/Contact#b542d574-4c57-4d59-96de-53a745e131250>

**VI.5. Date of dispatch of this notice**

17/05/2021