

UK-Birmingham: company health services

OJ S 154/2012 11/08/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Staffordshire and West Midlands Probation Trust

Postal address: 1 Victoria Square

Town: Birmingham

Postal code: B1 1BD

Country: United Kingdom

For the attention of: Mandy Horne, Procurement and Contracts Manager

E-mail: mandy.horne@swm.probation.gsi.gov.uk

Telephone: +44 3002002300

Fax: +44 1216341411

Internet address(es):

Address of the buyer profile: www.swmprobation.gov.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Warwickshire Probation Trust

Postal address: Warwickshire Justice Centre, Newbold Terrace

Town: Leamington Spa

Postal code: CV32 4EL

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of an Occupational Health Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services
NUTS code UKG West Midlands (England)

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Company health services. Provision of an Occupation Health Service to Staffordshire and Midlands Probation Trust and Warwickshire Probation Trust. To provide medical assessments, consultation, opinions and reports relating to the health and wellbeing to a group of diverse employees. There is a requirement for an online database and the provision of fully equipped premises that are accessible to employees based at various locations across Staffordshire, West Midlands and Warwickshire. The closing date for queries on the tender document is Friday, 31.8.2012, so expressions of interest must be received before this date. The closing time and date for receipt of tenders is 14:00 hours on Wednesday, 3.10.2012.

II.1.6. CPV code(s)

85147000 Company health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract will be for the provision of an Occupational Health Service to provide medical assessments, consultations, opinions and reports relating to the health and well-being of approximately 2 100 existing group of diverse employees as and when required. There is a requirement for an online database to support the provision of health information, tools, forms and information as well as being able to support the booking of appointments and the tracking of cases. The provision of fully equipped premises that are accessible to employees based at various locations across Staffordshire, West Midlands and Warwickshire. The contract will be for two years with an option to extend for a further 12 months, commencing on 1.4.2013. The closing date for receipt of tenders is at 14:00 hours on Wednesday, 4.10.2012.

Estimated value excluding VAT:

Range: between 300 000 and 350 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The option to extend the contract for a further 12 months.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment terms are to be as per the Authority's standard terms and conditions, which will be included as part of the tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>.

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance,

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established,

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

III.2.3. Technical and professional ability

List and brief description of conditions:

(b) a list of the principal deliveries effected or the main services provided in the past 3 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery

and services provided shall be given: where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator,

(f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work.

As per the requirements as laid out within the tender documentation.

Minimum level(s) of standards possibly required:

As per the requirements as laid out within the tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

Price. Weighting 40

Service Fitness For Purpose. Weighting 30

Supplier Delivery Approach. Weighting 30

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

3.10.2012 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 3.10.2012 - 14:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Authorised Officers of Staffordshire and West Midlands Probation Trust.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. GO Reference: GO-201286-PRO-4136033.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Staffordshire and West Midlands Probation Trust

Postal address: 1 Victoria Square

Town: Birmingham

Postal code: B1 1BD

Country: United Kingdom

E-mail: peter.scott@swm.probation.gsi.gov.uk

Telephone: +44 3002002300

Fax: +44 1212486667

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

6.8.2012

