

**Norway-Sandvika: Supply services of personnel including temporary staff**

OJ S 84/2023 28/04/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Bærum kommune

National registration number: 935478715

Postal address: Postboks 700

Town: SANDVIKA

NUTS code: NO Norge

Postal code: 1304

Country: Norway

Contact person: Jorunn Rian

E-mail: [jorunn.rian@baerum.kommune.no](mailto:jorunn.rian@baerum.kommune.no)

Telephone: +47 48247965

**Internet address(es):**Main address: <https://permalink.mercell.com/202227814.aspx>Address of the buyer profile: <http://www.baerum.kommune.no/>**I.1. Name and addresses**

Official name: Asker kommune

Town: Sandvika

NUTS code: NO082 Viken

Country: Norway

E-mail: [post@asker.kommune.no](mailto:post@asker.kommune.no)**Internet address(es):**Main address: <https://www.asker.kommune.no/>**I.1. Name and addresses**

Official name: Drammen kommune

Town: Drammen

NUTS code: NO082 Viken

Country: Norway

E-mail: [kommunepost@drammen.kommune.no](mailto:kommunepost@drammen.kommune.no)**Internet address(es):**Main address: <https://www.drammen.kommune.no/>**I.1. Name and addresses**

Official name: Drammen Eiendom KF

Town: Drammen

NUTS code: NO082 Viken

Country: Norway

E-mail: [kommunepost@drammen.kommune.no](mailto:kommunepost@drammen.kommune.no)**Internet address(es):**

Main address: <https://www.drammen.kommune.no/>

## **I.2. Information about joint procurement**

The contract involves joint procurement

## **I.3. Communication**

Access to the procurement documents is restricted. Further information can be obtained at:

<https://permalink.mercell.com/202227814.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/202227814.aspx>

## **I.4. Type of the contracting authority**

Regional or local authority

## **I.5. Main activity**

General public services

## **Section II: Object**

---

### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Temporary Staff Services- Mercantile personnel - framework agreement

Reference number: 2023/4403

#### **II.1.2. Main CPV code**

79620000 Supply services of personnel including temporary staff

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Asker Municipality, Bærum Municipality, and Drammen Municipality would like to enter into a framework agreement with two providers of temporary mercantile personnel

The purpose of the procurement is to ensure access to qualified personnel to cover sickness, holidays, and leave.

#### **II.1.5. Estimated total value**

Value excluding VAT: 170 000 000,00 NOK

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: NO082 Viken

#### **II.2.4. Description of the procurement**

Asker Municipality, Bærum Municipality, and Drammen Municipality would like to enter into a framework agreement with two providers of temporary mercantile personnel

The purpose of the procurement is to ensure access to qualified personnel to cover sickness, holidays, and leave.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 170 000 000,00 NOK

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Option for extension once or twice for up to 2 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Requirement: Registered in a trade register or company register

Tenderers must be registered in a company register or a trade register in the country where the tenderer is established.

Documentation: Norwegian companies: Certificate of Business Registration

Foreign companies: Documentation that the company is registered in a trade index or company register as mandated by the legislation in the country in which the tenderer is established.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Requirement: Tenderers are required to be financially solvent, which gives the contracting authority the security that the tenderer will be financially viable throughout the period of the agreement. Documentation: Expanded credit rating/report, not older than 3 months, from a publicly certified credit rating company, with score A (credit worthy) or equivalent or better rating. The report must be based on the last known fiscal figures. The date must be clearly stated.

Companies without adequate credit rating, newly started companies with a credit score of AN, individual foreign companies or companies without reporting obligation to the Brønnøysund Register Centre will not always be able to document that the requirement is met. In such

instances, they will be able to compensate with a satisfactory credit rating which provides an equivalent security for implementation ability. These alternative documents must be included in the tender.

If a tenderer has valid reasons for being unable to present the documentation requested by the contracting authority, the tenderer can prove the economic and financial position with any other documents that the contracting authority deems suitable.

Minimum level(s) of standards possibly required:

Creditworthy/ A

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Requirement: Experience.

Significant experience from similar assignments is required. Similar assignments are in this context defined as the provision of temporary service personnel in accordance with the requirements specification's point 2 in medium sized/large municipalities, etc.

Documentation: A list of deliveries that, in total, make up minimum NOK 10 million a year for 2021 and 2022, with information on the contracting authority, name of and contact information on the contracting authority, the assignment's duration, a brief description of the assignment, and the turnover in 2021 and 2022 respectively so that we can obtain references if required.

Furthermore, the total turnover of NOK 10 million a year for 2021 and 2022 must be substantiated/confirmed by the contracting authority/client.

Annex 3 Experience Form must be completed.

This documentation must be delivered with the tender to give the contracting authority security that the requirement has been met.

Requirement: RA Tenderers must have a system for carrying out regular reviews of the following areas: Employee contracts, assessment of risk conditions at the hiring place, clear responsibility for HSE, working hours, wages, overtime payment, wages obligation when assignments end, sick pay, follow-up of long term sick leave, and job protection.

Documentation requirement: RA certificate.

Requirement: Quality management system. A good and well-functioning quality management system is required for the services that will be provided and that is enforced in practice. The system must have procedures as well as documented historical traceability.

The concept of a quality management system is that i.a., the tenderer has a awareness of quality objectives, planning, securing, handling of deviations and quality improvement.

Documentation: A statement of the tenderer's quality assurance system and/or copy of certificate for the quality control system in accordance with ISO 9001:2015 or equivalent certificate.

Minimum level(s) of standards possibly required:

Experience: Tenderers are required as a minimum to have a total turnover within the hire of mercantile personnel of NOK 10 million excluding VAT per annum in the period 2021 and 2022. The tenderer shall have experience from a minimum of two equivalent assignments.

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 01/06/2023 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 01/06/2023 Local time: 12:00

#### **Section VI: Complementary information**

---

##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about electronic workflows**

Electronic payment will be used

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Ringerike, Aker og Bærum tingrett

Town: Sandvika

Country: Norway

##### **VI.5. Date of dispatch of this notice**

26/04/2023