

United Kingdom-Bristol: Technical publications
OJ S 142/2016 26/07/2016
Contract notice
Services

Directive 2009/81/EC

Section I: Contracting authority/entity

I.1. Name and addresses

Official name: Ministry of Defence, Land Equipment, OSP Programme Management Office (PGMO)

Postal address: Abbey Wood, #1309, Spruce 2B

Town: Bristol

Postal code: BS34 8JH

Country: United Kingdom

For the attention of: Rob Franklin

E-mail: DESLEOSP-OIP-Comrcl-Sp3a1@mod.uk

Telephone: +44 3067987316

Internet address(es):

General address of the contracting authority/entity: <https://www.gov.uk/government/organisations/ministry-of-defence>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Defence

I.4. Contract award on behalf of other contracting authorities/entities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

OSP/0014 AESP and Technical Documentation Support.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 3: Defence services, military defence services and civil defence services

Main site or place of performance: City of Bristol.

NUTS code UKK11 Bristol, City of

II.1.3. Information about framework agreement

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Duration of the framework agreement

Duration in years: 2

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 1 and 5 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Technical publications. Operational Support Programmes (OSP) comprises of Operational Support Vehicle Programme (OSVP), Operational Infrastructure Programme (OIP) and Protected Mobility Vehicle Programme (PMVP) areas. These currently sponsor circa 3 000 separate Army Equipment Support Publications (AESPs).

The requirement is for external assistance and technical support to create, amend, illustrate, and support where necessary, a number of AESPs and Equipment Publications. This is to be done in adherence to 'Defence Technical Documentation Guidance' and stakeholder approval. This will be for an array of Army Equipment managed by a number of Equipment Support Managers (ESMs) within OSP.

II.1.6. CPV code(s)

22121000 Technical publications

II.1.7. Information about subcontracting

The tenderer has to indicate in the tender any share of the contract it may intend to subcontract to third parties and any proposed subcontractor, as well as the subject-matter of the subcontracts for which they are proposed

The tenderer has to indicate any change occurring at the level of subcontractors during the execution of the contract

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract will run for 2 years, with the ability to extend by up to a further 2 years at 1-year iterations (2 + 1 + 1).

There is a Limit of Liability of 888 333 GBP ex-VAT for the initial duration of the contract (2 years).

The current forecast for the 1st Option year is 371 666 GBP ex-VAT, and for the 2nd Option year is 456 000 GBP ex-VAT, however, these forecasts are subject to change.

The maximum Limit of Liability for the overall potential contract duration (2 + 1 + 1) is 5 000 000 GBP ex-VAT.

Estimated value excluding VAT:

Range: between 1 and 5 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The contract will run for 2 years, with the ability to extend by up to a further 2 years at 1-year iterations (2 + 1 + 1). The decision to take up the option years will be based on authority need and contractor performance.

Provisional timetable for recourse to these options:
in months: 18 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

None.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

DEFCON 522 (Edn 07/99) — Payment;
DEFCON 522J (Edn 05/03) — Payment under P2P.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

N/A.

III.1.4. Other particular conditions to which the performance of the contract is subject, in particular with regard to security of supply and security of information

DEFCON 659A (Edn 11/14) — Security Measures;
DEFCON 660 (Edn 11/14) — Reportable Official and Official-Sensitive Security Requirements;
The contractor must hold List X status prior to Contract Award.

III.1.5. Information about security clearance

Candidates which do not yet hold security clearance may obtain such clearance until:
31.12.2016

III.2. Conditions for participation

III.2.1. Personal situation

Criteria regarding the personal situation of economic operators (that may lead to their exclusion) including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 39(1) of Directive 2009/81/EC of the European Parliament and of the Council (implemented as Regulation 23(1) of the Defence and Security Public Contract Regulations (DSPCR) 2011 in the UK) and all of the professional misconducts listed at Article 39(2) of Directive 2009/81/EC of the European Parliament and of the Council (see also Regulation 23(2) in the DSPCR 2011) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.contracts.mod.uk/delta/project/reasonsForExclusion.html#dspr>

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process.

Candidates who have been convicted of any of the offences under Article 39(1) are ineligible

and will not be selected to bid, unless there are overriding requirements in the general interest (including defence and security factors) for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 39 (2) may be excluded from being selected to bid at the discretion of the authority.

III.2.2. Economic and financial ability

Criteria regarding the economic and financial standing of economic operators (that may lead to their exclusion)

List and brief description of conditions: (a) Appropriate statements from the economic operator's bankers or where appropriate, evidence of relevant professional risk indemnity insurance;

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;

(c) where appropriate, a statement, covering the 3 previous financial years of the economic operator, of:

(i) the overall turnover of the business of the economic operator; and

(ii) where appropriate, the turnover in respect of the work, works, goods or services which are of a similar type to the subject matter of the contract.

Please see DPQQ

Minimum level(s) of standards possibly required: Please see DPQQ.

Criteria regarding the economic and financial standing of subcontractors (that may lead to their rejection)

List and brief description of conditions: Please see DPQQ.

Minimum level(s) of standards possibly required: Please see DPQQ.

III.2.3. Technical and/or professional capacity

Criteria regarding the technical and/or professional ability of economic operators (that may lead to their exclusion)

List and brief description of conditions:

(a) in the case of a supply contract requiring the sitting or installation of goods, a services contract or a works contract, the economic operator's technical ability, taking into account in particular that economic operator's skills, efficiency, experience and reliability;

(c) a statement of the principal goods sold or services provided by the supplier or the services provider in the past 5 years, or during a shorter period if necessary, and:

(i) the dates on which the goods were sold or the services provided;

(ii) the consideration received;

(iii) the identity of the person to whom the goods were sold or the service were provided;

(iv) any certificate issued or countersigned by that person confirming the details of the contract for those goods sold or services provided; and

(v) where - (a) that person was not a contracting authority, and (b) the certificate referred to in sub-paragraph (c) (iv) is not available, any declaration by the economic operator attesting the details of the goods sold or services provided;

(d) a statement of the technicians or technical services available to the economic operator to:

(i) carry out the work under the contract, or

(ii) be involved in the production of goods or the provision of services under the contract, particularly those responsible for quality control, whether or not they are independent of the economic operator;

(e) a statement of the economic operator's:

(i) technical facilities;

- (ii) measures for ensuring quality;
- (iii) study and research facilities; and
- (iv) internal rules regarding intellectual property;
- (j) a description of the tools, material, technical equipment, staff numbers, know-how and sources of supply (with an indication of their geographical location when it is outside the territory of the EU) available to the economic operator to perform the contract, cope with any additional needs required by the contracting authority as a result of a crisis or carry out the maintenance, modernisation or adaptation of the goods covered by the contract;
- (l) certification by official quality control institutes or agencies of recognised competence, attesting that the goods to be purchased or hired under the contract conform to standards and technical specifications (within the meaning of regulation 12(1)) identified by the contracting authority;
- (m) in the case of contracts involving, entailing or containing classified information, evidence of the ability to process, store and transmit such information at the level of protection required by the contracting authority;
- (n) a certificate:
 - (i) attesting conformity to quality management systems standards based on the relevant European standard; and
 - (ii) from an independent accredited body established in any member State conforming to the European standards concerning accreditation and certification;
 - (o) any other evidence of conformity to quality management systems standards which are equivalent to the standards referred to in sub-paragraph (n)(i).

Please see DPQQ

Minimum level(s) of standards possibly required

Please see DPQQ.

Criteria regarding the technical and/or professional ability of subcontractors (that may lead to their rejection)

List and brief description of conditions:

Please see DPQQ.

Minimum level(s) of standards possibly required

Please see DPQQ.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3 and Maximum number 10

Objective criteria for choosing the limited number of candidates: Downselection based on evaluation of DPQQ response, achieving a minimum pass mark.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

OSP/0014 AESP & Technical Documentation Support

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

22.8.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at www.contracts.mod.uk

The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations.

Please note: the registration and publication of a company profile on the MOD SID does not

mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

From 2.4.2014 the Government is introducing its new Government Security Classifications Policy (GSC) to replace the current Government Protective Marking Scheme. A key aspect of this is the reduction in the number of security classifications used. All suppliers to the Department are encouraged to make themselves aware of the changes as it may impact on this Requirement. The link below to the Gov.uk website provides information on the new GSC.

<https://www.gov.uk/government/publications/government-security-classifications>

The Authority reserves the right to amend any condition related to security of information to reflect any changes in national law or government policy. If any contract documents are accompanied by instructions on safeguarding classified information (e.g. a Security Aspects Letter), the Authority reserves the right to amend the terms of these instructions to reflect any changes in national law or government policy, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies, or otherwise.

Advertising Regime OJEU: this contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and www.contracts.mod.uk

Suppliers must read through this set of instructions and follow the process to respond to this opportunity.

The information and/or documents for this opportunity are available on <http://www.contracts.mod.uk>

You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing username and password. Please note there is a password reminder link on the homepage.

Suppliers must log in, go to your Response Manager and add the following Access Code: 6E7JSD7876.

Please ensure you follow any instruction provided to you here.

The deadline for submitting your response(s) is detailed within this contract notice, you will also have visibility of the deadline date, once you have added the Access code via DCO as the opening and closing date is visible within the opportunity.

Please ensure that you allow yourself plenty of time when responding to this opportunity prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any difficulties please refer to the online Frequently Asked Questions (FAQs) or the User Guides or contact the MOD DCO Helpdesk by emailing support@contracts.mod.uk or Telephone 0800 282 324.

GO Reference: GO-2016721-DCB-8512803.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Ministry of Defence, Land Equipment, OSP Programme Management Office (PGMO)

Town: Bristol

Country: United Kingdom

Body responsible for mediation procedures

Official name: Ministry of Defence, Land Equipment, OSP Programme Management Office (PGMO)

Town: Bristol
Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: N/A.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Ministry of Defence, Land Equipment, OSP Programme Management Office (PGMO)

Town: Bristol

Country: United Kingdom

VI.5. Date of dispatch of this notice

21.7.2016