

**United Kingdom-Warrington: Floor coverings****OJ S 150/2013 03/08/2013****Contract notice****Supplies****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Procurement for Housing Limited

Postal address: 2 Olympic Way, Woolston Grange Avenue, Birchwood

Town: Warrington

Postal code: WA2 0YL

Country: United Kingdom

For the attention of: Konrad Tempest

Telephone: +44 8458645100

Fax: +44 8458645115

**Internet address(es):**General address of the contracting authority: <http://www.procurementforhousing.co.uk>Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA26067](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA26067)**Additional information can be obtained from:**

Official name: Procurement for Housing Limited

Postal address: 2 Olympic Way, Woolston Grange Avenue, Birchwood

Town: Warrington

Postal code: WA2 0YL

Country: United Kingdom

For the attention of: Konrad Tempest

E-mail: [ktempest@cel.co.uk](mailto:ktempest@cel.co.uk)

Telephone: +44 8458645100

Fax: +44 8458645115

Internet address: <http://www.procurementforhousing.co.uk>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Procurement for Housing Limited

Postal address: 2 Olympic Way, Woolston Grange Avenue, Birchwood

Town: Warrington

Postal code: WA2 0YL

Country: United Kingdom

For the attention of: Konrad Tempest

Telephone: +44 8458645100

Fax: +44 8458645115

Internet address: <http://www.procurementforhousing.co.uk>**Tenders or requests to participate must be submitted:** Official name: Procurement for Housing Limited

Postal address: 2 Olympic Way, Woolston Grange Avenue, Birchwood

Town: Warrington

Postal code: WA2 0YL

Country: United Kingdom  
For the attention of: Konrad Tempest  
Telephone: +44 8458645100  
Fax: +44 8458645115  
Internet address: <http://www.procurementforhousing.co.uk>

**I.2. Type of the contracting authority**

Other: Procurement Consortium

**I.3. Main activity**

General public services  
Health  
Housing and community amenities  
Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes  
Official name: [http://www.procurementforhousing.co.uk/about\\_us/OJEUframework\\_permmissible\\_users](http://www.procurementforhousing.co.uk/about_us/OJEUframework_permmissible_users)

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

The Supply, Delivery and Installation of Floor-coverings.

**II.1.2. Type of contract and place of performance or delivery**

Supplies  
Purchase  
Main site or place of performance: Throughout the United Kingdom.  
NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with several operators  
Maximum number Envisaged maximum number of participants to the framework agreement  
: 21

**Duration of the framework agreement**

Duration in months: 48

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:  
Range: between 700 000 and 35 000 000 GBP

**II.1.5. Short description of the contract or purchase(s)**

Procurement for Housing Limited (PfH) is putting in place a Framework Agreement for the Supply, Delivery and Installation of Floor-coverings.  
The framework agreement is for use by, but not limited to:  
(1) Housing Associations, Local Authorities, Councils, Registered Social Landlords, Arm's Length Management Organisation and other public sector organisations such as defence or education.

(2) All 800 plus current members of Procurement for Housing (PfH) and any future members of PfH, details of which can be found in the following link:

[http://www.procurementforhousing.co.uk/about\\_us/OJEUframework\\_permmissible\\_users](http://www.procurementforhousing.co.uk/about_us/OJEUframework_permmissible_users)

The purpose of this framework agreement is to provide floor covering and installation services to members of, but not limited to PfH. This framework agreement may also be used by other public bodies as defined by the European Union although the agreement has been initially let solely on behalf of PfH members.

The framework will include but is not limited to soft surface and hard surface flooring - Underlay, carpet, hardwood, wood, wood effect, non-slip flooring, grip matting, wet rooms, gripper rods, area

rugs, tile, laminate, covering natural stone, marble, ceramic, and porcelain, vinyl, and miscellaneous such as cork and rubber

The work will be grouped into 7 geographical Lots:

Lot 1 - Scotland.

Lot 2 - Northern England and Northern Ireland.

Lot 3 - Central England and East Anglia.

Lot 4 - Midlands.

Lot 5 - Wales.

Lot 6 - South East England (including London).

Lot 7 - South West England.

For further information please see the Invitation to Tender document.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[http://www.mytenders.org/Search/Search\\_Switch.aspx?ID=102956](http://www.mytenders.org/Search/Search_Switch.aspx?ID=102956)

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility.

Further details of this facility are available at [http://www.mytenders.org/PostBox/Postbox\\_Explain.aspx?ID=102956](http://www.mytenders.org/PostBox/Postbox_Explain.aspx?ID=102956)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The postbox closes precisely at the time stated within the Invitation to Tender.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=107117](http://www.myTenders.org/Search/Search_Switch.aspx?ID=107117)

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at [http://www.myTenders.org/PostBox/Postbox\\_Explain.aspx?ID=107117](http://www.myTenders.org/PostBox/Postbox_Explain.aspx?ID=107117)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

#### **II.1.6. CPV code(s)**

44112200 Floor coverings, 44112210 Solid flooring, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531310 Carpet tiles, 39531400 Carpeting, 44112230 Linoleum

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

## II.1.9. Information about variants

Variants will be accepted: no

## II.2. Scope of the procurement

### II.2.1. Total quantity or scope

The purpose of this Framework Agreement is to provide Procurement for Housing members the ability to procure the supply, delivery and installation of a variety of floor-coverings on a regional basis, including the supply of carpet tiles, carpets, underlay, linoleum, vinyl, hardwood, laminate and miscellaneous products, including rubber and cork flooring.

The framework agreement is for use by, but not limited to:

- (1) Housing Associations, Local Authorities, Councils, Registered Social Landlords, Arm's Length Management Organisation and other public sector organisations such as defence or education.
- (2) All 800 plus current members of Procurement for Housing (PfH) and any future members of PfH, details of which can be found in the following link:

[http://www.procurementforhousing.co.uk/about\\_us/OJEUframework\\_permmissible\\_users](http://www.procurementforhousing.co.uk/about_us/OJEUframework_permmissible_users)

The purpose of this framework agreement is to provide The Supply and Installation of Floor Coverings to members of, but not limited to PfH. This framework agreement may also be used by other public bodies as defined by the European Union although the agreement has been initially let solely on behalf of PfH members.

The framework will include but is not limited to:

- Flooring, including soft surface and hard surface flooring - Underlay, carpet, hardwood, wood, wood effect, non-slip flooring, grip matting, wet rooms, gripper rods, area rugs, tile, laminate, covering natural stone, marble, ceramic, and porcelain, vinyl, and miscellaneous such as cork, rubber.
- The supplier must be able to provide a wide range of products of varying qualities including heavy weight, durable and hard wearing options in a range of colours and textures.
- Be able to offer choice and value suitable for different environments while keeping up to date with current and future trends/needs of the environment.
- Provide flooring by fire regulations, health and safety regulations and slip and stain resistance.
- To fit the flooring, vacuum clean after laying flooring, remove waste and packing of new and old flooring.
- The supplier must be able to provide flooring to any PfH member site within the UK, including members which have multiple sites. The organisation's logistical infrastructure must also be able to support the delivery and installation of flooring to a potential 800 plus PfH members located throughout the UK.
- The supplier should have available the option of a quick turnaround for urgent orders.
- There will be a requirement for the supplier to satisfy single orders or low value orders placed by members. Equally the supplier must be able to provide samples, project management, and design servicing as and when required by members.
- When there is a requirement the successful supplier will be required to conduct customer consultation sessions and tenant consultation sessions, and therefore a proven track record in this area is required.
- The supplier must have excellent customer service and support teams and be able to provide a dedicated account manager to the framework.
- The supplier will be required to attend regular review meetings with PfH and will also be required to attend review meetings as and when with PfH members.
- There will be instances when PfH or PfH members invite suppliers to participate in min-

competition exercises, suppliers are expected to participate in such exercises and if the supplier chooses not to participate then a valid reason explaining why the supplier has declined to take part in the exercises must be provided.

The work will be grouped into 7 Lots:

Lot 1 - Scotland.

Lot 2 - Northern England and Northern Ireland.

Lot 3 - Central England and East Anglia.

Lot 4 - Midlands.

Lot 5 - Wales.

Lot 6 - South East England (including London).

Lot 7 - South West England.

Estimated value excluding VAT:

Range: between 700 000 and 35 000 000 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Supply of Floor-coverings within Scotland

#### **1) Short description**

The supply and fitting of floor coverings and other associated products to PfH members within Scotland.

#### **2) CPV code(s)**

44112200 Floor coverings, 44112210 Solid flooring, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531310 Carpet tiles, 39531400 Carpeting, 44112230 Linoleum

#### **3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: Supply of Floor-coverings within Northern England and Northern Ireland

#### **1) Short description**

The supply and fitting of floor-coverings, underlay and associated products to PfH members within Northern England and Northern Ireland

#### **2) CPV code(s)**

44112230 Linoleum, 44112200 Floor coverings, 44112210 Solid flooring, 39530000 Carpets, mats and rugs, 39531310 Carpet tiles, 39531000 Carpets, 39531400 Carpeting

**3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Supply of Floor-coverings within Central England and East Anglia

**1) Short description**

The supply and fitting of floor coverings, underlay and other associated products to PfH members within Central England and East Anglia.

**2) CPV code(s)**

44112200 Floor coverings, 44112230 Linoleum, 44112210 Solid flooring, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531310 Carpet tiles, 39531400 Carpeting

**3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: Supply of Floor-coverings within the Midlands

**1) Short description**

The supply and fitting of floor coverings, underlay and other associated products to PfH members within the Midlands

**2) CPV code(s)**

44112200 Floor coverings, 44112210 Solid flooring, 44112230 Linoleum, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531310 Carpet tiles, 39531400 Carpeting

**3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 5

Lot title: Supply of Floor-coverings within Wales

**1) Short description**

The supply and fitting of floor coverings, underlay and other associated products to PfH members within Wales

**2) CPV code(s)**

44112200 Floor coverings, 44112210 Solid flooring, 44112230 Linoleum, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531310 Carpet tiles, 39531400 Carpeting

**3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 6

Lot title: Supply of Floor-coverings within South East England

**1) Short description**

The supply and fitting of floor coverings, underlay and other associated products to PfH members within the South East of England.

**2) CPV code(s)**

44112200 Floor coverings, 44112210 Solid flooring, 44112230 Linoleum, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531310 Carpet tiles, 39531400 Carpeting

**3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 7

Lot title: Supply of Floor-coverings within South West England

**1) Short description**

The supply and fitting of floor coverings, underlay and other associated products to PfH members within the South West of England

**2) CPV code(s)**

44112200 Floor coverings, 44112210 Solid flooring, 44112230 Linoleum, 39530000 Carpets, mats and rugs, 39531000 Carpets, 39531400 Carpeting, 39531310 Carpet tiles

**3) Quantity or scope**

Services will include the supply, delivery and installation of carpet, underlay, vinyl, laminate, hardwood, linoleum and miscellaneous products including, rubber, cork flooring

Estimated value excluding VAT:

Range: between 100 000 and 5 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

Parent Company and/or other guarantees may be required if Procurement for Housing deem necessary.

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please refer to tender documents.

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

A single member of any grouping/consortium of suppliers will be required to accept prime contractorship.

#### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

Eligibility criteria: that no circumstances exist requiring the mandatory exclusion of the Organisation (Part B, Question 10.1); and that no discretionary grounds for exclusion exist, unless PfH considers that the exclusion of the Organisation for those grounds is not a proportionate response to them (Part B, Question 10.2).

#### III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

Minimum level(s) of standards possibly required: Minimum Economic and financial criteria: minimum levels of:

professional indemnity insurance of GDP 1 million (one million pounds);

employer's liability insurance of GDP 5 million (five million pounds);

public liability insurance of GDP 5 million (five million pounds);

or evidence that the Organisation can secure such insurances (Part C, Question 11.5); and that nothing is disclosed by any of the financial information required to be supplied by the Organisation or discovered from PfH's other checks about the Organisation (including bank and credit references) that gives rise to concerns that the Organisation may not complete all contracts let under the Framework Agreement because of financial difficulties (Part C, Question 11 generally).

#### III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

Minimum Technical and professional ability criteria:

Tenderers must be able to meet the specifications as detailed within Attachment 3 – Floor Coverings Specification.

Tenderers must be able to source and supply a variety of floor-coverings, including but not limited to carpet tiles, carpets, vinyl, linoleum, hardwood, wood effect, non-slip flooring, grip matting, wet rooms, laminate, covering natural stone, ceramic, and miscellaneous such as cork, rubber.

Tenderers must be able to transport and deliver all floor-covering materials to Customer premises or point of use.

Tenderers must be able to install a variety of floor-covering materials in accordance with relevant performance standards and codes of practice.

Tenderers must provide free site surveys to all users of this framework.

Tenderers must operate an open book accounting system and charge an on cost of no more than 5% on the flooring product prices supplied to them via their supply chains. Evidence of this may be requested by PfH throughout the term of the framework.

PfH reserves the right to disqualify any tenderer if it finds out at any time during the procurement that the Organisation either did not meet or no longer meets the minimum standards set out above.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Eligibility. Weighting 0
2. Economic and Financial Standing. Weighting 0
3. Minimum Technical and Professional Ability Criteria. Weighting 0
4. Quality, Technical Merit and Customer Service. Weighting 50
5. Price. Weighting 50

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

- IV.3.1. File reference number attributed by the contracting authority**  
KT/Flooring/2013
- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**  
16.9.2013 - 12:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 3 (from the date stated for receipt of tender)
- IV.3.8. Conditions for opening of tenders**  
Date: 16.9.2013 - 12:00  
Place:  
CEL Offices, Unit 2, Olympic Way, Warrington WA2 0YL.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

The value provided in this Notice is only an estimate. We cannot guarantee to Suppliers any business through this contract agreement. Figures stated in the Notice do represent spend that has gone through the previous framework. Value ranges stated are based on an estimated value over a 4 year period.

(MT Ref:107117)

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the address of the contracting authority of this contract notice. If an appeal regarding the award of a contract has not been successfully resolved the public contract regulations 2006 (SI 2006 No 5) provide aggrieved parties who have been harmed or at risk of harm by a breach of the rules to action in the high court (England, Wales and Northern Ireland). Any such action must be brought promptly.

Where a contract has been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the court may only award damages.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

31.7.2013