

United Kingdom-Edinburgh: Furniture
OJ S 107/2020 04/06/2020
Contract notice
Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Heriot Watt University

Postal address: Moyen House, Research Park North, Heriot-Watt University, Riccarton

Town: Edinburgh

NUTS code: UKM75 Edinburgh, City of

Postal code: EH14 4AP

Country: United Kingdom

E-mail: victoria.kulczycki@hw.ac.uk

Telephone: +44 1314514446

Internet address(es):

Main address: <http://hw.ac.uk>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00307

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.publiccontractsscotland.gov.uk/>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Supply, Delivery and Installation of Furniture – HWU Dubai Campus

Reference number: HWU/1963

II.1.2. Main CPV code

39100000 Furniture

II.1.3. Type of contract

Supplies

II.1.4. Short description

The University is seeking a contractor for the supply, delivery and installation of furniture at Heriot-Watt University's new Dubai Campus, and the ongoing ad-hoc requirements following the initial fit-out.

II.1.5. Estimated total value

Value excluding VAT: 18 300 000,00 AED

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

39000000 Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products, 39130000 Office furniture, 39100000 Furniture

II.2.3. Place of performance

NUTS code: 00 Other or Not Specified

Main site or place of performance: Dubai, UAE.

II.2.4. Description of the procurement

The University is seeking a contractor for the supply, delivery and installation of furniture at Heriot-Watt University's new Dubai Campus, and the ongoing ad-hoc requirements following the initial fit-out.

Heriot Watt University are moving from their existing campus at Dubai International Academic City to One Knowledge Village, Knowledge Village, TECOM where they will be occupying the G+6 floors of Blocks B+C with an approximate area of 218 000 sq. ft. Heriot Watt University plan to move into the new campus by 2 December 2020.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality and suitability of products / Weighting: 30

Quality criterion - Name: Project delivery / Weighting: 15

Quality criterion - Name: Sub-contracting / Weighting: 2.5

Quality criterion - Name: Pre-sales support and order and delivery processes / Weighting: 2.5

Quality criterion - Name: Damaged, faulty and wrongly processed products / Weighting: 2.5

Quality criterion - Name: Sustainability and social responsibility / Weighting: 2.5

Quality criterion - Name: Take-back policy, re-use and recycling / Weighting: 2.5

Quality criterion - Name: Presentation / Weighting: 7.5

Price - Weighting: 35

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/07/2020 End: 31/12/2023

This contract is subject to renewal: yes

Description of renewals:

The University reserves the right to extend the framework agreement for a further 2 x 12-month extensions, subject to satisfactory performance and continuation of the University's requirements.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

If required by the state, bidders are required to be enrolled in the relevant professional or trade register within the country in which they are established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Applicants will be required to provide adequate assurance of financial strength to successfully complete their contractual obligations. Applicants must provide their two most recent sets of annual audited accounts. A review of your audited accounts will be undertaken. In some cases this review may lead to additional requests for further financial information to clarify any potential issues.

It is a requirement that the bidder holds or can commit to obtain prior to the commencement of the contract, the levels of insurance cover indicated below:

- employer's (compulsory) liability insurance — Level TBC
- product liability insurance — Level TBC
- professional indemnity insurance — Level TBC
- public liability insurance — Level TBC

* Please note that we are still in the process of confirming the levels of insurance. It is expected that the University will confirm the required limits by 9 June 2020.

Minimum level(s) of standards possibly required:

Tenderers are required to have a minimum general yearly turnover of AED 10 000 000 equivalent for the previous 2 years. Applicants are required to provide 2 years audited accounts included with the submission of the completed stage one questionnaire. There must be no qualification or contra-indication from any evidence provided in support of financial standing.

Applicants must hold or can commit to obtaining prior to the commencement of any subsequently awarded contract the type and level of insurance cover as listed above. Applicants must confirm they can provide the supporting evidence prior to the award of any subsequent contract.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Management and service level reporting will be required throughout the term of the contract.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure Accelerated procedure Justification:

The University is using a standard procedure with accelerated timescales due to the urgency in light of Covid-19 and its supply chain and labour risks, combined with the exceptionally tight programme timeline of the new campus fit-out.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 19/06/2020 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 19/06/2020 Local time: 14:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

— applicants must comply with current UK legislation and regulations or the equivalent legislation in their Country including but not limited to:

- Equality Act (2010);
- National Minimum Wage Regulations (1999) or national equivalent;
- Working Time Regulations (1998) or national equivalent;
- Health and Safety at Work Act (1974) or national equivalent;
- Bribery Act 2010 or national equivalent;
- Modern Slavery Act 2015 or national equivalent;
- Data Protection legislation;
- Freedom of Information legislation;

— Bidders will be asked to submit the following forms: form of tender; freedom of information; Bona Fide Tender; parent company guarantee; and supply chain code of conduct. These forms will not be scored.

— Where the capability and capacity of a subcontractor, members of a consortia or any other body will be relied on, separate ESPD(s) are required from each of those other parties relied on.

— Where subcontractors are to be used but their capability are not relied on, the University may choose to request separate ESPD(s).

— The University may require an undertaking that the tenderer's parent company will meet all their obligations under the contract should the tenderer fail to do so. The parent company guarantee is only to be completed if the organisation is a private or public company and the Tenderer is a subsidiary company. A completed parent company guarantee may also be required for any subsidiary company members from a consortium.

— 2.3 The University is using a standard procedure with accelerated timescales due to the urgency in light of Covid-19 and its supply chain and labour risks, combined with the exceptionally tight programme timeline of the new campus fit-out.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=622252.

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.
(SC Ref:622252)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Edinburgh Sheriff Court and Justice of the Peace Court

Town: Edinburgh

Country: United Kingdom

VI.5. Date of dispatch of this notice

02/06/2020