

**United Kingdom-Conwy: Catering services for other enterprises or other institutions**

OJ S 145/2014 31/07/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: North Wales Housing Association

Postal address: Plas Blodwel, Broad Street, Llandudno Junction

Town: Conwy

Postal code: LL31 9HL

Country: United Kingdom

Contact person: Andrew Etherington Associates

For the attention of: Mr Andrew Etherington

E-mail: [andrew@andrewetherington.com](mailto:andrew@andrewetherington.com)

Telephone: +44 1622832995

**Internet address(es):**General address of the contracting authority: <http://www.nwha.org.uk>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

General public services

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Cae Garnedd Catering &amp; Cleaning Contract.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 17: Hotel and restaurant services

Main site or place of performance: Cae Garnedd, Penrhos Garnedd, Bangor, Gwynedd, LL57 2NH.

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

The provision of catering and cleaning services in a new-build 42-unit extra care scheme for the elderly.

### **II.1.6. CPV code(s)**

55523000 Catering services for other enterprises or other institutions, 90911000 Accommodation, building and window cleaning services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The contract is due to commence in late October 2014 and will run for an initial period of approximately 18 months. The total value of this initial short contract will be approx 170 000 GBP.

In March 2016 it is intended to establish a new 5-year (maximum) group catering and cleaning contract that will combine the operation of this new development in Bangor with the 2 existing NWH extra care schemes in Llanfairfechan and Abergele. The combined value of this new contract is forecast to be c 1 750 000 GBP over the proposed maximum 5 year term. It should be clearly understood that no guarantee is given that any existing or potential suppliers will be automatically invited to tender for the proposed new group contract.

Estimated value excluding VAT:

Range: between 105 000 and 120 000 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 18 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

n/a

#### **III.1.2.**

**Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

n/a

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

n/a

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: n/a

**III.2.2. Economic and financial ability**

List and brief description of conditions: Tenderers will be required to complete and submit a pre-qualification questionnaire and associated Documentation to North Wales Housing. Minimum standards for participation are stated in the Pre-Qualification Questionnaire. Failure to achieve a pass in any of the minimum standards will result in your exclusion from any further part in this process. Suppliers must be financially fluid and currently trading. They must not be recorded at Companies House as having any negative action/event (dissolved, removed, in liquidation, etc.) that calls into question their financial/corporate standing. Such action/event will be deemed to be a failure to meet minimum standards of economic and financial standing. Additionally, Suppliers must provide suitable evidence in the form of the last full year of accounts (audited and accompanied by auditors' confirmation where they are above the Statutory threshold for providing audited accounts, or certified by their bank if they are below the statutory audit threshold). Non provision of such evidence to a satisfactory standard will be deemed to be a failure to meet minimum standards of economic and financial standing.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Tenderers will be required to complete and submit a pre-qualification questionnaire and associated Documentation to North Wales Housing. Minimum standards for participation are stated in the Pre-Qualification Questionnaire. Failure to achieve a pass in any of the minimum standards will result in your exclusion from any further part in this process. Minimum level(s) of standards possibly required: Health and Safety Policy — Tenderers shall have a robust. Health and Safety Policy endorsed by the Company Director(s). Tenderers shall have in place insurance cover of a minimum: Public Liability Cover — 5 000 000 GBP (five million Pounds sterling). Employers Liability Cover — 5 000 000 GBP (five million Pounds sterling). Other questions as indicated in the Pre-Qualification Questionnaire shall be assessed and scored on a points basis.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 4: and Maximum number 6

Objective criteria for choosing the limited number of candidates: A minimum of 4 suppliers and a maximum of 6 suppliers will be taken forward to the tender stage of the process. Where less than 6 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 6 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 7.8.2014

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.8.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

18.8.2014

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

28.7.2014