

**Norway-Lillesand: Document management services**

OJ S 94/2022 16/05/2022

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Nasjonal kommunikasjonsmyndighet (Nkom)

National registration number: 974 446 871

Postal address: Nygård 1

Town: LILLESAND

NUTS code: NO Norge

Postal code: 4790

Country: Norway

Contact person: Louise Tollefsen

E-mail: [firmapost@nkom.no](mailto:firmapost@nkom.no)

Telephone: +47 22824600

**Internet address(es):**Main address: <http://www.nkom.no>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/340241>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=331412&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=331412&B=DFO)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=331412&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=331412&B=DFO)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Procurement - system for document management

Reference number: 2204044

**II.1.2. Main CPV code**

72512000 Document management services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Nkom intends to acquire a new case processing/archive system to improve the efficiency of work processes, increase document capture and improve information security. Nkom needs an archive core (in accordance with NOARK 5), user interfaces for archival tasks and a set of APIs for integration with Nkom's applications for process flow in order to be able to implement appropriate processes for case processing. As an option, Nkom requests tenders for case processing flows implemented with the supplier's preferential software.

### **II.1.5. Estimated total value**

Value excluding VAT: 5 000 000,00 NOK

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

72512000 Document management services

### **II.2.3. Place of performance**

NUTS code: NO Norge

### **II.2.4. Description of the procurement**

Nkom intends to acquire a new case processing/archive system to improve the efficiency of work processes, increase document capture and improve information security. Nkom needs an archive core (in accordance with NOARK 5), user interfaces for archival tasks and a set of APIs for integration with Nkom's applications for process flow in order to be able to implement appropriate processes for case processing. As an option, Nkom requests tenders for case processing flows implemented with the supplier's preferential software.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 5 000 000,00 NOK

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Option for 1 + 1 year extension.

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 3

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Option for 1 + 1 year extension.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See the tender documentation

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

See the tender documentation

##### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

See the tender documentation

#### **III.2. Conditions related to the contract**

##### **III.2.2. Contract performance conditions**

See the tender documentation

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

##### **IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

##### **IV.1.5. Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

##### **IV.1.8.**

## Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/06/2022 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 15/08/2022

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 17/10/2022

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Agder tingrett

Postal address: Postboks 63

Town: Kristiansand

Postal code: 4661

Country: Norway

E-mail: [agder.tingrett@domstol.no](mailto:agder.tingrett@domstol.no)

Telephone: +47 38176300

Internet address: <https://www.domstol.no/no/domstoler/tingrett/agder-tingrett/>

#### VI.4.2. Body responsible for mediation procedures

Official name: Agder tingrett

Postal address: Postboks 63

Town: Kristiansand

Postal code: 4661

Country: Norway

E-mail: [agder.tingrett@domstol.no](mailto:agder.tingrett@domstol.no)

Telephone: +47 38176300

Internet address: <https://www.domstol.no/no/domstoler/tingrett/agder-tingrett/>

#### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

The deadline for appeals is 10 days from notification of the award.

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: KOFA

Postal address: Postboks 511 Sentrum

Town: Bergen

Postal code: 5805

Country: Norway

E-mail: [post@knse.no](mailto:post@knse.no)

Telephone: +47 55193000

Internet address: <http://www.kofa.no/>

**VI.5. Date of dispatch of this notice**

11/05/2022