

**United Kingdom-Norwich: Refuse and waste related services**

**OJ S 128/2017 07/07/2017**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: South Norfolk Council  
National registration number: Cgynet Court  
Postal address: Swan Lane, Long Stratton  
Town: Norwich  
NUTS code: UKH15 Norwich and East Norfolk  
Postal code: NR15 2EX  
Country: United Kingdom  
Contact person: Ian Purdom  
E-mail: [ipurdom@s-norfolk.gov.uk](mailto:ipurdom@s-norfolk.gov.uk)  
Telephone: +44 1508533645

**Internet address(es):**

Main address: [www.south-norfolk.gov.uk](http://www.south-norfolk.gov.uk)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Refuse-and-waste-related-services./YJPY6STUN5>

Tenders or requests to participate must be submitted electronically via: <https://www.delta-esourcing.com/respond/YJPY6STUN5>

Tenders or requests to participate must be submitted to the abovementioned address

Additional information can be obtained from another address:

Official name: Ian Purdom  
Postal address: Cygnet Court, Swan Lane  
Town: Norwich  
NUTS code: UKH15 Norwich and East Norfolk  
Postal code: NR15 2EX  
Country: United Kingdom  
E-mail: [ipurdom@s-norfolk.gov.uk](mailto:ipurdom@s-norfolk.gov.uk)

**Internet address(es):**

Main address: [www.south-norfolk.gov.uk](http://www.south-norfolk.gov.uk)

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

Green Garden Waste Processing and Disposal Services.  
Reference number: SNC/ES/PROC001

### **II.1.2. Main CPV code**

90500000 Refuse and waste related services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Council currently runs a green garden waste collection scheme whereby residents of the district can opt in to the scheme for an annual charge of 46 GBP (as at 2017) and in return receive a fortnightly collection of green garden waste (except for the two collections in the Christmas/New Year period). Approximately 23 000 households participate in the scheme, which results in an estimated 9 000 tonnes of garden waste being collected each year. The number of customers and resultant collection tonnage are due to continue to increase. The increase would be projected at an additional 200-400 tonnes per year.

### **II.1.5. Estimated total value**

Value excluding VAT: 1 053 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2  
The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenderers can bid for either Lot 1, Lot 2 or both Lots. There is no limit to the number of lots to which a tenderer can be successfully bid. Individual contracts will be awarded for each lot.

## **II.2. Description**

### **II.2.1. Title**

Green Garden Waste Processing and Disposal Services Lot 1  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

90500000 Refuse and waste related services

### **II.2.3. Place of performance**

NUTS code: UKH15 Norwich and East Norfolk

Main site or place of performance: Norwich and East Norfolk.

### **II.2.4. Description of the procurement**

The Council has considered that this opportunity is suitable for small and medium sized enterprises ('SMEs') and, to assist, has decided to split its Services into two lots to ensure increased competition and opportunity:

Lot 1: Consists of estimated 70 % of the total estimated tonnage — 6,300 tonnes and has a central point postcode of NR15 1TH

This represents the larger geographic area covering the largely rural centre, South and East of the district. This area includes a large number of smaller villages alongside larger market towns.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 737 100,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 54

This contract is subject to renewal: yes

Description of renewals:

The contract will require retendering after the duration period.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

Further information is detailed in Section VI.

**II.2. Description**

**II.2.1. Title**

Green Garden Waste Processing and Disposal Services Lot 2  
Lot No: 2

**II.2.2. Additional CPV code(s)**

90500000 Refuse and waste related services

**II.2.3. Place of performance**

NUTS code: UKH15 Norwich and East Norfolk

Main site or place of performance: Norwich and East Norfolk.

**II.2.4. Description of the procurement**

The Council has considered that this opportunity is suitable for small and medium sized enterprises ('SMEs') and, to assist, has decided to split its Services into two lots to ensure increased competition and opportunity.

Lot 2: Consists of estimated 30 % of the total estimated tonnage — 2 700 tonnes and has a central point postcode of NR18 0RU

This lot is based around the Southern and Western edges of Norwich, broadly covering the area in the North West of the district. This area includes a higher number of larger towns within a smaller geographic area.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6.**

**Estimated value**

Value excluding VAT: 315 900,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 54

This contract is subject to renewal: yes

Description of renewals:

The contract will require retendering after the duration period.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

Further information is detailed in Section VI.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation****III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract****III.2.2. Contract performance conditions**

As detailed in procurement documentation.

**Section IV: Procedure**

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**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system****IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/08/2017 Local time: 12:00

**IV.2.3.**

## **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 54 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 04/08/2017 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

### **VI.3. Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

An important element of this Contract is the reference to the Public Services (Social Value) Act 2012. This is an important Contract for the Council and it will be a requirement for the successful tenderer(s)/contractors (if any contract awarded) to consider how the Services they provide might improve the economic, social and environmental wellbeing of the area.

The procurement process is an open procedure, in accordance with the Public Contracts Regulations 2015. As part of this process, pre-procurement market engagement was undertaken to assist the Council to determine future requirements for the Services. The market engagement documentation is included in the procurement documentation.

The Council, having discussed it with the incumbent service provider, considers that the Transfer of Undertakings (Protection of Employment) Regulations 2006 as amended from time to time (TUPE) does not apply to this Contract(s). However, tenders should note that the Council is not the employer of any staff in question and tenderers must do their own due diligence to satisfy themselves as to its application or otherwise.

Tenderers should be aware that there will inevitably be continual pressure on public sector budgets over the period of any Contract awarded. The Council reserves the right to change the budget prior to and/or following award of the Contract(s) and does not guarantee any quantities detailed in the Service Profile and Specification or procurement documentation. Tenderers should note consideration may be given during the contract period to the omission of some of the services or inclusion of additional services or options for additional services which are related to and will assist in delivering the Services.

It should be noted that in addition to any change in the structure or identity of the Contracting Authorities in the event of re-structuring within local government and or any other situation resulting in the Contracting Authorities or either of the Contracting Authorities having a successor to its (statutory) functions in respect of waste, recycling, treatment and or disposal this procurement and or the remaining term of the contract awarded will be passed to the said successor(s).

The Council reserves the right to amend any documentation throughout the procurement process, any changes made to the documentation will be declared through the Delta-sourcing.

The Council reserves the right to award more than one contract, no contract at all or to change the procurement process from time to time, and should they do so, will issue instructions to all tenderers. The procurement process commences by the publication of this notice and, in no circumstances the Council will be liable for any costs incurred by tenderers during the procurement process. The Council reserve the tight to cancel their participation in this procurement process at anytime to contract award without the risk of challenge.

All dates and time periods specified in this notice are indicative only and the Council reserves the right to change these. To respond to this opportunity bidders must register with [www.delta-esourcing.com](http://www.delta-esourcing.com) If you are already registered, you will not need to register again, simply use your existing username and password. The tender access code is YJPY6STUN5

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=266601799>

GO Reference: GO-201775-PRO-10571902.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Peter Catchpole

Postal address: Cygnet Court, Swan Lane, Long Stratton

Town: Norwich

Postal code: NR15 2EX

Country: United Kingdom

E-mail: [pcatchpole@s-norfolk.gov.uk](mailto:pcatchpole@s-norfolk.gov.uk)

Telephone: +44 01508533637

##### **VI.5. Date of dispatch of this notice**

05/07/2017