

United Kingdom-London: Health services

OJ S 142/2015 25/07/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: The Council of the London Borough of Ealing  
Postal address: Perceval House, 14-16 Uxbridge Road, Ealing  
Town: London  
Postal code: W5 2HL  
Country: United Kingdom  
For the attention of: Clare D'Souza  
E-mail: [publichealth@ealing.gov.uk](mailto:publichealth@ealing.gov.uk)

**Internet address(es):**

General address of the contracting authority: <http://www.ealing.gov.uk>  
Address of the buyer profile: [http://www.ealing.gov.uk/info/200095/tenders\\_and\\_contracts](http://www.ealing.gov.uk/info/200095/tenders_and_contracts)  
Electronic access to information: [https://www.londontenders.org/procontract/supplier.nsf/frm\\_home?ReadForm](https://www.londontenders.org/procontract/supplier.nsf/frm_home?ReadForm)

Electronic submission of tenders and requests to participate: [https://www.londontenders.org/procontract/supplier.nsf/frm\\_home?ReadForm](https://www.londontenders.org/procontract/supplier.nsf/frm_home?ReadForm)

**Additional information can be obtained from:**

Official name: The Council of the London Borough of Ealing  
Postal address: Perceval House, 14-16 Uxbridge Road, Ealing  
Town: London  
Postal code: W5 2HL  
Country: United Kingdom  
Contact person: Clare D'Souza  
For the attention of: Clare D'Souza  
E-mail: [publichealth@ealing.gov.uk](mailto:publichealth@ealing.gov.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: The Council of the London Borough of Ealing  
Postal address: Perceval House, 14-16 Uxbridge Road, Ealing  
Town: London  
Postal code: W5 2HL  
Country: United Kingdom  
For the attention of: Clare D'Souza  
E-mail: [publichealth@ealing.gov.uk](mailto:publichealth@ealing.gov.uk)

**Tenders or requests to participate must be submitted:** Official name: The Council of the London Borough of Ealing  
Postal address: Perceval House, 14-16 Uxbridge Road, Ealing  
Town: London  
Postal code: W5 2HL

Country: United Kingdom  
For the attention of: Clare D'Souza  
E-mail: [publichealth@ealing.gov.uk](mailto:publichealth@ealing.gov.uk)

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services  
Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Ealing Integrated Lifestyle Services.

**II.1.2. Type of contract and place of performance or delivery**

Services  
Service category No 25: Health and social services  
NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The London Borough of Ealing is seeking to implement an Integrated Lifestyle Service which will be procured in 3 Lots.

Lot 1: Stop Smoking Service, Nicotine Replacement Therapy (NRT) and Community NHS Health Check Outreach Service;

Lot 2: Child Weight Management and Health Walks Service;

Lot 3: Health Trainers Programme, TB Awareness Raising Programme, ESOL — Skills for Health and the Hub. The Hub will establish a single point of entry to the integrated lifestyle services and will offer a central booking system. The hub will be responsible for co-ordinating and receiving referrals, providing triage for the integrated lifestyle service which includes the Smoking cessation service, NHS health checks, Health walks, Child weight management programme and referrals to a wide range of other support services.

A separate contract will be awarded for each of the 3 Lots of services.

**II.1.6. CPV code(s)**

85100000 Health services, 80561000 Health training services, 85323000 Community health services, 33693200 Nicotine substitutes

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The London Borough of Ealing is seeking to implement Integrated Lifestyle Services which will be procured in 3 Lots.

Lot 1: Stop Smoking Service, Nicotine Replacement Therapy (NRT) and Community NHS Health Check Outreach Service (approximate value: 1 752 000-2 190 000 GBP);

Lot 2: Child Weight Management and Health Walks Service (approximate value: 831 900-1 039 800 GBP);

Lot 3: Health Trainers Programme, TB Awareness Raising Programme, ESOL — Skills for Health and the Hub. The Hub will establish a single point of entry to the integrated lifestyle services and will offer a central booking system. The hub will be responsible for co-ordinating and receiving referrals, providing triage for the integrated lifestyle service which includes the Smoking cessation service, NHS health checks, Health walks, Child weight management programme and referrals to a wide range of other support services. (Approximate value: 718 500-898 100 GBP).

A separate contract will be awarded for each of the three lots of services.

Estimated value excluding VAT:

Range: between 718 500 and 2 190 000 GBP

### **II.2.2. Information about options**

Options: yes

Description of options: Each contract awarded for each of the 3 Lots of services shall be for an initial period of 3 years, with an option to extend for a further 1 year. A minimum of 6 months' notice shall be provided should the Council decide to extend each of the contracts for a further 1 year.

Provisional timetable for recourse to these options:  
in months: 6 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 0 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Start 1.4.2016. Completion 31.3.2019

Information about lots

Lot No: 1

Lot title: Stop Smoking Service and Nicotine Replacement Therapy and Community NHS Health Check Outreach Service

### **1) Short description**

1. Stop Smoking Service, Nicotine Replacement Therapy (NRT)The primary role of stop smoking service providers is to provide high-quality evidence based smoking cessation service to the local population, support and implement tobacco control strategy in Ealing. The stop smoking service will include: management and administration, customer services and remote

support, specialist level 3 service, community level 2 service and training. The support programme offered by stop smoking service also incorporates a combination of approved pharmacological and behavioural support. The programme will also provide advice on how to reduce harm using a variety of approved methods to help users who are not ready to quit, reduce harm they do themselves and others by reducing their intake of cigarette smoke. The Service will provide free, accessible and evidence-based support to all smokers who want to stop and who live, work or study in the London Borough of Ealing.2. Community NHS Health Check Outreach Service We are seeking a provider who can deliver the community outreach NHS health checks to eligible residents in Ealing. NHS health check is a nationally mandated programme available to the eligible population aged 40 — 74, that aims to identify individuals at high risk of heart disease and other long term conditions. The NHS Health Checks Outreach Service will supplement health checks delivered by GPs in targeted areas. The service will follow NHS health check national guidance and NICE quality standards, ensure that individuals getting checked have not had a recent health check in the last 5 years, are eligible and resident in Ealing.

**2) CPV code(s)**

85323000 Community health services, 33693200 Nicotine substitutes, 85100000 Health services

**3) Quantity or scope**

The Contract to be awarded for Lot 1 shall be for an initial period of 3 (three) years, with an option to extend for a further 1 (one) year.

Estimated value excluding VAT:

Range: between 1 752 000 and 2 190 000 GBP

**4) Indication about different time frame or duration**

Start 1.4.2016. Completion 31.3.2019

**5) Additional information about lots**

Lot No: 2

Lot title: Child Weight Management and Health Walks Service

**1) Short description**

1. Child Weight Management The weight management service should be targeted at those aged between 5-13 years of age and should be in line with current NICE public health guidance for successful weight management services. The target population are children that are overweight and obese, and will primarily be referred into the service via the NCMP programme and other health professionals, although self-referral should also apply provided the children meet the criteria for the programme i.e., those that are identified as overweight and obese.2. Health Walks Service The Health walks service will be available to all residents of the borough, including walks for families and adults. The aim of this service will be to encourage and actively recruit people who are sedentary and with low levels of activity to increase their activity levels and to access a walk that is suitable for them.

**2) CPV code(s)**

85100000 Health services, 85323000 Community health services

**3) Quantity or scope**

The Contract to be awarded for Lot 2 shall be for an initial period of 3 (three) years, with an option to extend for a further 1 (one) year.

Estimated value excluding VAT:

Range: between 831 900 and 1 039 800 GBP

#### 4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2019

#### 5) Additional information about lots

Lot No: 3

Lot title: Health Trainers Programme, TB Awareness Raising Programme, ESOL — Skills for Health and the Hub

##### 1) Short description

1. Hub — The Hub will establish a single point of entry to the Integrated Lifestyle services and will offer a central booking system. The hub will be responsible for co-ordinating and receiving referrals, providing triage for the integrated lifestyle service which includes the smoking cessation service, NHS Health checks, Health walks, childhood weight management programme and referrals to a wide range of other support services. It is envisaged that the majority of service users will be dealt with from that first interaction by collating the necessary client information, first appointment booking, providing information, guidance and signposting on to appropriate services This Lot will provide outreach and support services in community settings e.g. Health trainers, telephone service, web-link, social media etc. Provide on-going support to people exiting programmes in Lot 2 and 3 where applicable and will establish seamless links to the community based interventions and services in Lot 2 and Lot 3. The single point of access/Integrated Lifestyle service will seek to:— Co-ordinate referrals and book 1st appointment into services and ensure clients get the most appropriate intervention based on assessment of need.— Provide a website email and phone number or other technologies as a single point of access.— Have a single IT system to co-ordinate referrals and follow ups with clients.— Engage with wider council services to get people into lifestyle services— Link with wider council services to facilitate clients access to further advice and support on socio-economic services.— (welfare advice, housing advice, etc.)— Signpost into more universal services i.e. those not directly commissioned as part of the lifestyle services. For example, physical activity initiatives such as activity groups or community sessions.— As the service progresses to maximise the role of the voluntary sector to support people into service and identify where the voluntary sector can have a role in supporting service delivery. — Provider to undertake more general health outreach work to increase awareness and use of lifestyle services in Lot 2 and Lot 3.2. ESOL (English as A Second Language) — Skills for Health: This Course will be available to residents of the borough. The ESOL –Skills for Health courses will be provided across 8 different locations in a variety of different community settings in Ealing Borough. 3. TB Screening promotion and Outreach: The TB outreach programme will raise awareness of TB, reduce stigma and help people to come forward earlier to assist in early diagnosis of TB. The programme will provide community outreach at various different community settings across the Borough. The TB worker will provide regular training sessions to GP and other Healthcare professionals on TB. 4. Health Trainers: The Health Trainers Programme objectives will be to support people to live healthier lifestyles, prevent health problems that can be avoided and reduce health inequalities within the Ealing Borough. The Health Trainers will work with residents and community groups through one to one sessions, group sessions and outreach. Health Trainers will provide 1 to 1 support to adults aged 18 or over, who works or registered with a GP in Ealing, support them to change their lifestyle to prevent conditions such diabetes, cardiovascular diseases, cancers and other long term conditions.

##### 2) CPV code(s)

80561000 Health training services, 85100000 Health services, 85323000 Community health services

**3) Quantity or scope**

The Contract to be awarded for Lot 3 shall be for an initial period of 3 (three) years, with an option to extend for a further 1 (one) year.

Estimated value excluding VAT:

Range: between 718 500 and 898 100 GBP

**4) Indication about different time frame or duration**

Start 1.4.2016. Completion 31.3.2019

**5) Additional information about lots**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Ealing Council reserves the right to request for any deposits, guarantees, bonds and insurances as it deems appropriate.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

All payments made under the contract must be in Pounds Sterling. The Council will normally settle invoices within 30 (thirty) days of receipt.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Ealing Council will contract with a single entity, or consortium, with joint and several liability.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Any supplier may be disqualified who:

(a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding up the administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;

(c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;

(d) has been guilty of grave professional misconduct proven by any means which the contract authorities can demonstrate;

(e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

- (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;
- (h) has been the subject of a conviction for participation in a criminal organization, as defined in Article 2(1) of Council Joint Action 98/733/JHA;
- (i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;
- (j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;
- (k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;(b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;(c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information of these turnovers is available.

Minimum level(s) of standards possibly required: (a) The economic operators' credit rating is an important deciding factor in the assessment;(b) for the avoidance of doubt, if an organisation's economic and financial standing is deemed not satisfactory, this will be equivalent to a 'Fail' and the organisation shall be excluded from further participation in the procurement;(c) where the Authority has specified a minimum level of economic and financial standing and / or a minimum financial threshold within the evaluation criteria, the economic operators shall self-certify by answering 'Yes' or 'No' that they meet the requirements set out therein.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(a) A list of the works carried out over the past five years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: — where the recipient was a contracting authority, in the form of certificates issues or countersigned by the competent authority — where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;(d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and

research facilities;(e) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capabilities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;(f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;(g) for public works contracts and public services contracts, and only in appropriate cases, and indication of the environmental management measures that the economic operator will be able to apply when performing the contract;(h) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years;(i) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contracts;(j) an indication of the proportion of the contract which the services provider intends possibly to subcontract;(k) with regard to the products to be supplied: (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so request; (ii) certificates drawn up by official quality control institutes or agencies of recognized competence attesting the conformity of products clearly identified by references to specifications or standards. Minimum level(s) of standards possibly required: in accordance with the pre-qualification questionnaire.

Minimum level(s) of standards possibly required:

References shall be taken up as part of the selection process. The Authority reserves the right to consult further with the economic operators' nominated referees.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 3

Objective criteria for choosing the limited number of candidates: Criteria for selection of candidates are as per the Pre-Qualification Questionnaire. It is anticipated that up to 5 [five] companies per Lot will be invited to tender although, subject to the quality of submissions and standards of competence across the spectrum of tenderers, the Council reserves the right to vary the final numbers shortlisted whilst ensuring at all times an open, fair and transparent procedure that generates genuine competition between bidding organisations and maximises value for money for the Contracting Authority. Candidates should nevertheless be aware that,

in issuing the PQQ, the Council is not making a commitment to award a contract as a result of the procurement process, and is under no express or implied obligation to invite tenders from any or all of the companies which respond to this PQQ.

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

1084

**IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 12.8.2015 - 16:00  
Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

28.10.2015 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16.9.2015

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 28.10.2015 - 16:30

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 10 (ten) days from the announcement of contract award.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

22.7.2015