

Norway-Drammen: Accommodation, building and window cleaning services

OJ S 145/2016 29/07/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Drammen Eiendom KF, Drammen kommune (Drammen Property, Drammen municipality)

National registration number: 876820722

Postal address: Ilebergveien 21

Town: Drammen

Postal code: 3011

Country: Norway

For the attention of: Elisabeth Steine

E-mail: elisabeth.steine@drmk.no

Telephone: +47 32043000

Internet address(es):

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3740>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/146679>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning services for Konnerud/Fjell.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Drammen.

NUTS code NO032 Buskerud

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Drammen Property hereby invites tenders to a competition on cleaning services in municipal properties in one (1) limited area, Konnerud/Fjell area. The area consists of approx. 18 properties; mainly schools, nursery schools, cultural buildings, residential and service centres that combined amount to a total cleaning area (REA) of approx. 40 270 m².

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services, 90919000 Office, school and office equipment cleaning services, 90900000 Cleaning and sanitation services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Drammen Property hereby invites tenders to a competition on cleaning services in municipal properties in one (1) limited area, Konnerud/Fjell area. The area consists of approx. 18 properties; mainly schools, nursery schools, cultural buildings, residential and service centres that combined amount to a total cleaning area (REA) of approx. 40 270 m². DEKF purchases cleaning services in this area for approximately 9 000 000 NOK - 10 000 000 NOK per annum.

The estimated total value excluding VAT is between 33 000 000 NOK and 37 000 000 NOK.

Estimated value excluding VAT:

Range: between 33 000 000 and 37 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: Extraordinary cleaning

If extraordinary cleaning is required or if the orderer needs cleaning that is not specified for the cleaning area in this agreement, the cleaning shall be invoiced per hour and specified as an addition on the invoices.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.12.2016. Completion 1.8.2018

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The tenderer shall guarantee for 2 % of the contract value and the guarantee shall be presented to Drammen Property prior to contract signing.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Twelve (12) invoices shall be sent. i.e. The annual amount shall be divided into 12 parts and invoiced per month per cleaning object and cleaning area. In addition, spring cleaning, window cleaning and extra ordinary cleaning shall be specified in separate items per cleaning object. A specified invoice for each month shall be submitted within 5 days of the following month. This is important in relation to the contracting authority's control. The contracting authority reserves the right to demand extended documentation in the event of a late invoice. The due date shall be the 30th in the following month. No invoice fee.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Regulations on wages and working conditions in public contracts.

Public authorities are obliged to ensure that employees of the supplier have wages and working conditions that are not worse than those in the current nationwide tariff agreement, or what is otherwise seen as normal for the location and profession. The Contracting Authority is obliged to investigate and if necessary follow-up that the General Application of Wage Agreements is complied with.

The Contracting Authority retains the right to reject tender offers with an openly too low hourly rate.

Contractors/own employees.

If the tenderer shall use other than their own workers, this must be agreed separately with, and approved by the Contracting Authority.

Police certificate

The tenderer is obliged to ensure that all employees who shall perform cleaning in schools and nursery schools have obtained a police certificate and that these are submitted and checked by the tenderer.

Equivalent applies for personnel who serve other accounts where Norwegian law can require a police certificate for cleaning personnel.

See the tender documentation with annexes for a more detailed description.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) The tenderer shall have their tax, employer contributions and VAT payments in order. Tax Certificate must not be older than 6 months calculated from the tender deadline expiry.

Documentation requirement:

— Tax certificate;

— Foreign tenderers must provide certificates from equivalent authorities to the Norwegian authorities.

(2) The tenderer must be a legally established company.

Documentation requirement:

— Norwegian companies: Company Registration Certificate;

— Foreign companies: Proof that the company is registered in a trade index or register of business enterprises as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: 1) Annual financial statements including the board's annual report and the auditor's statement for the last 2 years.

(2) Credit evaluation/rating, not older than 3 months, and which is based on the last known accounting figures. A rating shall be carried out by an officially certified credit rating institution.

Minimum level(s) of standards possibly required: Good solvency and financial feasibility are required.

The credit score must not be lower than A (creditworthy) or equivalent if a different form of score is used (numbers). Tenders from tenderers with a lower rating than A or equivalent (i.e. not credit worthy or credit worthy with security) will not be considered.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Description of the tenderer's 3 most relevant assignments in the course of the last 3 years. The description must include the contract value, date and recipient (name, telephone No and e-mail address). References must be contactable if necessary, to clarify the relevance of the contract. However, it is the tenderer's responsibility to provide a description substantiating relevance.

(2) Statements about the tenderer's average workforce over the last 3 years and for material or technical equipment that the tenderer has at disposal for the execution of the contract /assignment. It is the tenderer's responsibility to document relevance through the description.

(3) Documentation verifying that quality assurance procedures are in accordance with NS — INSTA 800.2010.

(4) Report on the tenderer's environmental competence and procedures which document the use of cleaning products, handling of waste and water consumption.

If this is described in the organisation's quality or environmental management system in accordance with ISO 9001, and ISO 14001, or other third party verified systems, it is sufficient to submit a copy of the current certificate.

(5) Copy of approval from the Norwegian Labour Inspection Authority.

Minimum level(s) of standards possibly required:

(1) The tenderer shall have experience from a minimum of 3 similar contracts during the last 3 years.

(2) The tenderer shall have sufficient implementation ability and capacity.

(3) A good and well-functioning quality assurance system is required for the services that shall be delivered.

(4) The tenderer is required to have sufficient environmental competence, management systems and procedures so that the environmental impact is as little as possible.

(5) An approval issued by the Norwegian Labour Inspection Authority.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/6347

IV.3.2. Previous publication concerning this procedure

Other previous publications

Notice number in the OJ S: [2016/S 065-114004](#) of 2.4.2016

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

9.9.2016 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 090 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 9.9.2016 - 12:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

26.7.2016