

**United Kingdom-London: Supply services of personnel including temporary staff**

OJ S 129/2017 08/07/2017

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Metropolitan Housing Trust Ltd

Postal address: The Grange, 100 High Street, Southgate

Town: London

Postal code: N14 6PW

Country: United Kingdom

Contact person: tenders@metropolitan.org.uk

For the attention of: tenders@metropolitan.org.uk

E-mail: [tenders@metropolitan.org.uk](mailto:tenders@metropolitan.org.uk)**Internet address(es):**General address of the contracting authority: <http://www.metropolitan.org.uk>Electronic access to information: <http://www.delta-esourcing.com>Electronic submission of tenders and requests to participate: <http://www.delta-esourcing.com>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

The Supply of Care and Support Agency Staff.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 22: Personnel placement and supply services

Main site or place of performance: The contract is split into 3 Lots: Derby&amp; Nottingham, East Anglia and London.

NUTS code UKF1 Derbyshire and Nottinghamshire,UKI London,UKH1 East Anglia

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement : 16

#### **Duration of the framework agreement**

Duration in months: 24

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 500 000 and 2 400 000 GBP

### **II.1.5. Short description of the contract or purchase(s)**

This contract concerns the supply of temporary agency workers to cover short term gaps in rosters in Metropolitan's Care Schemes covering Mental Health, Older Persons and Learning Disabilities split across three main geographical areas being London, East Anglia and Midlands.

### **II.1.6. CPV code(s)**

79620000 Supply services of personnel including temporary staff

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Lot 1 — Derby and Nottingham.

Lot 2 — East Anglia (Cambridgeshire, Herts, Essex)

Lot 3 — London.

Estimated value excluding VAT:

Range: between 1 500 000 and 2 400 000 EUR

### **II.2.2. Information about options**

Options: yes

Description of options: Option to extend for a further 12 months.

Provisional timetable for recourse to these options:

in months: 12 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Care & Support Agency Staff — Lot 1 Derby & Nottingham

**1) Short description**

Sites located across Derby and Nottingham.

**2) CPV code(s)**

79620000 Supply services of personnel including temporary staff

**3) Quantity or scope**

Care schemes are located in Derbyshire and Nottinghamshire as listed in the procurement documents.

**4) Indication about different time frame or duration**

Duration in months: 24 (from the award of the contract)

**5) Additional information about lots**

Please access procurement documents from [www.delta-esourcing.com](http://www.delta-esourcing.com) using access code 754Y33YQVR

You will be required to register as a supplier if you are not already registered.

Lot No: 2

Lot title: Care & Support Agency Staff — East Anglia

**1) Short description**

Care schemes are located in East Anglia as listed in the procurement documents.

**2) CPV code(s)**

79620000 Supply services of personnel including temporary staff

**3) Quantity or scope**

Care schemes are located in East Anglia as listed in the procurement documents.

**4) Indication about different time frame or duration**

Duration in months: 24 (from the award of the contract)

**5) Additional information about lots**

Please access procurement documents from [www.delta-esourcing.com](http://www.delta-esourcing.com) using access code 754Y33YQVR

You will be required to register as a supplier if you are not already registered.

Lot No: 3

Lot title: Care and Support Agency Staff — London

**1) Short description**

The supply of agency staff to sites located across London.

**2) CPV code(s)**

79620000 Supply services of personnel including temporary staff

**3) Quantity or scope**

Care schemes are located in London and Greater London as listed in the procurement documents.

**4) Indication about different time frame or duration**

Duration in months: 24 (from the award of the contract)

## **5) Additional information about lots**

Please access procurement documents from [www.delta-esourcing.com](http://www.delta-esourcing.com) using access code 754Y33YQVR

You will be required to register as a supplier if you are not already registered.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Details of the main conditions of financing and payment will be set out in the Invitation to Tender.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Respondents will be required to complete a Pre-Qualification Questionnaire (PQQ) in accordance with the EU Directive 2014/24, as implemented by the UK Public Contracts Regulations 2015.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: As detailed in the PQQ and ITT.

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

2017-2018-003

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 15.8.2017

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

15.8.2017 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

31.8.2017

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

Tender documents are available for download from [www.delta-esourcing.com](http://www.delta-esourcing.com)

Access code: 754Y33YQVR.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

6.7.2017