

United Kingdom-Swindon: Cleaning and sanitation services

OJ S 152/2013 07/08/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: UK SBS Ltd

Postal address: North Star House

Town: Swindon

Postal code: SN2 1FF

Country: United Kingdom

For the attention of: Beverly Eagles

E-mail: beverly.eagles@ssc.rcuk.ac.uk

Telephone: +44 1793867203

Internet address(es):General address of the contracting authority: www.ssc.rcuk.ac.ukAddress of the buyer profile: www.ssc.rcuk.ac.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: Research

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

UK SBS Ltd as the Contracting Authority is putting in place a Contract for Cleaning Services for use by The Natural Environment Research Council, Bas Cambridge.

II.1.6. CPV code(s)

90900000 Cleaning and sanitation services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The UK Shared Business Services Ltd are seeking to procure the services of a supplier to provide cleaning services to one site.

Estimated value excluding VAT:

Range: between 200 000 and 250 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

See request for Quotation Documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The bid is to be priced in sterling. The payments schedule will be notified in the Contract Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The government has set out the need for greater transparency across its operations to enable the public to hold public bodies and politicians to account.

This includes commitments relating to public expenditure, intended to help achieve better value for money. As part of the transparency agenda, government has made the following commitments with regard to procurement and contracting All new central government ICT contracts over the value of GBP 10 000 to be published in full online from July 2010. All new central government sourcing documents for contracts over GBP 10 000 to be published on a single website from September 2010, with this information to be made available to the public free of charge. New items of central government spending over GBP 25 000 to be published online from November 2010. All new central government contracts to be published in full from January 2011. Suppliers and those organisations looking to bid for public sector contracts should be aware that if they are awarded a new government contract, the resulting contract between the supplier and government will be published. In some circumstances, limited redactions will be made to some contracts before they are published in order to comply with existing law and for the protection of national security. Service providers must clearly demonstrate recent successful experience in similar projects and environments. Potential suppliers will be excluded if one of the following applies the supplier is in a state of bankruptcy, insolvency, compulsory winding up, administration, receivership, composition with creditors or any analogous state, or subject to relevant proceedings has been convicted of a criminal offence related to the business of professional misconduct has committed an act of grave misconduct in the course of business has not fulfilled obligations relating to the payment of taxes is guilty of serious misrepresentation in supplying information required by the authority is not in the possession of a licence or not a member of the appropriate trade or other organisation where the law requires it.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: To be detailed in the Request for Information Questionnaire. Participating suppliers are also expected to have in place necessary insurances. Expressions of Interest must include the return of a satisfactory RFI which will be supplied.

III.2.2. Economic and financial ability

List and brief description of conditions: Request for Information Questionnaire as above. Turnover figures and copies of audited accounts may be requested. Reports from credit bureaux references may be sought in due course.

III.2.3. Technical and professional ability

List and brief description of conditions:

Contractors must demonstrate that they have the resources, knowledge and capability to undertake the work employing appropriately skilled staff. They must be able to confirm experience of performing similar projects. Suppliers must be able to receive orders via email. Must have HACCP policy Must have health and safety at work policy All employees must have a risk assessment process Must report accidents and incidents under RIDDOR .

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

FM130042

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 20.9.2013 - 18:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.10.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

7.11.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 3.12.2013 - 12:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

UK SBS Ltd as the Contracting Authority is putting in place a Contract for Cleaning Services for use by NERC BAS Cambridge.

(any future successors to these organisations). Detailed on the UK Shared Business Services Ltd website is a list of all organisations, institutes, centres and bodies (Authorised Entities) that may use any appropriately advertised Contract let by the UK SBS. The full list can be accessed from the following link: <http://www.ssc.rcuk.ac.uk/procure/contracts/Pages/default.aspx>

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

2.8.2013