

**France-Paris: Travel agency and similar services**

**OJ S 147/2016 02/08/2016**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: IHEDN

Postal address: 1 place Joffre

Town: Paris SP 07

NUTS code: FR101 Paris

Postal code: 75700

Country: France

E-mail: [maryse.bationo@ihedn.fr](mailto:maryse.bationo@ihedn.fr)

Telephone: +33 142445611

**Internet address(es):**

Main address: <http://www.ihedn.fr/>

Address of the buyer profile: <https://www.marches-publics.gouv.fr>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.marches-publics.gouv.fr>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.marches-publics.gouv.fr/?page=entreprise>.

[EntrepriseAdvancedSearch&AllCons&refConsultation=302379&orgAcronyme=d2v](https://www.marches-publics.gouv.fr/EntrepriseAdvancedSearch&AllCons&refConsultation=302379&orgAcronyme=d2v)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Acquisition de prestations d'organisation de déplacements professionnels de groupe ou voyages d'études.

Reference number: 16-IHEDN-021

**II.1.2. Main CPV code**

63510000 Travel agency and similar services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

L'accord-cadre a pour objet l'acquisition de prestations de services relatives à l'organisation logistique de voyages d'étude, de sessions de formation ou de séminaires dans le monde entier, au profit de l'Institut des hautes études de la défense nationale (IHEDN) et l'Institut national des hautes études de la sécurité et de la justice (INHESJ).

### **II.1.5. Estimated total value**

Value excluding VAT: 3 000 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Zone Europe hors France métropolitaine  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

63510000 Travel agency and similar services

### **II.2.3. Place of performance**

NUTS code: FR101 Paris

### **II.2.4. Description of the procurement**

Prestations d'organisation de déplacements professionnels de groupe ou voyages d'études dans la zone géographique: Europe hors France métropolitaine.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Le présent accord-cadre est conclu pour une durée de (1) un an à compter de sa date de notification. Il est reconductible, à la date anniversaire de la notification trois (3) fois dont 2 pour une durée d'un (1) an et la dernière période reconduite prendra fin le 31.7.2020.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Zone Asie et Océanie (Polynésie française et Nouvelle Calédonie comprises)  
Lot No: 2

#### **II.2.2. Additional CPV code(s)**

63510000 Travel agency and similar services

#### **II.2.3. Place of performance**

NUTS code: FR101 Paris

#### **II.2.4. Description of the procurement**

Prestations d'organisation de déplacements professionnels de groupe ou voyages d'études dans la zone: Asie et Océanie (Polynésie française et Nouvelle Calédonie comprises).

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Le présent accord-cadre est conclu pour une durée de (1) un an à compter de sa date de notification. Il est reconductible, à la date anniversaire de la notification trois (3) fois dont 2 pour une durée d'un (1) an et la dernière période reconduite prendra fin le 31.7.2020.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Zone Amérique du Nord  
Lot No: 3

#### **II.2.2. Additional CPV code(s)**

63510000 Travel agency and similar services

#### **II.2.3. Place of performance**

NUTS code: FR101 Paris

#### **II.2.4. Description of the procurement**

Prestations d'organisation de déplacements professionnels de groupe ou voyages d'études dans la zone: Zone Amérique du Nord.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Le présent accord-cadre est conclu pour une durée de (1) un an à compter de sa date de notification. Il est reconductible, à la date anniversaire de la notification trois (3) fois dont 2 pour une durée d'un (1) an et la dernière période reconduite prendra fin le 31.7.2020.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Zone Amérique Latine (Îles des Caraïbes comprises)  
Lot No: 4

##### **II.2.2. Additional CPV code(s)**

63510000 Travel agency and similar services

##### **II.2.3. Place of performance**

NUTS code: FR101 Paris

##### **II.2.4. Description of the procurement**

Prestations d'organisation de déplacements professionnels de groupe ou voyages d'études dans la zone: Zone Amérique Latine (Îles des Caraïbes comprises).

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Le présent accord-cadre est conclu pour une durée de (1) un an à compter de sa date de notification. Il est reconductible, à la date anniversaire de la notification trois (3) fois dont 2 pour une durée d'un (1) an et la dernière période reconduite prendra fin le 31.7.2020.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Zone Afrique  
Lot No: 5

**II.2.2. Additional CPV code(s)**

63510000 Travel agency and similar services

**II.2.3. Place of performance**

NUTS code: FR101 Paris

**II.2.4. Description of the procurement**

Prestations d'organisation de déplacements professionnels de groupe ou voyages d'études dans la zone Afrique.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Le présent accord-cadre est conclu pour une durée de (1) un an à compter de sa date de notification. Il est reconductible, à la date anniversaire de la notification trois (3) fois dont 2 pour une durée d'un (1) an et la dernière période reconduite prendra fin le 31.7.2020.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Les candidatures seront examinées au regard du niveau des capacités professionnelles, techniques et financières nécessaires à la bonne exécution du marché.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 20/09/2016 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 22/09/2016 Local time: 10:00

Information about authorised persons and opening procedure: Date estimative d'ouverture des offres. L'ouverture des offres n'est pas publique.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tribunal administratif de Paris:

Postal address: 7 rue de Jouy

Town: Paris

Postal code: 75181

Country: France

E-mail: [greffe.ta-paris@juradm.fr](mailto:greffe.ta-paris@juradm.fr)

Telephone: +33 144594400

Fax: +33 144594646

Internet address: <https://www.paris.tribunal-administratif.fr>

**VI.5. Date of dispatch of this notice**

28/07/2016