

**United Kingdom-York: Architectural, engineering and planning services**

OJ S 153/2013 08/08/2013

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: The University of York

Postal address: Heslington

Town: York

Postal code: YO10 5BR

Country: United Kingdom

Contact person: Procurement Office

For the attention of: Michael McGill

E-mail: [michael.mcgill@york.ac.uk](mailto:michael.mcgill@york.ac.uk)

Telephone: +44 1904328211

**Internet address(es):**General address of the contracting authority: [www.york.ac.uk](http://www.york.ac.uk)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: The University of York

Postal address: Heslington

Town: York

Postal code: YO10 5BR

Country: United Kingdom

Contact person: Procurement Office

For the attention of: Michael McGill

E-mail: [michael.mcgill@york.ac.uk](mailto:michael.mcgill@york.ac.uk)

Telephone: +44 1904328211

Internet address: [www.york.ac.uk](http://www.york.ac.uk)**Tenders or requests to participate must be submitted:** Official name: The University of York

Postal address: Heslington

Town: York

Postal code: YO10 5BR

Country: United Kingdom

Contact person: Procurement Office

For the attention of: Michael McGill

E-mail: [michael.mcgill@york.ac.uk](mailto:michael.mcgill@york.ac.uk)

Telephone: +44 1904328211

Internet address: [www.york.ac.uk](http://www.york.ac.uk)**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

#### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

---

### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Environment Building Design Services.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: The University of York campus, Heslington, York.

NUTS code UKE21 York

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The University of York is looking to design and build a 3 832 m<sup>2</sup> GFA Environmental Building including research laboratories, teaching space, office space and associated domestic facilities on its Heslington campus in York.

Estimated construction value of the scheme is in the range GBP 6.0 million to GBP 7.0 million, ex VAT.

This Notice is for the recruitment of the design team for this scheme.

The following design services will be required:

- Architect;
- Civil and Structural Engineer;
- Mechanical and Electrical Engineer;
- BREEAM Consultant/Assessor.

The University is looking to contract solely with the Architect and for the Architect to provide and be responsible for the additional disciplines. Bids from the individual disciplines will not be considered. The University will only consider bids that offer all disciplines listed above.

The design team will be required to produce a design to RIBA Stage D/E and then assist the University's project team during the tender and construction phases. It is not intended to novate the design team to the Main Contractor. The design team will be retained as the University's independent Technical Advisors and provide design peer review and approval services through the detailed design, construction and handover phases of the project. The design team will not be permitted to engage with or advise main contractors (other than on behalf of the University).

It is envisaged that a contract for all services will be awarded in late September/early October 2013 and the Stage D/E design completed by the end of January 2014 at the latest, when the tender for the design and build contract will be published.

Further details will be provided in the tender documentation.

#### **II.1.6. CPV code(s)**

71240000 Architectural, engineering and planning services, 71221000 Architectural services for buildings, 71322000 Engineering design services for the construction of civil engineering works, 71321000 Engineering design services for mechanical and electrical installations for buildings, 71320000 Engineering design services, 71220000 Architectural design services, 71245000 Approval plans, working drawings and specifications, 71530000 Construction consultancy services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Please see II.1.5.

Estimated value excluding VAT:

Range: between 300 000 and 500 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

A Parent Company Guarantee may be requested where applicable.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability will be required in the event of a consortium bid.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: University"s terms and conditions of contract.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Further details will be provided within the tender documentation.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Further details will be provided within the tender documentation.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
Further details will be provided within the tender documentation.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

UY/SD/209

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4.**

## **Time limit for receipt of tenders or requests to participate**

24.9.2013 - 12:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

Date: 24.9.2013 - 12:00

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

The University intends to use an e-Tendering system in this procurement exercise, therefore this is the preferred method for suppliers to obtain further information and express their interest.

Prospective suppliers should follow steps 1-11 below to express their interest and obtain the tender documentation. (NB! Suppliers who have previously registered on the In-Tend system as a University of York supplier should go to step 8).

1. Suppliers should register on the In-Tend system at <https://in-tendhost.co.uk/york/>;
2. Click the 'New User Registration' link;
3. Enter the user and business details requested and click 'Next';
4. Add your contact details by clicking 'Add'. Complete the details and click 'Next';
5. Click 'Next' again to confirm the contact details and move to the next screen;
6. Check all registration details are correct and click 'Register my Details';
7. You will receive an e-mail with your user and password details;
8. Return to the web site and click 'Login'. Enter your details and click 'Login';
9. Click the 'Current Tenders' link and then 'Show All Tenders';
10. To express an interest, click on the relevant tender and then on 'Express Interest';
11. You will receive an e-mail shortly afterwards to confirm that your expression of interest has been received and that the tender documents are now available to view on the system.
12. Click on the link provided to re-enter the In-Tend site, click on 'My Tenders', then 'View Tender Details', then 'View Documents'. This will open the ITT.

For any support in submitting your expression of interest please contact the helpdesk via e-mail at [support@in-tend.com](mailto:support@in-tend.com) or by phone on +44 8442728810.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The University of York will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers.

This period allows unsuccessful tenderers to seek further debriefing before the contract is entered into. Such additional information should be requested from the address referred to in part 1.1 above.

If an appeal regarding the award of a contract has not been successfully resolved, the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

5.8.2013