

United Kingdom-Moor Row: Technical analysis or consultancy services

OJ S 149/2014 06/08/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sellafield

Postal address: Banna Court, Ingwell Drive, Westlakes Science Park, Cumbria

Town: Moor Row

Postal code: CA24 3HW

Country: United Kingdom

For the attention of: Karina Pellow

E-mail: karina.g.pellow@sellafieldsites.com

Telephone: +44 1946785018

Internet address(es):General address of the contracting authority: <http://www.sellafieldsites.com>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: Nuclear Decommissioning

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

RFQ6748 — Support to enhance the business improvement capability at Sellafield Ltd.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: At Sellafield's sites.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 3

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000 and 3 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

The Framework Agreement will initially support the delivery of improvement events from across the site. This is the main vehicle to deliver training and coaching utilising business improvement tools and techniques deployed at Sellafield Ltd. These tools and techniques include but are not limited to:

- Practical Problem Solving — Continuous Improvement Development Programme;
- (CIDP) — Strategy Deployment — Value Stream Analysis (VSA) — Rapid;
- Improvement Events (RIE) — Visual Management and Continuous;
- Improvement — Line of Sight — Productive Office.

II.1.6. CPV code(s)

71621000 Technical analysis or consultancy services, 80531200 Technical training services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one lot only

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Framework Agreement will initially support the delivery of improvement events from across the site. This is the main vehicle to deliver training and coaching utilising business improvement tools and techniques deployed at Sellafield Ltd. These tools and techniques include but are not limited to:

- Practical Problem Solving;
- Continuous Improvement Development Programme (CIDP);
- Strategy Deployment;
- Value Stream Analysis (VSA);
- Rapid Improvement Events (RIE);
- Visual Management and Continuous Improvement;
- Line of Sight;
- Productive Office.

Improvement events will be agreed and managed with the use of task charters see appendix one for an example, these task charters will:

- Detail the scope of work (improvement events), estimated number of days by contractors, benefits/return on investment (RoI);
- Agree the start date and timeframe for completion;

- Agree on the tools and techniques required to close the performance gap;
- Identify the contractors to be deployed and their costs;
- Identify the Sellafield Ltd people to be trained/coached;
- Recognise acceptance from business managers authorising spends against their budgets.

The agreed task charter will be signed off by both Sellafield Ltd and the Contractor. The initial focus will be on individuals working alongside the Sellafield Ltd business improvement profession team members, demonstrating their business improvement tools and techniques required for the performance gap identified. The expectation is that initially each improvement activity has one individual assigned alongside a Sellafield Ltd business improvement professional.

Once the Sellafield Ltd business improvement profession has gained more experience in the application of the tools and techniques required, the focus for the contractor will then move to a more coaching role with further training to continue to enhance the Sellafield Ltd business improvement profession team member skills as required.

Following the earlier stages the focus of the contractor is expected to be more aligned to confirming the sustainability of the business improvement capability and the processes used within, to ensure this and the learning has taken place the contractor is required to carry out 4 — 5 audits improvement events that they have participated in.

Sellafield Ltd is looking for two levels of resource within the Framework Agreement to provide the training and later on the coaching, these levels are as follows:

- Senior level training contractors.

We expect senior training contractor assignments to be focussed on engaging the senior managers at Sellafield to support the business improvement activities within their areas;

- Training contractors.

Training Contractors will support the rest of the business improvement delivery.

The expectation is that all assigned individuals have a proven track record in delivering improvement's, training and coaching in (project) highly regulated industries.

We would also like 4 visits per year arranged by the contractor for a small number of Sellafield personnel to attend companies across a variety of relevant industries which deploy best practice improvement standards. This will create a catalyst to continuously develop Sellafield Ltd improvement strategies, approaches and procedures. A particular focus will be on enhancing deployment of improvement tools and techniques in a project environment.

Estimated value excluding VAT:

Range: between 2 000 000 and 3 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Support to enhance the business improvement capability at Sellafield Ltd

1) Short description

2) CPV code(s)

79411000 General management consultancy services, 79998000 Coaching services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company guarantees may be required at Sellafield Ltd's discretion.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment terms will be as stated in Sellafield's tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No legal form is required, but in the event of a group of contractors submitting an acceptable offer, it will be necessary to provide an undertaking that each company or firm will be jointly and severally responsible for the due performance of the contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Tenderers will be required to provide information as requested via Sellafield Ltd's CTM system or via the nominated Sellafield Ltd representative, details of which are set out at section I.1 of this notice. These details are a mandatory requirement for being eligible to participate in the tender.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tenderers will be required to provide information as requested via Sellafield Ltd's CTM system or via the nominated Sellafield Ltd representative, details of which are set out at section I.1 of this notice. These details are a mandatory requirement for being eligible to participate in the tender.

III.2.2. Economic and financial ability

List and brief description of conditions: Tenderers will be required to provide information as requested via Sellafield Ltd's CTM system or via the nominated Sellafield Ltd representative, details of which are set out at section I.1 of this notice. These details are a mandatory requirement for being eligible to participate in the tender.

III.2.3. Technical and professional ability

List and brief description of conditions:

Tenderers will be required to provide information as requested via Sellafield Ltd's CTM system or via the nominated Sellafield Ltd representative, details of which are set out at section I.1 of this notice. These details are a mandatory requirement for being eligible to participate in the tender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Current Capability and Resources. Weighting 48
2. Quality Assurance. Weighting 24
3. Pricing. Weighting 20
4. Socio Economic. Weighting 4
5. Commercial. Weighting 2
6. Health and Safety. Weighting 2

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

RFQ 6748

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.9.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Tenderers must register their interest, obtain further information for this contract and submit their tender response via Sellafield Ltd's CTM system which can be found at the following address:

<https://sharedsystems.eu-supply.com/login.asp?B=SELLAFIELD&target=&timeout=>

Initial registration of your company is achieved by using the above site and then clicking on Company Registration.

For guidance on using/registering for CTM please access the training pages from Sellafield Ltd's website which can be found at the following address:

<http://www.sellafieldsites.com/>

Use of CTM is not a qualification criteria but is Sellafield Ltd's preferred method for submissions. Further details can be obtained regarding this contract and/or CTM through the nominated Sellafield Ltd representative detailed in this notice.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Sellafield Ltd

Postal address: Banna Court, Ingwell Drive, Westlakes Science Park

Town: Moor Row, Cumbria

Postal code: CA24 3HW

Country: United Kingdom

Internet address: <http://www.sellafieldsites.com>

Body responsible for mediation procedures

Official name: London Court of International Arbitration

Postal address: 70 Fleet Street

Town: London

Postal code: EC4 1EU

Country: United Kingdom

E-mail: lcia@lcia.org

Telephone: +44 2079367007

Fax: +44 2079367008

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Deadline for lodging an appeal shall be in accordance with the provisions of regulation 32 of the Public Contracts Regulations 2006 (S.I 2006 No 5).

VI.4.3. Service from which information about the review procedure may be obtained

Official name: As VI.4.1
Country: United Kingdom

VI.5. Date of dispatch of this notice
1.8.2014