

**Italy-Carrara: Insurance services**

**OJ S 154/2013 09/08/2013**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Carrara

Postal address: Piazza 2 giugno

Town: Carrara

Postal code: 54033

Country: Italy

For the attention of: Stefano Pennacchi

E-mail: [spennacchi@comune.carrara.ms.it](mailto:spennacchi@comune.carrara.ms.it)

Telephone: +39 0585641215

**Internet address(es):**

General address of the contracting authority: <http://www.comune.carrara.ms.it>

**Additional information can be obtained from:**

Official name: Comune di Carrara

Postal address: Piazza 2 Giugno

Town: Carrara

Postal code: 54033

Country: Italy

For the attention of: Daniela Bicchieri

E-mail: [dbicchieri@comune.carrara.ms.it](mailto:dbicchieri@comune.carrara.ms.it)

Telephone: +39 0585641357

Fax: +39 0585641381

Internet address: <http://www.comune.carrara.ms.it>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Comune di Carrara – U.

O. Protocollo Generale

Postal address: Piazza 2 Giugno

Town: Carrara (MS)

Postal code: 54033

Country: Italy

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Economic and financial affairs

Health

**I.4. Contract award on behalf of other contracting authorities**

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**Section II: Object of the contract**

## **II.1. Description**

### **II.1.1. Title attributed to the contract by the contracting authority**

Servizio di consulenza e brokeraggio assicurativo per il triennio 2013/2016.

### **II.1.2. Type of contract and place of performance or delivery**

Services

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Servizio di consulenza e brokeraggio.

### **II.1.6. CPV code(s)**

66510000 Insurance services, 66518100 Insurance brokerage services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

### **III.2.3. Technical and professional ability**

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.10.2013 - 12:30

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

7.8.2013