

Denmark-Copenhagen: Evaluation consultancy services

OJ S 132/2017 13/07/2017

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Ministry of Foreign Affairs of Denmark, Danida Evaluation Department

Postal address: Asiatisk Plads 2

Town: Copenhagen

NUTS code: DKZ Extra-Regio NUTS 1

Postal code: 1448

Country: Denmark

Contact person: Nanna Hvidt, Mike Speirs

E-mail: Please use all the following e-mail addresses: nanhvi@um.dk; mikspe@um.dk and eval@um.dk

Internet address(es):Main address: <http://evaluation.um.dk>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/281402>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=191165&B=KA

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=191165&B=KA

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Other activity: development assistance

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Evaluation of water, sanitation and environment programmes in Uganda (1990-2017).

Reference number: 2017-20600

II.1.2. Main CPV code

79419000 Evaluation consultancy services

II.1.3.

Type of contract

Services

II.1.4. Short description

An evaluation of water, sanitation and environment programmes in Uganda will be undertaken to document results and analyse the value added of Danida support as well as to extract lessons learned relevant for improving water supply, sanitation and water resource management initiatives and adaptation to climate change.

II.1.5. Estimated total value

Value excluding VAT: 1 400 000,00 DKK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79419000 Evaluation consultancy services

II.2.3. Place of performance

NUTS code: DKZ Extra-Regio NUTS 1

II.2.4. Description of the procurement

An evaluation of water, sanitation and environment programmes in Uganda will be undertaken to document results and analyse the value added of Danida support as well as to extract lessons learned relevant for improving water supply, sanitation and water resource management initiatives and adaptation to climate change.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 8

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5 Objective criteria for choosing the limited number of candidates:

The limited number of candidates will be selected on the basis of an assessment of which applicants have presented the most relevant project references in the European Single Procurement Document (ESPD), seen in relation to the services to be provided, cf. the description of what is considered project relevant references in section III.1.3).

When making the assessment preference will be given to relevant project references in East Africa.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Re I.3): No additional information will be available as the tendering material has been published at the website set out in I.3).

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The applicant must submit the European Single Procurement Document (ESPD) when applying for pre-qualification and provide the following information in the ESPD section IV, sub-section B, paragraph 1a:

1) The applicants total annual turnover for the last 3 available financial years.

Furthermore the applicant should preferably also submit the following documentation with the application for prequalification, unless the information is publicly and electronically accessible free of charge: 2) Copy of the applicants annual financial statements or extracts from the financial statements or a statement of the undertaking's overall turnover certified by a chartered accountant or certified public accountant for the last 3 available financial years. If the applicant is a joint venture, consortium or other unincorporated grouping of two or more entities (hereinafter called a 'joint venture'), this should be stated in the ESPD section II, sub-section A and each member shall submit a completed and signed ESPD. The total annual turnover will be calculated as the total annual turnover of all the participating entities. The joint venture shall, as a whole, meet the minimum conditions related to economic and financial standing.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links, which it has with them. If the applicant is relying on the financial capacity of another entity, this should be stated in the ESPD section II, sub-section C. If the applicant relies on the capacity of others, the turnover is calculated as the sum of the turnover of the applicant and the other entity's (or entities') turnover. Where an economic operator wants to rely on the capacities of other entities, it should prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect. The letter of commitment or relevant documentation shall establish the legal commitment of the party concerned to support the applicant for the full contract period.

A template for a letter of commitment can be obtained using the link in section I.3. Supporting entities, including the parent company of the applicant, must respect the same rules of eligibility, and must comply with the conditions as stated in this contract notice (see section VI. 3). Supporting entities must also submit a completed and signed ESPD preferably along with copies of their financial accounts.

Minimum level(s) of standards possibly required:

Minimum annual turn-over of 2,800,000 DKK in each of the latest 3 financial years.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

The applicant must submit the European Single Procurement Document (ESPD) when applying for pre-qualification and provide the following information in the ESPD section IV, sub-section C:

A list of the most relevant project references performed during the last 3 years should be entered in the ESPD, section IV, sub-section C, paragraph 1b.

No more than 10 project references should be provided. If more than 10 project references are provided only the first 10 will be considered. As a relevant project reference is considered: Independent evaluations following the OECD/DAC evaluation quality criteria in comparable thematic areas / sectors. References related to reviews and monitoring work will not be considered relevant references. Neither will short-listing under a framework contract be considered a reference in itself. An 'independent evaluation' is an evaluation carried out for an evaluation unit of a development organization.

References should for each project contain a description of the services provided, the total value of the project (amount), the contract date and name of the customer (recipient). No documentation will be required for the information provided in the ESPD regarding project references.

If the applicant is a joint venture, the joint venture shall, as a whole, meet the minimum conditions related to technical and professional ability. In that case, each member shall submit a completed and signed ESPD. Note that no more than 10 project references must be presented for the joint venture as a whole.

If the applicant is relying on the technical capacity of another entity, this should be stated in the ESPD section II, sub-section C. With regard to criteria relating to the educational and professional qualifications or to the relevant professional experience, economic operators may only rely on the capacities of other entities where the latter will perform the services for which these capacities are required. Where an economic operator wants to rely on the capacities of other entities, it should prove to the contracting authority that it will have at its disposal the resources necessary, e.g. by producing a commitment by those entities to that effect. The letter of commitment or relevant documentation shall establish the legal commitment of the party concerned to support the applicant for the full contract period. A template for a letter of commitment can be obtained using the link in section I.3. Such entities, including the parent company of the applicant, must respect the same rules of eligibility, and must comply with the conditions as stated in this contract notice (see section VI.3). Such an entity must also submit a completed and signed ESPD.

Minimum level(s) of standards possibly required:

Minimum requirement of 1 relevant project reference (as defined above) documenting experience with independent evaluation of water and sanitation sector programmes in developing countries performed during the last three years with a value attributable to the applicant of more than 500,000 DKK.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

The winner of the contract will be required to perform the services in compliance with the Danida Anti-corruption Code of Conduct and the principles of the UN Global Compact. A group of economic operators will be required to enter a joint venture agreement. Where a joint venture is proposed, the Ministry of Foreign Affairs of Denmark will require that all members of the joint venture are jointly and severally liable. Furthermore the members shall establish common Quality Assurance and Business Integrity Management systems for the implementation of the contract.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/08/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 26/09/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The tender procedure is subject to Danish law. Any legal entity may only submit 1 application. Application for prequalification must be submitted electronically using the web-based tendering system 'Digitale Udbud' provided by Kammeradvokaten (The Legal Advisor to the Danish State). Applications cannot be submitted using any other means. All communication in connection with the tender procedure shall take place using the tendering system only. The tendering system is accessed using the link set out in section I.3. If not already a registered user of the system, an applicant must register to access the tender documents. This can be done by using the link 'Online registration'. After registration the documents can be accessed under 'Current tender opportunities'. Questions and answers will be published through the tendering system. Applications must be submitted by upload of the required documents. If an application contains more than one version of the same document the latest uploaded version, cf. the time-log in the system, will be regarded as the prevailing version. In the tendering system the applicant can sign up to receive notifications by e-mail upon upload of new information. The applicants are however always encouraged to keep themselves updated in the system on an ongoing basis.

Applications should be submitted using the ESPD XML file available via the link set out in section I.3. The ESPD is completed via: <https://ec.europa.eu/growth/tools-databases/espd/filter?lang=da>. Here the applicant is to upload the XML file, complete it and subsequently save it locally. A guide to the completion of the ESPD is available via the link set out in section I.3. The completed ESPD (XML file) preferably along with supporting documentation for the claims provided in the ESPD, unless it is publicly and electronically accessible free of charge, must be uploaded in the tendering system before the time limit stated in section IV.2.2). The Contracting Authority shall exclude an economic operator from participation in a procurement procedure where it has established that the applicant is covered by the exclusion grounds listed in the Danish Public Procurement Act, (Udbudsloven) §135 and §136 (EU Directive 2014/24/EU of the European Parliament and of the Council, article 57(1)-(3), and article 57(4) (e),(f) and (h).) An applicant will furthermore be excluded from the procurement procedure if the applicant is in a situation covered by the Danish Public Procurement Act §137(1)(2). (EU Directive 2014/24/EU of the European Parliament and of The Council, article 57 (4) (b).) Applicants should preferably include documentation with the ESPD for the claims given in the ESPD proving the absence of grounds for exclusion, as stipulated in the Danish Public Procurement Act § 135(1) and (3), and §137(1)(2). (EU Directive 2014/24/EU of the European Parliament and of the Council, article 57(1), article 57(2), and article 57(4)(b)). For Danish applicants documentation can be presented in the form of a 'serviceattest'. Entities from other EU member states may identify the relevant certificate(s) using the online platform e-Certis. Where the country in question does not issue such documents or certificates, or where these do not cover all the cases specified, they may be replaced by a declaration on oath or, in countries where there is no provision for declarations on oath, by a solemn declaration made by the person concerned before a competent judicial or administrative authority, a notary or a competent professional or trade body, in the country of origin or in the country where the economic operator is established.

Re. II.1.6) Rationale for not splitting the contract up into lots: This contract has not been split into lots as the size and character of the services to be provided makes it unsuitable for distributing over several lots.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The Complaints Board for Public Procurement (Klagenævnet for Udbud)

Postal address: Nævnenes Hus, Toldboden 2

Town: Viborg

Postal code: 8800

Country: Denmark

E-mail: klfu@naevneneshus.dk

Telephone: +45 35291000

Internet address: <https://erhvervsstyrelsen.dk/klagevejledning-0>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

The following deadlines apply to the lodging of appeals pursuant to the Danish Act on The Complaints Board for Public Procurement (Lov om Klagenævnet for Udbud) (the Act is available at www.retsinformation.dk): Appeals for not having been prequalified must be submitted to the Danish Complaints Board for Public Procurement (Klagenævnet for Udbud) within 20 calendar days calculated from the day after the day when the contracting authority has notified the applicants concerned which applicants have been prequalified provided that the notification has included a short explanation of the relevant grounds for the decision.

In other situations, appeals regarding tender procedures must be lodged with the Complaints Board for Public Procurement within 45 calendar days after the contracting authority has published a notice in the Official Journal of the European Union that the contracting authority has concluded the contract. The deadline is calculated from the day after the day when the notice was published.

The complainant must no later than at the same time as lodging the appeal with the Complaints Board for Public Procurement notify the contracting authority that an appeal has been lodged with the Danish Complaints Board for Public Procurement and whether the appeal has been lodged within the standstill period, see section 3(1) of the Act. In the event that the appeal has not been lodged within the standstill period, the complainant must furthermore indicate whether he has requested a suspensory effect of the appeal, see clause 12(1) of the Act. The e-mail address of the Complaints Board for Public Procurement is set out in section VI.4.1).

The Complaints Board's own complaints procedure is available at www.klfu.dk.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Konkurrence- og Forbrugerstyrelsen

Postal address: Carl Jacobsens Vej 35

Town: Valby

Postal code: 2500

Country: Denmark

E-mail: kfst@kfst.dk

Telephone: +45 41715000

Internet address: <http://www.kfst.dk>

VI.5. Date of dispatch of this notice

12/07/2017