

Belgium-Brussels: Provision of cleaning services

OJ S 156/2013 13/08/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: SESAR Joint Undertaking

Postal address: avenue de Cortenbergh 100

Town: Brussels

Postal code: 1000

Country: Belgium

For the attention of: Legal Affairs and Contracts Section

E-mail: procurement@sesarju.eu

Telephone: +32 25078000

Fax: +32 25078001

Internet address(es):General address of the contracting authority: <http://www.sesarju.eu>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

Other: R&D as part of air traffic management.

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Provision of cleaning services.

II.1.2. Type of contract and place of performance or delivery

Services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The aim of this invitation to tender is to award a contract for the provision of cleaning services for the premises of the SESAR Joint Undertaking (SJU). The premises are located on 2 floors in Brussels. The services must be of top quality and organised via an efficient schedule, which must nonetheless have a certain degree of flexibility in order to deal with any unforeseen requirements.

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services, 90911300 Window-cleaning services, 90919200 Office cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 160 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: the tenderer must provide 1 or more of the following documents so that his economic and financial capacity and soundness may be assessed:

- balance sheets and profit and loss accounts for the past 2 financial years for which accounts have been closed,
- proof of valid professional risk insurance (i.e. evidence of payment of premiums for the current term), with details of the amount of coverage,
- proof of valid third-party liability insurance (i.e. evidence of payment of premiums for the current term),
- statement as to overall turnover and turnover for the services referred to in this contract, realised over the past 3 financial years.

III.2.3. Technical and professional ability

List and brief description of conditions:

the tenderer must provide the following information so that his technical capacity may be assessed:

- summary presentation of the tenderer: presentation of the structure of the company which will take part in the contract; statement as to staff numbers for 2010, 2011 and 2012, or, for recently established companies, statement as to staff numbers since the company's date of establishment, and the academic and professional qualifications (CV) of the company's managerial staff responsible for providing the services required,
- 3 examples of provision of similar services (during the past 3 years), including the dates of performance of the activities, their value and their public or private recipients,
- 3 references from customers of the tendering company,
- copy of the certificates and/or authorisations legally required in Belgium and enabling the tenderer to perform the services in this contract,
- certificate of attendance at the SJU site visit, issued during the mandatory site visit organised by the SJU.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

SJU/LC/0094-CFT.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

23.9.2013 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English. French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project: SESAR Programme.

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.8.2013