

UK-Billericay: grounds maintenance services

OJ S 163/2012 25/08/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Swan Housing Association Limited
Postal address: Pilgrim House, High Street, Essex
Town: Billericay
Postal code: CM12 9XY
Country: United Kingdom
For the attention of: Mathew Clarke
E-mail: e-tenders@swan.org.uk

Internet address(es):

General address of the contracting authority: www.swan.org.uk

Additional information can be obtained from:

Official name: As detailed in the Pre Qualification Questionnaire

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: As detailed in the Pre Qualification Questionnaire

Tenders or requests to participate must be submitted: Official name: As detailed in the Pre Qualification Questionnaire

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Grounds Maintenance Contracts.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Swan Housing Association Limited (Swan) wishes to procure Grounds Maintenance Contracts for the provision of a range of grounds maintenance services to properties managed by Swan. The services to be provided under the Contracts include:

Grass cutting.

Shrubs, flower beds, boarders, planters and hedges.

Hard standing car parks, estate roads and pedestrian walkways.

Trees.

Any other related works or services.

There will be four Contracts, one for each Contract Lot. Each Contract Lot will cover a different geographic region. These Contract Lots and their estimated value are set out in Annex B of this Notice, and are further detailed in the Pre Qualification Questionnaire (PQQ) for this procurement.

It is envisaged that the Contracts with the successful contractor(s) will each last for an initial period of 3 years, with up to two 1 yearly extensions at Swans sole discretion, giving a total potential term of 5 years.

II.1.6. CPV code(s)

77314000 Grounds maintenance services, 77342000 Hedge trimming

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The total value of the services to be carried out under the contracts is approximately 240 000 GBP per annum, giving a total value of approximately 1 200 000 GBP over the potential 5 year term.

Estimated value excluding VAT: 1 200 000 GBP

II.2.2. Information about options

Options: yes

Description of options: It is envisaged that the Contracts with the successful contractor(s) will each last for an initial period of 3 years, with up to two 1 yearly extensions at Swans sole discretion, giving a total potential term of 5 years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Contract Lot 1 - East London

1) Short description

Provision of grounds maintenance services in the above region. For further details please refer to the PQQ.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Approximately 91 000 GBP per annum (excluding VAT).

Estimated value excluding VAT: 91 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Contract Lot 2 - Basildon

1) Short description

Provision of grounds maintenance services in the above region. For further details please refer to the PQQ.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Approximately 42 000 GBP per annum (excluding VAT).

Estimated value excluding VAT: 42 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Contract Lot 3 - Southend

1) Short description

Provision of grounds maintenance services in the above region. For further details please refer to the PQQ.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Approximately 27 000 GBP per annum (excluding VAT).

Estimated value excluding VAT: 27 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Contract Lot 4 - Norh Essex

1) Short description

Provision of grounds maintenance services in the above region. For further details please refer to the PQQ.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

Approximately 72 000 GBP per annum (excluding VAT).

Estimated value excluding VAT: 72 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company guarantees, performance bonds, warranties and/or deposits may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be included in the contract documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the event of a group of contractors submitting an acceptable offer it will be necessary to provide an undertaking that each company will be jointly and severally responsible for the due performance of the Contracts.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: In accordance with Articles 45 to 50 of Directive 2004/18/EC and Regulations 23 to 25 of the Public Contracts Regulations 2006 and as set out in the Pre Qualification Questionnaire (PQQ).

III.2.2. Economic and financial ability

List and brief description of conditions: The information and formalities set out in Article 47 of Directive 2004/18/EC and Regulation 24 Public Contracts Regulations 2006. These requirements are set out in the PQQ.

A copy of the PQQ can be obtained by sending an email request to e-tenders@swan.org.uk.

Minimum level(s) of standards possibly required: Please refer to the PQQ referred to above.

III.2.3. Technical and professional ability

List and brief description of conditions:

The information and formalities set out in Article 48 of Directive 2004/18/EC and Regulation 25 Public Contracts Regulations 2006. These requirements are set out in the PQQ.

Minimum level(s) of standards possibly required:

Please refer to the PQQ referred to above.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 12: and Maximum number 24

Objective criteria for choosing the limited number of candidates: As set out in the PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Swan Grounds Maintenance Contracts

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.9.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

A copy of the PQQ for this procurement can be obtained by sending an email request to e-tenders@swan.org.uk.

Swan Housing Association reserves the right to cancel the procurement and not to proceed with all or part of the Contracts.

Swan Housing Association will not, under any circumstances, reimburse any expense incurred by bidders in preparing their PQQ or tender submissions.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Body responsible for mediation procedures

Official name: High Court

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with Regulation 32, 32A and Part 9 of the Public Contracts Regulations 2006 (as amended).

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Cabinet Office

VI.5. Date of dispatch of this notice

21.8.2012