

Italy-Gaeta: Insurance services

OJ S 156/2013 13/08/2013

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Comune di Gaeta

Postal address: Piazza XIX Maggio 10

Town: Gaeta (LT)

Postal code: 04024

Country: Italy

For the attention of: Responsabile Geom. Pasquale Petrone

E-mail: [petrone\\_p@tiscali.it](mailto:petrone_p@tiscali.it)

Telephone: +39 0771469227

Fax: +39 0771469247

#### Internet address(es):

General address of the contracting authority: <http://www.comune.gaeta.it>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Regional or local authority

### I.3. Main activity

General public services

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

CIG 503207145A - Procedura aperta per l'affidamento della copertura assicurativa RCT/O dell'Ente.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Punto I.1).

NUTS code ITE44 Latina

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Servizio di copertura assicurativa inerenti il rischio RCT/O.

### **II.1.6. CPV code(s)**

66510000 Insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: yes

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Importo a base d'asta annuale 140 000 EUR.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Cauzione provvisoria ex art. 75 del D.Lgs. 163/2006 e s.m.i. in sede di offerta e cauzione definitiva ex art. 113 del D. Lgs. 163/2006. Vedasi Disciplinare di gara.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Il presente appalto e' finanziato con fondi ordinari di bilancio.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Sono ammessi i R.T.I. ai sensi dell'art. 37 D.Lgs. 163/2006 e s.m.i. E' consentita la coassicurazione.

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1.**

**Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: I requisiti richiesti e le modalità per attestarne il possesso sono specificati nel Disciplinare di Gara.

**III.2.2. Economic and financial ability**

List and brief description of conditions: vedasi Disciplinare di Gara;

**III.2.3. Technical and professional ability**

List and brief description of conditions:  
vedasi Disciplinare di Gara;

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: Procedimento riservato ad Imprese autorizzate all'esercizio dell'attività assicurativa sul territorio nazionale nei rami oggetto del presente appalto ex D.Lgs. N. 209 del 2005.

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 20.9.2013 - 12:00  
Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

30.9.2013 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 10.10.2013 - 10:00

Place:

Piazza XIX Maggio 10 - Gaeta

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali Rappresentati o soggetti muniti di delega.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

Ammissibilità di varianti vedasi disciplinare di gara;

I documenti di gara sono visionabili gratuitamente sul sito internet: [www.comune.gaeta.lt.it](http://www.comune.gaeta.lt.it) e possono essere richiesti, e ritirati presso l'Ente ai recapiti di cui al punto I.1), dalle ore 10,00 alle ore 12,00 dal lunedì al venerdì, o presso la General Broker S.p.A. Via Angelo Bargonì 8 – 00153 Roma Tel +39 06830903- Fax. +39 0658334546 e-mail [gbs@gbsspa.it](mailto:gbs@gbsspa.it). Tutte le richieste e le informazioni complementari e/o chiarimenti sui documenti di gara potranno essere inviate ai recapiti e con le modalità indicati nel Disciplinare di gara entro e non oltre il 20.09.2013. I chiarimenti di interesse generale ed altre eventuali comunicazioni verranno pubblicati sul sito internet sopra indicato e concorreranno ad integrare la disciplina di gara. Le offerte dovranno pervenire entro il termine di cui sopra, pena l'esclusione, con le modalità indicate del Disciplinare. L'Ente si avvale dell'assistenza del Broker "General Broker S.p.A.", come previsto dal Capitolato Tecnico e dall'art. 12 "Clausola Broker" del Disciplinare di Gara. Per quanto non espressamente specificato nel presente Bando, per ogni altra indicazione utile al fine di partecipare alla gara, si rinvia al suddetto Disciplinare di Gara al Capitolato Tecnico, ed alle vigenti disposizioni di legge. L'Ente si avvale della possibile riduzione dei termini ai sensi dell'art. 70 commi 8 e 9, del D. Lg.s. 163/2006 s.m.i. nel rispetto delle prescrizioni ivi previste. Il CIG (Codice Identificativo della Procedura) è: 503207145A. Il Responsabile del Procedimento è il Geom. Pasquale Petrone.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

9.8.2013