

UK-Hastings: survey services

OJ S 164/2012 28/08/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: DFT

Postal address: Corporate Procurement Division, Zone D/02 Ashdown House

Town: Hastings

Postal code: TN37 7GA

Country: United Kingdom

For the attention of: Tony Moss

E-mail: anthony.moss@dft.gsi.gov.uk

Telephone: +44 2079448422

Fax: +44 2079448440

Internet address(es):

General address of the contracting authority: www.dft.gov.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Other: Transport

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Random Probability Omnibus Surveys 2012-2014.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 10: Market research and public opinion polling services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Duration of the framework agreement

Duration in years: 3

II.1.5. Short description of the contract or purchase(s)

Survey services. The Service required is access to space on regular surveys for the inclusion of bespoke survey modules developed by the Department for Transport (such surveys are usually called Omnibus Surveys in the UK). The survey should be a random probability sample survey of adults aged 16 and over living in private households in Great Britain. The main mode of data collection should be through computer assisted personal interviewing (CAPI). The survey should be able to deliver an achieved sample size of at least 1 000 respondents for DfT modules. For each DfT module developed the selected contractor will be required to provide advice on questions, programme the questionnaire accurately; undertake the fieldwork with the aim of achieving at least a 50 % response rate; prepare and deliver a clean data set module and supply an associated Technical Report. The contractor may also be required to undertake question testing, including cognitive interviews, and analysis and report writing.

II.1.6. CPV code(s)

79311000 Survey services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Applicants invited to tender will be advised.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Tenders are to be priced in Sterling and payment will only be made in Sterling.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The group will be required to nominate a lead partner with whom the Authority can contract, or form themselves into a single legal entity before the contract is awarded.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of these criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>.

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists. Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so. Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45(2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PPRO 04/24/18

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.10.2012 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 60 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

The authority expressly reserves the rights: (1) not to award any contract as a result of the procurement process commenced by publication of this notice; (2) in no circumstances will the authority be liable for any costs incurred by the candidates.

The length of contract may be extended by another year depending on performance. GO Reference: GO-2012823-PRO-4180553.

VI.4. Procedures for review

VI.4.1. Review body

Official name: DFT
Postal address: Corporate Procurement Division
Town: Hastings
Postal code: TN37 7GA
Country: United Kingdom
E-mail: anthony.moss@dft.gsi.gov.uk
Telephone: +44 2079448422

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with the Public Contracts Regulations (as amended) the Department will notify tenderers, by electronic means, or by facsimile, of the standstill period before which any contract(s) will be entered into. This standstill shall not end before at least midnight at the end of the 10th day after the sending date, but where the last day is not a working day, the standstill period shall be extended to the midnight at the end of the next working day. Where, exceptionally, non-electronic means of communication are used, the different timescale as set out in the Regulations shall apply. This standstill provides unsuccessful tenderers with the opportunity to challenge the Department's decision if they consider they have sufficient grounds to do so.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.8.2012